

Administrative Services Commission Agenda – March 20, 2018

1. Opening Prayer – Tom H.
2. Pastoral Leadership Council Representative Report – Cary Becker
3. Ad Hoc Committee Reports
 - a. Update on Heating System Water Loss – (Glycol or Water) - Pat
This item is taken off the list, no more current concerns.
 - b. Church Lighting – laptop obtained; needs programming – Tom
Middle of April will be the estimated time for installation.
 - c. Chiller Back-up Piping – Larry J (open issue)
This item is taken off the list, no more concerns.
 - d. Security cameras in the Plaza and Church, the idea has been approved by Fr. Skluzacek. Does the ASC have any recommendations on who we work with to get them installed?
Received a proposal from Paul Klien from Life Safety Systems Inc. and the amount was \$18,660 for the package. Pat was presenting this item to the committee to see if anyone knew of another company the Church could get another bid from. The members of the committee were going to look into finding another bid.
 - e. There is a need to upgrade the control system we have in the Church and School. (open issue)
Still waiting on Peoples to come back with their upgraded bid.
 - f. Determine the cost and request the funds through a grant to rekey the campus.
Floyd Security came out and met with Pat, Mark Dittman and Ann Laird to put together ideas and needs of both the Church and School. Nothing was received from Floyd yet.
 - g. Matt from Nyco sent a bid for insulation of the chiller pipes.
After presenting the proposal to the committee, Larry Justin recommended that Pat look into the possibility of having the insulation be removable around the pumps so that if the maintenance staff needs to work on the pumps again, they are able to do so without ripping up the insulation.
 - h. The church needs to be looking into replacing Hot Water Heaters. The two that we have in the penthouse are 20 years old and are starting to show their age.
Larry Justen and Larry Baufield were going to look into pricing Hot Water Heaters and also look into ways to bring the new units up to the penthouse.
 - i. We have an energy audit this Thursday
Larry Justen was explaining that we need to possibly change out a tri-valve and replace it with a bi-valve to save money. Also, to install VFD's for the school air handlers.
 - j. Campus Side Walks – Don/Pat
Pat will contact Don and schedule a campus walk around to find out what cement needs to be changed out.
 - k. Bell Tower Project – Pat
Contacted Carl Brandt from Building Restoration and he said that we are the first new job of the Spring for his crew. The crew needs to finish a job they started last fall, and then start with our bell tower.

Items to be listed but no action at this time:

- l. Sculpture Garden Concern – Don/Pat
- m. Outdoor Gardens – Pat in spring

New ideas and concerns

- n. Tom B brought up the concern about the handicap seating in the church. Can we take out a pew in the back of church, and move that pew behind the existing last pew? Or could we take out a pew along the side of the sanctuary, opposite from the organ.
- 4. Closing Prayer – Tom H
 - 5. Attendance: Pat H, Tom H, Larry J, Larry B, Ron F, Cary B, Tom B