

**St. John the Baptist Church**  
**Report to Commissions**  
**Mark Dittman, Parish Business Administrator**

June 11, 2019

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1. **Sunday giving.** Please continue to be generous with your financial support of the parish. Our many ministries, including our largest ministry—our parish school—rely on your support to continue offering education, faith enrichment and spiritual blessings to so many people of all ages. Your gifts in the short time left in this fiscal year (June 30) will help us finish the fiscal year as close to break-even as we can. Please consider an additional gift to help us finish strong. Thank you!
2. **Parish debt.** We are very close to paying off our debt! Thank you all for your incredible generosity! Please remember that our campaign has another year left, and after our debt is retired the campaign will fund our pastoral and educational ministries, including our parish NET team and the two Dominican Sisters of the Most Holy Rosary sisters who will be serving our school in 2019/20! Please maintain your support of our campaign to ensure a bright future for St. John's! Thank you!
3. **Transition Team.** An ad hoc Transition Team has been formed to ensure that our early transition in leadership from Father Skluzacek to Father Shovelain goes smoothly. The team will make recommendations regarding communication, planning and timelines to help create a positive experience for our parish in the first few months. Their work will wrap up in August. Members of the team are Ralph Arnott, Steve Blum, Marian Briggs, Brandon Delbow, Bonnie Haik, Beth Robertson, Teri Shea, Mark Dittman, and Fr. Paul Shovelain.
4. **St. John the Baptist Cemetery.** The infant section monument is in! Please visit our cemetery this summer and walk (or if you are with Father Paul, run!) through it, taking in the beauty of our columbaria plaza and the infant section monument, at opposite ends of our cemetery. How wonderful that we have this beautiful space to honor our beloved dead. We plan to have a blessing ceremony for the infant section monument at the cemetery on Sunday, August 11, at 12:00 noon. Please join us!
5. **E3 compliance for Parish Leadership Council members.** In November 2018 the Archdiocese informed parishes of a requirement to have members of Parish Pastoral Councils (at St. John's the Parish Leadership Council or PLC) be E3 compliant. E3 is short for the Essential 3, which is a criminal background check, a code of conduct and Virtus safe environment awareness training. St. John's is asking all PLC members to be compliant by fall 2019. If you plan to serve as a member of the PLC in 2019/20, this will apply to you. Please visit our website for more information at <https://stjohnnb.com/give-online/volunteer/virtus/>.
6. **Summer 2019 projects.** As usual, our campus will be active with summer projects. This year we are completing the following improvements to our campus: rectory gutter replacement, parking lot repair and striping, a replacement sidewalk and stairway on the west side of our school, and a new walkway approaching the Family of Faith sculpture in our Sculpture Garden, just west of St. Joseph's Hall. There are also a couple of other projects that may happen, depending on funding. As always, thank you for your generosity that supports everything we do here at St. John's!

7. **FallFest 2019: September 27, 28 & 29.** We are in need of an emcee for the FallFest stage. If you or someone you know could serve in this way, please let the committee know. Our next meeting is Thursday, June 27 at 6:00 p.m. in room 204. For all things FallFest, contact co-chair Taylor Burns or staff member Teri Shea with this email: [fallfest@stjohnnyb.org](mailto:fallfest@stjohnnyb.org).
8. **Administrative tasks.** Despite school being out and great weather, summer is not really a down time in parish administration. The following activities keep the parish office busy all summer: fiscal year end and financial reporting, performance reviews, project oversight, insurance program discount application, program, liturgy and staff planning for the new year and more. But, of course, our staff does take vacations! I pray that all of you find rest, refreshment and renewal in the recreations of summer!
9. **Summer hours.** On Fridays the Parish Administrative Offices will close at 1:00 p.m., from Friday, June 14 through Friday, August 30. During those same weeks the church campus will close at 7:00 p.m. on Monday and Friday evenings and at 8:00 p.m. on Tuesdays, Wednesdays and Thursdays. Additionally, staff will be enjoying planned vacations at various times. Staff commitment to serving our parishioners will continue to be high; however, please be aware of these factors when engaging with our staff and otherwise conducting St. John's business or activities.

A restful and blessed summer to you all!  
Thank you for your service to St. John the Baptist!  
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