

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Tuesday, February 12, 2019	Time:	7:45 pm
Chair:	Steve B.-Present	MAL:	Josh W.- Present
Vice Chair:	Stephanie W.- Absent	Secretary:	Teri S.- Present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark Dittman	x	Larry J.	x	Ralph A.	A	Pat R.	X
Father Skluzacek	x	Neil S.	x	Dea J.	A	Gary H.	X
Father Shovelain	x	Michelle S.	x	Kathleen S.	X	Marian B.	X
Guest(s) & Purpose:		Bridget- sub for SAC					

Agenda:

Dinner	5:30 pm – 6:00 pm
Prayer	6:05 pm – 6:30 pm
Commission Meetings	6:35 pm – 7:40 pm
PLC Meeting	7:45 pm – 8:45 pm

Call Meeting to Order – Steve

1. Opening Prayer – Fr. Skluzacek
2. Opening Comments
3. Discussion

Parish Outreach Commission – Kathleen

Jane to send criteria used for vetting Missionary groups for use by all commissions

Worship Commission – Pat

Updates on 50th Celebration- Please see handout.

Nick Markell Presentation on March 3; Childcare is being requested

Liturgical training for Lectors, Eucharistic Ministers, and Ushers February 23 and March 2

Choir Seating –Current space does not work, faces wrong direction; not configured for proper singing. Choir has to move back and forth from risers and pews.

In 1996/97 choir area was redesigned when organ was moved from east to west. Choir director at the time did not approve resulting in the current situation.

Jay asked for plan to overhaul singing area.

“Cadillac” plan- move west wall behind choir to match east side of church. Requires creation of floor, extend choir seating, add overflow seating; add restrooms on west side of church.

“Ford” plan- Move the pews underneath the organ pipes have a platform for musicians where current pews are located. Could possibly be built with volunteer labor? Requirements would be purchasing building materials.

There is a possibility of getting donations. Jay will work with volunteer on plan and cost information to present to Admin Services and Finance Commissions.

Finance Commission – Marian

Last month, we projected a \$200,000 loss. We received an estate gift of \$130,000 so loss will be about \$80,000. We need to focus on Sunday Giving-will establish a sub-committee. Revised legacy proposal was approved. Budgeting is in process for next fiscal year.

Administrative Services Commission – Larry

LED proposal- Waiting on revised proposal

Handicapped Seating- Waiting on gathering of concerned parties to discuss various proposals. Sightline concerns were reviewed.

Bathroom refresh/ refurbish – on hold

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Refinishing woodwork on church doors- on hold

Rectory Gutters- revised proposal reviewed. Bid is \$11,500. Vote on proposal passed unanimously.

Confessional windows- Directions needed on window placement. Who is seen? Penitent? Priest?

Two Pumps are needed.

New Controls for HVAC system working well.

Evangelization and Stewardship Commission – Neil

Mass Guide: (That explains the Mass and gives an introduction to Catholicism) There was discussion on the response from the Worship Commission. It was agreed to continue discussion on how best to use this resource.

OSMG (One Spirit Many Gifts)

- E&S had recommended a follow-up communication be sent to those who did not return their pledge but did pledge in the past. 300 plus letters were sent this week.
- It was suggested there be a “Thank You” letter sent to those who did respond to the OSMG request to raise their pledge by 10%. This letter should be sent timely say within three weeks of receiving the pledge increase.

Website

- Responses were received to the two suggestions for improvement.
- Two additional requests were made and given to our staff liaison. One of those requests/comments noted that the series on Sacraments were to be recorded and available on the website but only the first and fourth session were actually made available.

Faith Formation Commission – Michelle

Adam R gave a live presentation.

- Moving the 7th grade to Family Formation has had a great impact.
- Adam meets with families to build relationship and trust with parents and discuss confirmation. He loves this!
- 2nd year confirmation students are involved in Sunday Service. They choose a ministry to be involved in.
- Feedback from parents is positive
- Senior High Youth Group is his next focus. To re-engage senior high kids who don't seem involved.
- NET Ministry will be a seamless transition as Adam already has the program structure ready and just needs more kids to attend.
- NET Think Tank to begin with families.

Welcome Basket on sink with diapers/ wipes etc. add stools under bathrooms sinks for children

Large request for RCIA for older teens/ families

Sacrament series had 30 people attend the Snowy February 5 event. Two of the presentations were recorded and uploaded to the website.

Two Series begin in March. Sunday Evenings- No Greater Love; Wednesday Evenings- Science and Faith

Devoted resumes February 27 at 8pm; Speaker for February- Kelly Wahlquist

Youth 365 fundraiser in March

Parish Groups and Activities Commission – No Representative present

School Advisory Commission – Dea

Thanks to all for attending the Wines to Wishes event.

Registration is open for next school year.

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Budget is based on enrollment of 240 students.

Brain Storm project- March 5 from 6:30- 7:30pm

- For Parents and Staff
- Get alumni more involved
- Increase volunteers
- Recruitment and retention of students

Parish Administrator's Report – Mark

See report

Pastor's Report- referenced opening remarks from dinner.

Additional Comments / Discussion

- Continuation of January's discussion regarding "How have we done at St. John's and what more should we do at our parish to respond to the recent crisis in the Catholic Church?" Discussion followed.
 - Suggestion to provide talking points to affirm changes implemented; Parish response was balanced.
 - Appreciated the sensitive language used in homilies. Appreciated the acknowledgement from clergy of the pain caused by abuse.
 - Frustration with upper leadership (Bishops, Cardinals and Pope)
 - Some discussion on Essential Three Criteria and background checks.
 - Request for information on website of what we are doing differently as a parish.
 - Protocols for school safety/ community safety on website
- Proposed changes to the PLC Constitution and By-Laws- PLC Constitution and By-laws Changes- primarily changes relate to voting members of the commission. Please review handout with suggested revisions. Vote on the changes will be at an upcoming meeting.

Closing Meeting - Steve

1. Closing Comments
2. Closing Prayer – Fr. Paul
3. Adjourn
4. The next PLC Meeting is scheduled for Tuesday, March 12, 2019