

**St. John the Baptist Finance Commission**  
**Minutes - January 15, 2019**

Present: Ben J, Beth R, Jeremy H, Joe F, Ken H, Lesia Z, Marian B, Alan G, Gary H  
Staff present: Mark Dittman, Michelle Chock, Fr. Paul Shovelain

1. Opening Prayer – Father Paul
2. Financial Review
  - a. 2018-19 – 6 months actual – Mark is looking into expenses
  - b. 2018-19 – projection – More focus needs to be on Sunday Giving since it is well below budget. Expenses should also be looked at.
3. 2019-2020 Budget – In process. Mark will begin to work with supervisors soon.
4. GAAP compliance
  - a. Changes, amounts – Items that were true Donor Restrictions were put into projects.
  - b. Keeping funds available – It was decided to not keep the school designated fund available for future expenses. It was stated that this fund was already spent in previous years, through projects and school operating deficits. If school leadership would like to invest in the school with a particular project or need, that proposal can be made to the Finance Commission.
5. Estate gifts – It was recommended and approved that the estate gifts that we know about go into parish or school operating income, barring any promises already made.
6. Capital Projects
  - a. LED conversion – Tabled (ASC is waiting for more bids)
  - b. Restroom makeovers – \$20,577 was approved for this project
  - c. Refinishing woodwork – \$5,975 plus \$48/hour for additional work was approved for this project
  - d. Rectory gutters – Tabled (ASC is waiting for more bids)
  - e. Playground fence – \$1,695 was approved for this project
7. Debt balance/debt reserve – No discussion
8. KC car donation arrangement – Mark explained that St. John's would not be pursuing a car donation arrangement with the Knights of Columbus at this point.
9. Legacy committee
  - a. Part of Finance commission – Yes. It makes sense for them to be a part of the FC.
  - b. Legacy Program proposal – The Commission sees the value of this proposal. However, there is concern that it may take away from the more immediate need of operating income. Motion: Defer implementation of this proposal. Focus development efforts on Sunday giving for at least six months. Gary, Beth and Mark will meet with Mark Haidet and Bret Sutton to discuss their proposal and the Commission's recommendation.
10. Announcements & Other Business
  - a. Next Meeting – February 12<sup>th</sup>
11. Closing Prayer – Father Paul

**Bearing witness to Jesus Christ who is the Way, the Truth and the Life:**  
**GO. MAKE. TEACH.**