

Saint John the Baptist Catholic Parish School (SAC) School Advisory Commission Monthly Meeting Agenda / Minutes

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|-------------------|-----------------------------------|-------------------|-------------------|
| Date: | September 19, 2017 – June 5, 2018 | Time: | 6:30 pm |
| Principal: | Ann Laird | Location: | SJB Parish Center |
| Chair: | Bridget Hoye | Secretary: | |

| Member/Attendee | Present | Member/Attendee | Present | Member/Attendee | Present | Member/Attendee | Present |
|--------------------------------|--|-----------------|---------|-------------------|---------|-----------------|---------|
| Ann Laird | | Dea Johnson | | Joe Collins | | Sean Meyer | |
| Bridget Hoye | | Eric Laumeyer | | John Pitzl | | | |
| Chris Poitras | | Jenny Schmitz | | Michelle Barsness | | | |
| 2016-17 Meetings: | 9/19, 10/17, 11/21, 12/12 (Mass), 1/23, 2/20 (Mass), 3/20, 4/17, 5/15, 6/5 | | | | | | |
| Guest(s) & Purpose: | | | | | | | |

Meeting Minutes 9/19/2017

- 1) Orientation for all Commissions
- 2) Principal's Update
 - a. Welcomed new members: Chris Poitras, Eric Laumeyer, Michelle Barsness
 - b. SJB Think Tank – tasked to explore alternative school funding, Catholic culture
- 3) Finance – John & Dea reviewing benchmark data and beginning 2018-2019 Budget process
- 4) Marketing & Enrollment (Michelle Barsness)
 - a. Open House/Tours/Events
 - b. Jaguar for a Day – reviewed date options
 - c. Alumni database – Gathering info, alumni community building
 - d. Marketing Committee updates
- 5) Fundraising
 - a. Marathon for non-public Education on 10/7/17
 - b. W2W (Wine-to-Wishes) – Fund-a-need ideas
 - c. Active Parishioner Scholarships
 - d. Dick Schifsky Foundation: Tuition Assistance, other possibilities?
 - e. CSCOE Grants: Marketing, Tech, 3 R's (Recruit, Retain, Reward), Bus funding
- 6) SJB Continuous Improvement Meeting
 - a. 2017 Summer parades: Blaine – Shoreview – New Brighton
 - b. @thepark – 2017 SAC sponsored SJB park nights 5:30-8PM - June 21 / July 19 / August 16
- 7) Community Building
 - a. SJB Fall Fest volunteering
 - b. SJB Trunk-or-Treat 10/25 6PM – SAC to sponsor table
 - c. Explore Local Business partnerships: Joint projects, Learning opportunities, STEM, etc.
- 8) New Business
 - a. SJB Parish Mission: #Go,Make,Teach - Communications & rollout to begin at Fall Festival

Meeting Minutes 10/12/2017 (Met one week early due to Ann's travels)

- 1) Principal's Update
 - a. SJB Think Tank – Provide recommendations in November on alternative school funding and building Catholic culture
- 2) Finance – John & Dea beginning 2018-2019 Budget process & meetings
- 3) Marketing & Enrollment (Michelle Barsness)
 - a. Open House – 11/2 6-7:30PM, SAC to meet parents, give tours
 - b. Jaguar for a Day – 11/3/17, 1/25/18, 3/8/18
 - c. Website updates

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- d. Alumni database – Gathering info, alumni community building
- 4) Fundraising
 - a. Marathon – surpassed goal \$39,821, no school 2/16/18
 - b. W2W – SAC to help contact businesses for silent auction donations
 - c. Amazon Smile
- 5) Community Building
 - a. SJB Trunk-or-Treat 10/25 6PM – SAC to sponsor table
 - b. Explore Local Business partnerships: Joint projects, Learning opportunities, STEM, etc.
- 6) New Business
 - a. Referral program