

# Saint John the Baptist - Pastoral Leadership Council

## Monthly Meeting Agenda / Minutes

<b>Date:</b>	Tuesday, March 12, 2019	<b>Time:</b>	7:45 pm
<b>Chair:</b>	Steve B.-Present	<b>MAL:</b>	Josh W.- Present
<b>Vice Chair:</b>	Stephanie W. - Absent	<b>Secretary:</b>	Teri S.- Present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark Dittman	X	Larry J.	X	Ralph A.	Absent	Pat R.	X
Father Skluzacek	Absent	Neil S.	Absent	Dea J.	Absent	Gary H.	X
Father Shovelain	X	Michelle S.	X	Kathleen S.	X	Marian B.	X
<b>Guest(s) &amp; Purpose:</b>		Guest from School Advisory Commission- Eric; Guest from E & S-Melissa.					

### Agenda:

<b>Dinner</b>	<b>5:30 pm – 6:00 pm</b>
<b>Prayer</b>	<b>6:05 pm – 6:30 pm</b>
<b>Commission Meetings</b>	<b>6:35 pm – 7:40 pm</b>
<b>PLC Meeting</b>	<b>7:45 pm – 8:45 pm</b>

### **Call Meeting to Order – Steve**

1. Opening Prayer – Fr. Paul
2. Opening Comments
3. Discussion

### **Worship Commission – Pat**

Guest- James attended meeting to discern becoming a member of the commission. Second Invitee to commission declined.

#### 50<sup>th</sup> Anniversary Update

- Nick Markell Presentation on March 3 had 120 attendees- cold weather impacted attendance  
Presentation will be on the website in the near future
- Fr. Joncas presentation is on the website
- Advertisements for the Triduum to run on Relevant Radio
- May 7- Spring luncheon for 50 year club
- Golf Event planned for this spring
- Palm Sunday – Archbishop Hebda to preside at 10:30am Mass
- June 22- Closing Mass and Festival Dinner with Bishop Cozzens

Ministry Training for ushers and Greeters was held on March 2. Additional training to be scheduled for Eucharistic Ministers, Lectors, Ushers and Greeters.

Hymnal Care- The announcement in the bulletin has improved hymnal ribbon care. Another announcement will be submitted with a thank you for the improved care.

Choir is singing at Confirmation at the St. Paul Cathedral in May

“Points of Light- Where to Worship” CTV North Suburbs cable program to air on March 28 from 7-9pm 5 minute segment at 7:41 pm. Broadcast on Channel 15 or 859 and on CTVnorthsuburbs.org and Facebook. What makes St. John’s special? Q & A session is written and scripted with pictures. Will be rebroadcast, hope to get times.

For a fee we can get customized video to use for website and new parishioner orientation.

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### Finance Commission – Gary

#### Operating Results

- Sunday Giving well below budget & last year for month of February. May be partly weather driven
- For 8 months through February Sunday Giving is 4.7% below budget & expenses are 3% above budget
- At current pace, looking at full year deficit in \$75-80,000 range
- That's despite \$110,000 booked to operating revenue from January estate gift. Without that bequest, we'd be looking at deficit in excess of \$180,000

#### Sunday Giving

- Need to increase Sunday Giving, which has been basically flat for the past 10-12 years.
- Have met with Bret and Enlisted the help of a parishioner to develop a plan to do just that
- Should have more specifics by next month

#### Survey

- Provided results of recent parish survey which showed what other parishes are seeing with Sunday Giving. There were 70 parishes included.
- 46% are showing declines in Sunday giving, 21% are flat and 33% are up.
- East to point to new tax law as reason for declines but without seeing comparable survey results for prior years, it is hard to tell. 54% parishes are showing either flat or increases in Sunday Giving.

