

2018-2019 Administrative Services Commission Goals and Accomplishments

Goals established this year: To complete projects previously approved.

Accomplishments this year:

1. Replace sidewalk at main church entrance.
2. Completed renovation of sculpture garden.
3. Replaced pneumatic heating/cooling controls with digital controls.
4. Secured new refuse collector – cost and service improvement.
5. Completed phase 1 and 2 of church lighting improvements.
6. Completed school fencing.
7. Repaired heating pumps.

Goals for 2019 – 2020

Complete projects already approved but placed on hold (1 through 7).

1. Refresh church restrooms.
2. Repair/replace rectory gutters.
3. Install security cameras.
4. Repair Stations of the Cross footpath.
5. Restripe parking lot.
6. Repair/refinish exterior woodwork.
7. Repair/replace seals in church windows above baptistry.

Items to Improve Upon 2019 – 2020

1. Repair church ceiling: remove acoustic material, repair surface, repaint.
2. Remove dangling black insulation from ceiling lightboxes.
3. Refinish pews. Standards must be established such as remove current finish and stain, repair gauges and cracks, remove all chatter marks, round over all horizontal edges on bench seats and backs, restrain, revarnish (3 coats brand to be determined). *fabrics*
4. Establish a preventive maintenance program for all mechanical equipment and a similar program for all areas that serve parishioners.
5. Address humidity problems in church.
6. Replace window seals around the glass above the baptistry.
7. Create a focus group to address handicap seating problems.
8. Repair water problems at flagpole entrance. This includes removal and replacement of steps with a smaller footprint and installation of drainage area.
9. Review audio installation procedures in St. Joseph hall.