

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Tuesday, January 23, 2018	Time:	7:45 pm
Secretary:	Teri Shea- present	Chair:	Larry V-present
MAL:	Stephanie W-present	Vice-Chair:	Steve B-present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark Dittman	X	Larry J	A	Dave	X	Gary	X
Father Skluzacek	X	Neil	X	Jeanne	X	Marian	X
Father Shovelain	X	Michelle	X	Dea	X		
				Rose Ann	X		
Guest(s) & Purpose:		Cary- Sub for ASC					

Agenda

Dinner	5:30 pm – 6:00 pm	
Prayer	6:05 pm – 6:30 pm	Deacon Gary
Commission Meetings	6:35 pm – 7:40 pm	
PLC Meeting	7:45 pm – 8:45 pm	

Call to Order – Larry

1. Opening Prayer- Fr. Skluzacek
2. Opening Comments
3. Remember to report how your commission will be living our new parish mission.

Administrative Services Commission – Cary

Heating system in church- ongoing issues with leaks in the heating coils, glycol etc. Hard to figure out solutions due because system in under the floor. Continuing to work through the problems.

Security cameras for plaza & church- looking at options and working with vendors to add security cameras for plaza & church only.

Vestry in Church-very cold; no heat source. Exploring options to heat the space
 School and Church main heating controls- currently have 2 systems for controls. System is old and no replacement parts available. Three companies to provide bids. Review of system is ongoing.
 This is a pro-active approach. Looking to have a proposal before a major failure.

Evangelization and Stewardship Commission- Neil

- E & S provided comment and input on the SJB Stewardship model to Fr. Skluzacek who will be giving a presentation at the February 3 Archdiocese Stewardship Coffee.
- Deacon Schneider will present to the Leadership Committee the E & S six pages of recommendations of how E & S can implement the new Mission Statement. E&S is requesting that the parish Leadership Team identify and define their strategic priorities for the current parish year, and annually going forward. With these priorities defined, the E&S commission can select and recommend projects E&S will champion that they feel would best support the realization of current strategic goals for the parish

Faith Formation Commission – Michelle

- Discussed starting in-home book study at SJB, writing small group guidelines next.
- Continued moving forward on new Women's Ministry night: 1 night/ month 8-9:15pm dessert, wine & fellowship, talk and discussion, time for prayer, maybe confession
- Connect Group Update: 125 responses, still coming in, being compiled and email will be sent out asking for leaders then planning to begin.
- 1st Reconciliation on December 16; 45 kids
- Fr. Paul series has been well attended and office has received positive feedback so far

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- Catechist retreat here at SJB on January 13, great information and prayerful experience for those who attended.
- Charismata February 9 at 7:30pm
- Father Skluzacek to lead pilgrimage to Cathedral on February 10
- Return series starts February 15 for tools on bringing loved ones back to the church
- Cana Dinner March 3 at 5:30
- Youth 365 Campaign at Mass March 3 & 4

Finance Commission – Gary

1. Operating Results
 - a. At halfway point of year:
 - After December, have surplus of \$136,000
 - Thanks to a strong December, Sunday giving for the 1st 6 months is now up 8% over last year.
 - b. Couple notes of caution
 - Don't know the impact of new tax law. Effective 2018, far fewer people will benefit tax wise from charitable giving and that could easily have a negative effect on our revenue. We know we did receive some additional donations in December that otherwise would have been made in 2018.
 - Also, we always show a surplus after December, and always run a deficit in last 6 months.
 - c. Projection - Our best guess at this point is that we'll end the year close to breakeven. With the new tax law, there's more uncertainty than usual.
2. Bulletin Report – Will be a 6 month financial statement in the bulletin summarizing results. If any questions after seeing that, let us know.
3. Budget – We're getting started on the 2018-19 operating budget. That will be a significant project over the next few months.
4. Mortgage – An update on our mortgage. The loan balance at year end was \$675,000. We're slightly behind where we thought we'd be on the mortgage payoff at this point. But, we've obviously made major progress and still hope to see final payoff sometime next year.

