

Date: Tuesday, May 19
Time: 6pm
Recorder:
Location: Virtual — Zoom

Attendees:

Mark Hammer x	Gene Delaune x	Fran Davis x
Melissa Strunc X	Ralph Arnott x	Ed Robinson X
Linda Harmon x	Bob Gabler x	

Staff Representative: Jen Livermont, Stephanie Waite

Parish Mission Statement: Bearing witness to Jesus Christ who is the Way, the Truth, and the Life: Go. Make. Teach.

Theme for the year: Inviting in.

PDC Goal: Invite in to support.

A. Opening Prayer ~ All

Lord, before I go into this meeting, I still myself before you, for you are filled with beauty and light, and care deeply about me. Help me to listen, before speaking. Help me to value and appreciate what I am about to discuss. May your light enfold me. May your spirit guide me. May your grace abound in me. Amen.

B. Approval of April Minutes ~ All

Approved and seconded with no additional comments.

C. Request from PLC.... Ideas of how we can minister to any and all who are not blessed to be connected to their pre-Covid routine, ie. Mass, volunteering, ministries, access, etc.

Please supply a short or long list. All ideas are welcome. Let's not view his situation as a barrier, but as an extraordinary opportunity to GO. MAKE. TEACH.

- If there are parishioners not on any existing list that are longing for conversation, could they let SJB know to have someone call them?....create a list of people that would like to be called.
- Smile and engage those you meet as out walking/biking, etc.
- Pray while out walking/biking, etc, for a specific request – abatement of Covid, healing for those sick with Covid, etc.
- Create a virtual gathering – Happy Hour, pie social, spaghetti dinner, etc. – and let parishioners know about it and join as wanted or able.
- Let more parishioners know about the calling other parishioners initiative. Some don't know about it. Are there additional people already on lists that don't have people that call them?
- Fran to share names of Golden Pond residents that are SJB parishioners with Gene/Kathleen (up to 20), Ed (5-10), Ralph (5-10), Mark (5-10), Bob (4-9 ☺) for them to reach out to. (Will be done by Wednesday, May 20.)
- Kiosk giving opportunity at church?

D. Status of current PDC initiatives

1. Fr. Paul and I have had several discussions regarding PDC initiatives during this time of uncertainty. After thought and prayers, we have agreed – with input from Melissa S, Bob G, and Gene D - that we would not launch any of our initiatives, but keep working on a plan to launch and execute them once we return to a time of “normalcy”. This decision was made mainly because we did not want to divert from Fr. Paul's mission/message of 1). Keeping SJB family connection 2). Maintaining SJB family Spiritual Health 3). Meeting needs of SJB family. We feel that a launch of any of our initiatives, which deal with asking for donations or deal with money, parishioners could perceive that the initiatives are inappropriate.

- **Electronic giving ~ Melissa**

- Give any additional feedback to Melissa – via email at mkstrunc@gmail.com By Friday, May 22.
- Jen, thanks for your comments and research. PLS let us know answer.
-Is SJB using both Vanco and Parish Soft?

- If yes, why?
- If yes, can we get to ONE provider?
- The layout of the on line giving format can be manipulated to be reflective of what is happening at the parish in real time...
 - more seasonally appropriate
 - checking to see if more drop down boxes could be used to simplify visual presentation on line.
- Melissa to follow up with Maureen/cc:Mark, regarding her document, to define any other roadblocks that exist and devise a solution, and will update us on the status of the initiative in June.
- **Employer Matching Donations ~ Bob**
 - Bob outlined a high level plan of SJB School Parent/Parishioner Employer matching donations to be more defined as additional research is done -current practices at SJB, BEST PRACTICES of other Development Teams.
 - Bob is reaching out to Special Olympics development team, Joy Thienes at SJB School who dealt with it in the past, and Fran is reaching out to Irondale robotics parent to determine BEST PRACTICES and will update us on the status of the initiative in June.

E. List of pending initiatives on indefinite hold:

- Legacy Launch/Brochure
- Gift Acknowledgement Process
- Parish Soft – can it process/provide info we need for Development initiatives going forward...
- Status of Development Associate Position

F. Miscellaneous

- Did not get to Linda's Stories. Apologies, Linda. Could you email the PDC the info?
- Bob Gabler raised the subject of who/what is the process at SJB -the Group/Person- that gives approval for initiatives that are raised in the commissions:
 - Opportunity to facilitate success for commissions; look more in depth at what each commission is doing, what initiatives they are undertaking, and if they should be doing it...
 - Red (not critical or necessary at current time...do not move forward)
 - Yellow (has potential, but needs to be tabled at this time)
 - Green (GO FOR IT! Could offer great dividends for the parish)
- WANT COMMISSIONS TO EXPERIENCE SUCCESS AND JOB WELL DONE
 - WANT TO AVOID FEELING “THEY ARE SPINNING THEIR WHEELS”
- PDC requests financial 3 month rolling forecast to be shared each month – with commissions at each meeting and parishioners via Fr. Paul's weekly emails, in bulletins, on line. Knowledge is power and we want to empower our parishioners with knowledge of parish fiscal situation.
- Below is a list of all initiatives currently tabled by the PDC.
 - Would like help prioritizing initiatives – Red, Yellow, Green, based on what else is going on in all commissions and what is appropriate during Covid.
 - Would like to create a time line of implementation.
 - ❖ Legacy Launch and Brochure creation
 - ❖ Legacy Society Acknowledgement plaques
 - ❖ Legacy Society member celebration
 - ❖ Status of Development Associate Position
 - ❖ Electronic Giving – Increase number of parishioners who use it
 - ❖ Employer Matching Donations
 - ❖ Gift Acknowledgement Process
 - ❖ Parish Soft – can it provide info we need for PDC initiatives going forward....OSMG tracking, correct acknowledgement of gifts to parish, specific parishioner requests, etc.

PDC team - Please let me know if I missed anything.

Respectfully,
Fran Davis