

St. John the Baptist Finance Commission
Minutes
November 20, 2018

Present: Ben J, Beth R, Gary H, Jeremy H, Joe F, Ken H, Lesia Z, Marian B

Absent: Alan G

Staff present: Mark Dittman, Father Skluzacek

1. Opening Prayer – Ben J
2. Welcome New Member Joe Fox
3. Representation Letter – all present signed the annual letter for the Archdiocese to go with our annual financial statements.
4. OSMG – 410 pledges received to date. Sunday Giving pledges total ~\$717,000
5. Financial Review
 - a. 2018-19 – 4 months actual Financials were discussed. Questions asked and answered. Mark met with the department heads in October to discuss their YTD expenses through September.
 - b. 2018-19 – 12 month projection. Gary went over his projection worksheet. As in years past, projections this early are just projections. More will be known after Christmas collections come in.
6. Capital Projects
 - a. Drinking fountain – defer for now. Pat Hinnenkamp was able to fix the upper level fountain.
 - b. HVAC controls – this is nearly complete and under budget.
7. Announcements & Other Business
 - a. Next Meeting – December 11. Mark H and Bret Sutton from the Evangelization & Stewardship Commission will come to speak to us.
 - b. The School budget process is in the early stages. Gary H has volunteered to work with the SAC Commission on this.
 - c. Estate Gift – the church and the school were named 20% benefactors (each) of an estate. Proceeds should be received in 2-3 months.
 - d. GAAP Compliance – there are new ways to handle restricted and unrestricted funds received. Going forward project codes will be created in the accounting system.
 - e. The parish is looking at using ParishSoft Giving for electronic giving. The plan is start with Faith Formation then roll out to other areas.
8. Closing Prayer – Ben J

**Bearing witness to Jesus Christ who is the Way, the Truth and the Life:
GO. MAKE. TEACH.**