

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Tuesday, October 16, 2018	Time:	7:45 pm
Chair:	Steve B.-present	MAL:	Josh W.-present
Vice Chair:	Stephanie W.-present	Secretary:	Teri S.- present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark Dittman	X	Tom B.	X	Ralph A.	X	Barb	A
Father Skluzacek	X	Neil S.	X	Dea J.	X	Gary H.	X
Father Shovelain	X	Michelle S.	X	Kathleen S.	X	Marian B.	X
Guest(s) & Purpose:		Pat R- Substitute for Worship Rep, Barb					

Agenda:

Dinner	5:30 pm – 6:00 pm
Prayer	6:05 pm – 6:30 pm
Commission Meetings	6:35 pm – 7:40 pm
PLC Meeting	7:45 pm – 8:45 pm

Call Meeting to Order – Steve

1. Opening Prayer – Fr. Skluzacek
2. Opening Comments
 - Pastoral Review process on hold.

Evangelization and Stewardship Commission – Neil

Note on FallFest Financials from PBA report. The 2016 FallFest was only a 2 day event.

New parish website is in development.

E & S Commission to review and reconnect with groups under their commission's oversight

One of the commission's goals is to have financial giving workshops

A new tax laws seminar will be held on Tuesday, November 13th

A workshop for young families / new parishioners is in planning stages

Looking for someone to champion a Welcome to the Parish Mass Guide

Faith Formation Commission – Michelle

Discussed hospitality mission and how the talk struck our commission

Mary Kohlhaas presented on how we do Adult Formation during Family Formation

-All adults in the parish are welcome to attend the speaker part of each Family Formation night.

(40 minute engaging talk on particular topic) Next Session is on Wednesday, November 7th at 6:30pm

Topic: The Four Last Things: Death, Heaven, Hell, Purgatory

Discussed starting a marriage ministry at SJB. The Diocese has started a "Marriage in Christ" series. Three couples here have been trained in leading it.

Alpha was cancelled due to low involvement

Saints Party – Wednesday, October 24th at 6:15pm

New Series on The Human Person - Thursday evenings in November taught by Fr. Paul and Jessica.

Hospitality - December 22 - 23

Parish wide Women's Retreat - April 13th

Family Advent Retreat - December 2nd at 11:30am

Should new Grandparents Ministry fall under Faith Formation or Parish Groups and Activities?

Parish Groups and Activities Commission – Ralph

Small Group in attendance; New Chair- Steve M.; new member Maria H.

Turkey Dinner – Sunday, November 4th

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School Advisory Commission – Dea

Testing is finished

CSCOE looking at Preschool and options to engage foreign students

Curriculum night - Reviewing feedback from this year's sessions

Religious Development for staff

Mass of the Holy Spirit - Fr. Paul was on the Jumbo-Tron

Enrollment 237 - interest in the school from different locations in the metro

School participating in "Saints Party" with several tables

Open House and Round Up are scheduled

Wines to Wishes planning has begun

50th Anniversary participation may include a tour of the church for students and student ambassadors for celebration.

Budgeting process has begun with the first important task of accurately forecasting future enrollment numbers

Parish Outreach Commission – Kathleen

New Group- Common Bond Communities approaching parish for support. (Affordable housing)

One group presenting for certain in the plaza for Mission Sunday, Building Bridges – Liberia. A second group connected to a parishioner, John Riley, that is working to build a church in India might also present their ministry in the plaza. .

Worship Commission – Pat

Still working on recruiting two new members

Hospitality - October 6 - 7

50th Anniversary of new Church Edifice - see status report

Training for Ministries - targeting sometime in November

Appreciation before Advent – dinner / training

Maintenance fund for campus improvements - does this exist? (Capital Expenditures)

Okayed adding Door Greeter ministry to Ministry Scheduler Pro

Add ushers and greeters

Want to form subcommittee. Need to see if new contract has enough Admin licenses included in it.

Need to determine if user resizing number is enough; needs to be done by November 15th. Or can numbers be adjusted on the fly?

Finance Commission – Gary

First quarter is complete, deficit of -\$91,000

Sunday giving is up 7% (mostly due to extra Sunday)

Expenses are up for the quarter and at current pace we will end year at a deficit. Projection is likely to change.

Mortgage is under \$400,000 and is projected to be paid-off in June, 2019

Drinking fountains were approved

Administrative Services Commission – Tom B

Discussed Security Cameras

Discussed upgrading controls to one system

Thanks to Don for sidewalk work over summer. This is an annual expenditure.

Handicap seating change in back of the church - to be done before Thanksgiving

Bids received for exterior door refinish / repair

Decided against doing an energy audit

Discussed adding solar panels

Convert to all LED lights (commentary about LED lights causing health issues)

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Quote on upgrade to bathrooms.
Discussion on rectory gutters.

Commission Items for Further Discussion

- 1.
- 2.
- 3.

Parish Administrator's Report – Mark

See attached

Pastor's Report

Attended a pastor's retreat, several ideas presented have already been implemented at St. John's
-Servant Leader Model

-Leadership Team

Presentation on effective parish meetings - sharing info is the least effective way to meet. Prayer and Formation is the most important.

Leadership Team attending Amazing Parish Conference in Milwaukee

Additional Comments

Closing Meeting - Steve

1. Closing Comments
2. Closing Prayer – Fr. Paul
3. Adjourn
4. The next PLC Meeting is scheduled for Tuesday, November 20, 2018