

Administrative Services Commission Agenda – May 13, 2019

1. Opening Prayer – Tom H.
2. Pastoral Leadership Council Representative Report – Cary Becker
3. Ad Hoc Committee Reports

Old Business

- a. LED Lighting Project – Discussion on the information found on the difference between replacing bulbs or fixtures.
- b. Handicap seating project in the church has been put on hold until I can meet with all the interested stakeholders.
- c. New Bathroom makeovers has been put on hold.
- d. Refinishing woodwork throughout Church has been put on hold.
- e. Last month the committee approved the bid for the Rectory Gutter project and awarded the contract to Kuehn Roofing. The ASC approved Keuhn’s bid with the liner, and we are now sending this bid to finance committee for approval.
- f. Security cameras in the Plaza and Church, the idea has been approved by Fr. Skluzacek.
- g. Installing a window in the Confessional is still in discussion with the two priests. Trying to get their opinion as to where they want the window.

New Business

- a. I talked to Don Neek about the steps at the school, and the related water problem in room 3. We have three options to talk about.
- b. Window above the Holy Water Fountain is leaking when it is raining outside. I had Tim Sullivan coming out to look at the situation. He promised a bid by today, but I haven’t seen anything yet. I also called Gaytee-Palmer, and they did not show up for an appointment they made with me last week. Will make another appointment next week.
- c. I have two bids for the repair and re-stripping of the parking lots.

Summer Project List for Church and School

School

Paint: Lunchroom, Classrooms?, New Classroom Furniture

Church

Paint: Utility Closet in Church, Chapel, Second floor hallway

Clean carpet in Office area

Re-do Exterior Doors in Church

Install Counter Tops in Bathrooms

Install Gutters at the Rectory

Repair the Stations of the Cross foot path on the south side of Church

4. Closing Prayer – Tom

Priority List from ASC

1. Repair the water leak in the Church above the Main Holy Water Fountain, coming from the stain glass window.
2. Re-do the exterior doors.
3. Repair the water leak in the school due to the rain run off by the steps at the flagpole entrance.
4. Repair the east and west parking lots and re-stripe all the lots.
5. Install a new gutter system at the Rectory.