Parish Groups and Activities Commission – Dave

- Stephanie, Member at Large, was guest at the meeting
- Guest, Carrie, presented a report on Circle of Women
- Encourage commission to reach out to groups to host hospitality
- Twin Cities Master's Chorale looking for a date to perform at St. John's

Parish Outreach Commission – Jeanne

1. Foreign Missions- continued discussion on proposal on how to support foreign missions that are active in Parish. Considering Tiered Support
 - a. Tier One- example partner parish (e.g. Partners for Hope)
 - b. Tier Two- examples (Sister Rose's " Friends of the Poor", "Building Bridges", Family Mission
 - c. Tier Three- one time only collections
2. Foreign Mission Sub-Committee-Jane will form sub-committee of 3-5 people for Foreign Missions and create a form for vetting mission.
3. Lakeside Mobile Home Community Follow –up- Request for assistance for the mobile home community is not consistent with our goals.

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4. Blue Sky discussion- is there something we could do to help the Christians in the Holy Land? Support a particular church?

School Advisory Commission – Dea

Guest- Fr. Paul

School recently completed mid-year testing. This testing is a review of students' progress since fall.

Discussion of School Start Time Change for next year and impact on other school programs including JCare and Athletics.

Preschool and Kindergarten Kick off Registration Event was held and was well attended.

New Vendor for the Website

Wines to Wishes this Saturday- proceeds will fund new Computers for School Staff, Classroom Furniture and Endowment Fund

School received a CISCO grant used for electronic billboards, five of them for 1 week. It prompted 2 families to call to come in and at least one family signed up to attend the school next year. Many current families commented on seeing the billboard also.

Worship Commission – Rose Ann

Worship commission discussed last month how we live out the parish mission

“Good Worship Question” Bulletin Item- did several questions during Advent. Will continue to try and have a question in the bulletin every other week.

Adding Greeters to the scheduling system- only 20 spots left in system until upgrade is needed; will use current system with combination of other system to add greeters.

Constitution- Added new SJB Mission Statement in constitution

Kept same worship commission statement in the constitution

Cleaned up redundancy in bylaw

Do all commissions have the following language in their constitution?

Article 1 – Membership selection by discernment

Section 1. A discernment process will be used for the appointment of Commission Members.

Discernment is a gathering for thoughtful dialogue, reflection and prayer to individually and collectively “discern” the new members. The steps of the process include notice to the parish, a process of nomination, an informational meeting for potential candidates and a discernment event.

Sign of peace during flu season- Suggest a brief announcement that a handshake is not necessary for the sign of peace. Other options are available that does not require physical contact.

Worship Commission Goals- All ministries attend training once every two years. Ushers and Greeters 4 training session offered each year; Eucharistic Ministers and lectors- training opportunities offered two times a year. Want more diversity in ministries.

Parish Administrator’s Report – Mark

See attached report.

50th Anniversary Celebration of SJB Church. Task Force has been assembled for celebration over 2018-19 year. The mortgage is expected to be paid off during this time frame. Should we end the year by celebrating the payoff of our parish’s long-term debt?

Pastor’s Report- Father Skluzacek

Wonderful pilgrimage- This was the best of Father’s four trips to the Holy Land. Pilgrims prayed for the parish throughout the trip.

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Fr. Skluzacek has been asked how much longer he will be at St. John's. Father was appointed for a 12 year term by Archbishop Flynn in 2008. Father has asked not to be moved. It is likely he will stay. Recent death of Fr. Bill Baer opens up another vacancy for a pastor. Please pray for vocations.

March for Life was on Monday- 40 people from parish attended

Additional Comments

Next meeting is February 20.

Closing Meeting - Larry

1. Closing Comments – Review commission constitution and by-laws.
2. Closing Prayer
3. Adjourn

2018 Meetings - Tuesdays
Jan. 23, Feb 20, March 20,
April 17, May 15, Jun 5