

St. John the Baptist Finance Commission

April 21, 2020

Virtual

Present: Beth R, Gary H, Alan G, Dan B, Marian B, Kelly B, Ken H, & Ben J

Absent: Joe F

Staff present: Mark Dittman, Michelle Chock

1. Opening Prayer – Ken Houston
2. Check in
3. Paycheck Protection Program (PPP) loan – SJB secured a PPP loan to help cover payroll, benefits, and other costs for the 8 weeks after we received the money. We are still learning the how-to's of the forgiveness portion of this loan.
4. Financial Review
 - a. 2019-20 – 9 months actual Reports were reviewed
 - b. 2019-20 – 12-month projection Gary is updating as often as needed. Before forgiveness of any portion of the PPP loan, we are projecting an operating deficit of 59K
 - c. April revenue continues to be strong. Our parishioners have been very generous.
5. 2020-2021 budget has been delayed a bit because of COVID 19. So much up in the air because of the shut-down. Some ideas to help have a more accurate budget – 6-month budget? The commission recommends that some version of the 2020/21 budget be presented at the May meeting.
6. Capital Projects
 - a. Main floor bathrooms – Completed. Came in just over budget.
 - b. Playground fence – In process. Cost will be about \$1,495
 - c. Choir area of church – Choir pews are done. Side rails need to be installed. There is still about \$5K available to finish this project.
 - d. Gutter on chapel – Substantially completed. Need to hook up heat tape to help with the freezing.
 - e. Water Heater – The last water heater in the Parish Center went out. We have none. The bids that have come in are 14K to 27K. We need 2 water heaters to work in tandem.
7. Constitution & By-laws – Review and forward comments to Ben.
8. Announcements & Other Business
 - a. Next Meeting – May 19
 - b. Other?
9. Closing Prayer – Ken Houston

**Bearing witness to Jesus Christ who is the Way, the Truth and the Life:
GO. MAKE. TEACH.**