

St. John the Baptist Finance Commission

December 10, 2019

Present: Beth R., Joe F., Marian B., Alan G., Gary H., Dan B. Absent: Ben J., Ken H., Jeremy H

Staff present: Mark Dittman, Michelle Chock

1. Opening Prayer – Gary Horn
2. Which core value do we need to improve upon, and how? Willingness to Grow. Need to “let go” and give all to Christ.
3. School Tuition and Fees – There was a motion to approve Tuition and Fee increases as stated. Beth Robertson and Mark Dittman to review rationale on proposed changed to Kindergarten registration and together make a recommendation on behalf of the Finance Commission.
4. Financial Review
  - a. 2019-20 – 5 months actual – Nothing to report due to the early meeting this month. Sunday giving is still behind budget. Financials will be sent out later in the week.
  - b. Bulletin reporting – We discussed the challenges of reporting weekly.
  - c. Weekly budget allocation change to monthly – It was recommended to publish the Sunday Giving numbers monthly and include a narrative as needed. It was also recommended to publish a revenue and expense summary of the first six months in January, in addition to January’s publication of December’s Sunday Giving.
5. Capital Projects
  - a. WIFI update – Complete and under budget. Have received positive comments.
  - b. LED lighting – Installation has started on the lower level. The school will be substantially completed over Christmas break. They will then move on to the Parish.
  - c. Video camera and projector – In process. The cost will be about \$10,200.
  - d. Canopy roof repair & sidewalk downspout– There was a motion to pay \$1,250 out of capital.
  - e. Pat is looking into a solution for the icy/snowy sidewalks right outside the chapel door. Some options are a gutter system or heat tape under the landing and steps.
6. OSMG update
  - a. Sunday Giving – Numbers continue to be down. With the overwhelming response of pledges, our matching donor agreed to grant the \$75,000 match in December.
  - b. 5-year campaign – With the debt paid off all money coming in for the campaign will be applied to a ministries, as has been stated.
7. Constitution & By-laws – Ben will get something to Beth & Mark. They will discuss via email and bring to January’s meeting.
8. Tuition Collection process – Jeremy and Eric L. are beginning to help to define the process.
9. Bank account balances – no discussion
  - a. Interest rates – Mark will be talking with our current banks to try and get better rates.
10. Announcements & Other Business
  - a. Money Counters – We need more money counters. The Finance Council will forward names of potential counters and send to Mark and Michelle.
  - b. Next Meeting – January 21
11. Closing Prayer – Gary

**Bearing witness to Jesus Christ who is the Way, the Truth and the Life:  
GO. MAKE. TEACH.**