

St. John the Baptist Finance Commission
Minutes
September 17, 2019

1. Opening Prayer – Beth Robertson
2. Financial Review
 - a. 2018-19 - Full Year Actual. Reports were reviewed and YE only entries were discussed.
 - b. 2019-20 – Budget. Mark discussed a revision that was made that did not affect the bottom line. It was noted that the school has 241 students vs 240 that were budgeted
 - c. 2019-20 – July and August. Actuals were reviewed.
3. Capital Projects
 - a. 2019 Summer project list – The Sculpture Garden, concrete stairs on the west side of school, Rectory Gutters, and the Parking Lot repair and striping were all completed over the summer. The choir pews have donations of \$7,320 and are expected to be done in January of 2020.
 - b. LED Retrofit – ASC (Pat Hinnenkamp & Tom Halaska) brought a proposal from Stinson. There was a motion to approve the project as presented. Motion Passed. \$88,550 project total with an Xcel rebate of \$25,959.07. Final cost of \$62,590.93.
 - c. Wi-Fi upgrade – Michelle Barsness and Mark presented this project. Various dead zones throughout the school and weak signals throughout campus. There was a motion to approve the project as presented. Motion Passed. \$27,000 total (\$12,300 church and \$14,700 school)
 - d. Computers – 5 new computers are needed as they will no longer be able to be serviced as they are old. There was a motion to approve the purchase of computers from capital reserves. Motion Passed. Up to \$5,000
4. Finance Commission constitution – Our constitution needs to conform to the Archdiocesan template. Our current constitution does not. We need to identify a process and timeline for this.
5. Tuition Collection Sub-committee – Tabled until October’s meeting.
6. Announcements & Other Business
 - a. Next Meeting – October 22
 - b. Other?
7. Closing Prayer – Beth Robertson

**Bearing witness to Jesus Christ who is the Way, the Truth
and the Life:
GO. MAKE. TEACH.**