

Parish Leadership Commission Meeting
February 18, 2020

Finance Commission-Gary

Financial Review

- Continue to believe we will finish in the year in the black
- Through January (which is 7 months of the year) total revenue is slightly above budget and expenses are slightly below budget
- As a result our bottom line results are running better than both last year and budget, and much of that is driven by increased Sunday giving

Endowments

- Finance Commission recommends taking the available draws from all our various endowments except for the cemetery and new pastoral outreach endowments. In those 2 cases they suggest the funds remain in to help build the endowment balances for future use.

Budget

Spent most of the meeting reviewing the 2020-21 fiscal year budget.

- Revenue and expenses were reviewed in detail
- As always getting balanced budget is a challenge, goal is to have the final budget for Father in April

Core Values

The importance of what we do as a Parish for the poor how one gets back as much as you give.

SAC-Michelle

- Discussed calendar 20/21
- Accreditation update drafts released this spring
- 2nd grade Reach Program letter goes home this week to parents. Meeting next week.
- PTO speaker on Anxiety is this Thursday 6:30 all are welcome
- School will be participating in the FHF
- 166 enrolled, 143 pending some pre-school classes are full for next year
- Marketing targeting mailing to Blaine coming up
- Billboards will be up in April
- 17 families at Open House
- Rewriting the School Philosophy and will incorporate the core values

POC-Kathleen

The new Pastoral Outreach envelopes will be attached to the food collection bags on Sun. on 3/22-23. This food will go to SJB Food Shelf, Ralph Reeder Food Shelf, Sharing & Caring Hands,

Catholic Charities, & Community Support Center. The commission would like to have a say on the amounts going to each organization.

We're inviting Jerry Elfert to our next meeting to tell us what is needed at the SJB Food Shelf.

With the 20-21 budget being decided tonight, we are recommending that the POC gets \$13,500 for this year (same as last year) from the operational budget. Moving forward, whatever is collected this year in the envelopes be budgeted for the POC next year.

Regarding a packet envelope, we recommend that the one that's in there for Pastoral Outreach be replaced with the new Pastoral Outreach envelope.

Terms expiring at end of this year: Margaret Nelson, Peter Walsh, Kathleen Sweeney, Jane Heinks. Need 3 new ones. Jane will stay on.

Regarding the core values for Lent, our committee is working on a generous spirit. We ran out of time for Individual commitments for go/make/teach.

PGA-Maria

- Jessica B was a guest to discuss SJB connect
 - Help parishioners to connect on a natural human level
 - Volunteer leadership has fallen through and SJB Connect has been left without the help to run it and it didn't get running.
 - There is still the option for individuals to "start" or coordinate a group organically and there is potential for growth
 - Explanation of families helping families and PTO ODM partnership
- PGAC taking hospitality for 2 Masses on March 22nd Marianne, Steve, Tom , Maria
- Core value discussion: Commission members spoke about the willingness to serve more and become more involved at SJB. A few examples brought up were hospitality on Sundays, giving more of our time, helping our elderly neighbors and inviting others in.
- Roster reviewed and still short 1

Worship Commission-Barb

- The choir area reconfiguration remodel/ rework has been completed; the pews will be in sometime during the last week in February.
- As a continuation of this project Jay will meet with Mr. Sawyer during the next two weeks and get an updated proposal and continue the discussion regarding these items.
- Hand bell choir is looking to start up/ and increase membership, they will be playing at the 4:30 Mass on Feb. 22, 2020 and an article will be in the bulletin regarding this ministry.

- Continued to discuss the core values and how these pertain to each one of us individually and how will we carry out or practice them, now during Lent and going forward.
- Term limits of commissions members were gone over, two members terms are up and possibly two more within a year.

ASC-Tom

- LED lighting project had a slight stall but now back up and going
- Bathrooms on hold waiting for a proposal
- ASC may need one person for next year.
- Looking to combining Maternity Closet/Food Shelf to expand the growing Pre-School space needed.
- Reviewing Parking lot lighting and running lighting to the center of the parking lot.
- Chapel Exit Hand Rail
- Welcome Desk Fixed
- Ceiling repaint review, Duct cleaning
- Generous Spirit - Lending out a hand to people in need.

Discipleship & Mission- Melanie

Mikayla Guest

- Discussed the change from 2 year confirmation process to 1 year process starting next year
- 8th Grade to continue family faith formation
- Requirements stay the same
- Meeting every Sunday night 6:45 to 8:00
- Incorporate more parent/sponsor nights
- Will need more small group leaders
- Confirmation retreat next weekend all going except 1
- Consistent #'s in youth group
- NET starting Lenten Bible Study Discipleship groups
- Chicago Mission Trip in July-helping with Bible Camp and helping Sisters at the convent

Remaining Commission notes

- 100+ attended Cana Dinner
- Family Formation Stations of the Cross $\frac{3}{4}$
- Family Formation possibly found a new teacher
- First Reconciliation successful
- First Eucharist Feb 27th
- Totus Tuus grades 1-6 6/15 to 6/19 9am- 2:30pm
- Totus Tuus MS and HS 6/14 to 6/18 7:30pm to 9:45pm
- VBS PreK & K 6/16 to 6/18 9am to noon
- May 9th current NET members leave
- Jim will ask Mikayla & Activities Commission about a going away party

- NET donors dinner 4/25
- Group discussed inviting in and getting photos in either the church bulletin or by other means so that parishioners have faces to names and can greet them and make them feel more welcome.

Parish Development-Melissa

- One member stepping back for rest of year, his term ends this year
- Legacy Program- received 20 of 82 declarations
 - Followed up with half on January
 - Will follow up with calls and e-mail by the end of the month
 - Hope to launch in May (Bret's goal) with 40 donors
 - Bret and Fran present plan to Father for feedback
 - Would like historical reporting of endowments from CCF (year to year)
 - Plan for gift acknowledgement in progress
 - Lent idea-write a letter & email or mail to someone every day.

Meeting Motion Approval:

No landscaping changes are to be made in St. John's Cemetery until a landscaping master plan is developed and reviewed by the Arts & Environment Committee. The Arts & Environment Committee is to make its recommendation regarding the plan to the Worship Commission, who will present the recommendation to the Parish Leadership Council for its review and approval. The plan is to be developed by the Cemetery Committee in coordination with its ex officio staff member. Costs associated with creating the plan and any subsequent implementation of the plan are subject to the review and recommendation of approval by the Finance Commission.

In discussion of the motion it was noted that the Cemetery Committee will need to research what it is that constitutes a landscaping "master plan" and how it should be put together. It was asked whether there are resource firms such as landscape designers or architects who might be retained to assist in drafting a plan. It was also suggested that the committee consider if there are potential sponsors of creating a plan, such as a funeral home.