

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Tuesday, January 21, 2020	Time:	7:45 pm
Chair:	Stephanie W.-Present	MAL:	Jill M- Present
Vice Chair:	Josh W- Absent	Secretary:	Teri S.- Present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark Dittman	X	Tom B	A	Maria	X	Barb	X
Father Shovelain	X	Melanie	A	Kathleen	X	Gary H.	A
Father Magner	A	Melissa	X	Michelle	X	Marian B.	X
Guest(s) & Purpose:		Patrick- sub for ASC Rep., Neil- Sub for D & M Rep					

Agenda:

- 5:30 pm** **Blessing & Dinner**
- 5:55 pm** **Announcements**
- 6- 6:30 pm** **Presentation - Catholic Schools Week - Ann Laird & Father Paul**
- 6:35-7:55 pm** **Commission Meetings**
- 8:00 pm** **Pastoral Leadership Council Meeting**

Call Meeting to Order – Stephanie

1. Opening Prayer – Fr. Shovelain
2. Opening Comments

Discussion Question for commission rep reports:

Last month we asked you all to discuss which core value needed the most improvement as a parish. "Willingness to Grow" was at the top...there were many added comments as to why but not many ideas on how to help this core value to change.

The Executive team is asking that you take the next days before our meeting and pray about this need, jot your ideas down and share them at your commission meeting. Have your liaison bring that to PLC along with their commission report - let's find a way to help our parish be willing to grow!

Parish Groups and Activities Commission – Maria

Reviewed Report to the Commissions
 Continuing to reach out to Group Liaisons
 Recruiting members
 "Willingness to Grow Discussion"

- Our own personal willingness to grow make us come together as a parish
- Increasing our willingness to volunteer, participate, help and do the things that are not easy
- How can we grow personally: taking time to be quiet and calm, finding our happiness in Christ alone, being proactive about prayer, focusing on the Lord over everything in our lives.
- If we, as a commission and PLC, have a willingness to grow in ourselves. It should radiate through the parish as a whole.

School Advisory Commission – Michelle

- Finalizing the calendar/the late start of Labor Day
- Catholic Schools Mass Sunday, January 28, 10:30am. Kids sitting in the middle two sections.
- Reach Program (formally Achieve) has tested all 2nd graders and will be holding parent meetings to explain results and programming
- Tuition Assistance letters are going out to parishioners January 25th asking for donations to assist students so they can attend SJB. Please consider donating the school is grateful for this.
 - New Suggestion-add this to the authorizing form maybe a quarterly deduction to be taken out automatically. Ann to follow up.
- We need a better plan to follow up on owed tuition, maybe more support from the business office.

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- Preschool and J-Care are making money this year.
- Info Night 6-7:30 this Thursday about Kindergarten and Preschool
- Wines to Wishes- Need wine for the wine pull

“Willingness to Grow”

Building generosity of spirit in dealing with each other

Grow by supporting kids better

Help families grow in their faith development

Parish Outreach Commission – Kathleen

Guest Naomi reported on her mission- “Building Bridges Liberia”- Focus of mission is education. Would like to have opportunities for fundraising twice a year with a table in the plaza. Also proposing a fundraiser dinner to be held at St. John’s. POC requested more information about proposed fundraising.

Commission member has developed a ministry matrix for groups reporting to the POC. Each member of commission to be a liaison to ministries.

Ministries could be highlighted in the bulletin

Discussion on homeless in our midst- how to assist? Refer to our local chapter of Society of St. Vincent de Paul.

“Willingness to Grow” discussion

Mission Matrix creates an opportunity for outreach

Question on decision on envelope discussion from previous meeting. No new information on this topic.

Worship Commission –Barb

1. The choir area reconfiguration remodel/ rework will be completed in approx. 2-3 weeks of this meeting, by the end of January or first part of February.
2. As of late more interest has been expressed in regard to the sound system and ceiling project. Jay H. and Jim Sawyer, as well as others, will be in further discussion regarding these project items.
3. The handicap area rework seems to be going quite well.
4. Discussed the Parish core value of “Willingness to grow”. We do offer many ways for us personally and for the parish to grow, as for the ministries we offer, such as the greeters, ushers, welcome committee, new parishioner sign-up and welcome. Possible opportunities for further discussion include an endowment fund for worship expenses, a staff position of a communication director. We have many faith formations classes here for all ages with a range of fees for all budgets.
5. We discussed the delivering of the 50th anniversary booklets, with to regard commission members going over the list of names and seeing if any of the them could be hand delivered, if they lived close to these people.