#### Budget

- As Mark's report indicates, work on 2019-20 budget continues
- Making progress on balancing next year's budget but not there yet. Hope to get there next month

#### Capital

- Approved \$5500 for infant monument at cemetery

### Administrative Services Commission – Larry

LED Lighting Project is still being researched. Two bids were received. Differences of proposals are new fixtures vs. rehab fixtures. Price difference is \$50K

Handicapped seating delayed until after Easter. Need input from stakeholders and information from architect

Bathroom Refresh project is on hold due to budget concerns

Exterior Door Refinishing Project is on hold due to budget concerns.

Rectory Gutter project is on hold.

Security Camera project is waiting on grant approval

Confession windows project is waiting on feedback on location for windows.

Sidewalks-A Spring walkthrough is to be scheduled with vendor and Pat. This is a budgeted item

Pump in the tunnel is noisy. Bearings are going out. Additional time is needed to re-evaluate changes to make pumps more efficient.

### Evangelization and Stewardship Commission – Melissa

Commission is short two people for the meeting this month.

Talked about mid-year financial statement

Calls to verify ParishSoft Census data have begun. About half of the phones listed in the info provided are disconnected.

300 letters were sent out to people who have given money in the past to OSMG. Twenty people have responded to the letter.

Endowment funds were approved.

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OSMG Forms- Feedback for next campaign reviewed.  
New Parishioner meetings- Welcome packets should be more personalized

### **Faith Formation Commission – Michelle**

Live presentation by Jen Livermont, Sunday School Coordinator  
41 Sunday School Students- New Parishioners registered a new student for Sunday school a couple of weeks ago.  
17 kids in Preschool/ Kindergarten Family Formation- New this year!  
Egg Hunt – Coming soon!  
VBS is the same week as Totus Tuus this year.  
“No Greater Love” Series- 46 participants  
“Science and Faith” Series- 33 registered  
“Marriage in Christ”- 3 registrations begins April 7  
Women’s Retreat with Gina Bauer on April 13 hosted by CCW, Devoted and Circle of Women  
Online Registrations are up and running great! Thanks to all who worked on this project to make it happen.

2 new policies for Safe Environment:  
All PLC members will need to be E3 compliant  
New private training option of Virtus courses for those who are abuse victims

Cana Dinner- 95 total attendees, new host couple did great!  
First Eucharist kick-off 40 out of 46 families attended.  
High School retreat 37 teens attended.  
Devoted is back. 100 women attended the February Gathering with Kelly Wahlquist

**Parish Groups and Activities Commission –** PGA did not meet this month.

### **Parish Outreach Commission – Kathleen**

Top choices for aid are for these parish outreach groups

- 1) Society of St. Vincent de Paul
- 2) Food Shelf
- 3) Community Service Center
- 4) Caring and Sharing Hands
- 5) Branch III

Request to bring back Ministry Sunday

St. Timothy in Fridley is offering a workshop on volunteer ministry opportunities in Prison Ministry

Foreign Mission Fundraiser Criteria for vetting groups is available for use by other ministries

### **School Advisory Commission – Eric**

Think tank met on how to improve the school  
Suggestions received on how to merge school and church communities included Sunday Funday activities  
Implementation of ideas will be by School Group

Archdiocese will distribute in January 2020 a Compensation Schedule for Faculty  
Looking at Grants for the Resource Room to do better testing for children with learning disabilities  
Pilot ad campaign begins on Facebook through CSCOE  
CSCOE Group is looking for Catholic School Influencers. If you have 750 + friends on Facebook and a child in grade 4 or younger, you may be eligible for cash as an influencer.

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### **Commission Items for Further Discussion**

- 1.
- 2.
- 3.

### **Parish Administrator's Report – Mark**

See report

### **Pastor's Report-**

Fr. Skluzacek on pilgrimage to the shrine of Our Lady of Guadalupe in Mexico with a number of parishioners  
Feast of Transfiguration is this Sunday.

### **Additional Comments / Discussion**

### **Closing Meeting - Steve**

1. Closing Comments
2. Closing Prayer – Fr. Paul
3. Adjourn
4. The next PLC Meeting is scheduled for Tuesday, April 9, 2019