Administrative Services Commission – Patrick

“Willingness to Grow” discussion

Many opportunities for ministry involvement. Personalize the invitation to ministry

Demonstrate or bear witness to the fruits of being involved. By your behavior, you show what the group is about

Get out of our comfort zone and recruit/ invite to ministry

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Lighting project is underway- Vendor has a soft deadline to get our project accomplished. Two phases complete. Gym/ classrooms are complete. School hallways/ Closets/ Parish Center remain not scheduled until March. Chapel and rectory area not included in this plan.

New Projects:

Lighting in west parking lot. Received proposal to add a light pole in the center of the lot. Recommend we add an additional conduit to use for FallFest/ other outside needs.

Chapel emergency exit – currently thaw freeze pattern from roof run off creates an ice hazard.

Reviewing options to add a gutter to room to redirect water runoff from roof.

Also proposed to add a handrail to assist in evacuation in case of slippery conditions.

More investigation needed for both new projects.

Discipleship & Mission Commission – Neil

Brainstormed ideas of HOW to initiate the core value “Willingness to Grow”:

- Start with Staff to model the willingness to grow – start with Go Make Teach. Have each staff member make a personal invitation to two people to parish ministries like Devoted, start with personal prayer of who they should invite and make the invite. Staff Management make five personal invitations.
- Directly bring the message to the parishioners from the pulpit, asking how each person in the pew can individually are embracing a willingness to grow:
 - Personally praying and asking God how they should change and act to Go Make Teach
 - Personally doing an examination of conscience how am I practicing Go. Make Teach?
 - Then do a follow-up/check in a few weeks How is your personal action going? Encourage keep on Keeping on.
- 1% Challenge – pray 15 minutes a day. Great message but the message needs to be continued to keep it fresh until it becomes a habit or at least given a try.
- The Encounter Groups focus is to form Intentional Disciples that ask and invite people personally, one-on-one to grow deeper in their faith.
- Use the information from our SJB portion of the Arch Diocese survey results to capture possible options of what to address and encourage parishioners to embrace, get involved and grow.

There were 41 students in Sunday school

288 meals served and an estimated 300 people for “Journey to the Inn”.

28 students and adults going to the March for Life in Washington.

Last weekend, there were 73 new people who filled out interest cards for Lenten small groups. This is in addition to those continuing in small groups from the Fall.

The NET Team is brainstorming on what type of events they could do in the upcoming year and hopefully start discipleship groups.

Finance Commission –Marian

Summary of first 6 months of the fiscal was reviewed. Numbers include the \$75,000 matching gift.

Expenses are in line. Sunday giving is up. Looks like the matching funds worked.

Budget for next year will be discussed in February

Guest attended meeting. Guest is discerning about joining commission to replace member who is moving out of town.

“Willingness to Grow” discussion

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Parish Development Commission – Melissa

- Finalized terms of each members
- Sunday Giving as of 1/20/2020
 - Bret Sutton and Fr. Paul personalize acknowledgements and annual statements (2019)
 - Gift acknowledgement process in place.
 - Number of pledges and amounts are higher than this time last year. 475 received. 129 are pledges from people who did not pledge last year.
 - Creating a sub-committee to determine how to analyze data year to year. For example: new money, ~ 120 people didn't pledge in 2020 that pledged in 2019
 - February 10- letter follow up
 - March 10 follow up phone call
- OSMG 2019 follow up reminders going out in January and follow up phone calls
- Endowments
 - Received 42 of 83 responses mailed in August for people including St. John's in their estate. Follow up with Phone calls in February.
 - Next project- focus on making 50-70 aware of Legacy Program.

Parish Administrator's Report – Mark

See report on website.

Pastor's Report- Fr. Paul

Fr. Paul has been reflecting on Respect Life issues and the dignity of all life.

For the Catholic School Mass, we will be honoring the children of our school and therefore they will be seated in the front center sections.

St. John's is hosting a prayer shower for parish couple with whose child will be born with Trisomy 18 and a heart problem. The child is expected to live only for a few hours. Prayer shower will be February 16 at 1pm. Please pray for this family. Every life is a gift.

Closing Meeting - Stephanie

1. Closing Comments
2. Closing Prayer - Fr. Paul
3. Adjourn
4. The next PLC Meeting is scheduled for Tuesday, February 18, 2020

Next Meeting Dates: February 18, March 24, April 21, May 19, June 9