

St. John the Baptist Finance Commission

December 15, 2020 - Virtual

Present: Beth R, Gary H, Dan B, Marian B, Ben J, Joe F, Alan G, Kelly B & Robin P

Staff present: Michelle Chock & Mark Dittman

- 1.** Opening Prayer – Marian Briggs
- 2.** Financial Review
 - a.** 2020-21 – 5 Months Actual were reviewed. Sunday Giving is below budget for the month of November by 1.4%.
 - b.** Bulletin reports will continue to be reported monthly. Sunday Giving for December, so far, is up 3.2% over last year. Our Core Commitment campaign has 354 pledges for \$965,333. Last year the total was 497 pledges for \$1,119,411.60.
- 3.** Capital Projects
 - a.** Chapel project is in discussion for a renovation.
- 4.** School
 - a.** New staff – The school wants to hire an Aide for the rest of the school year to help with the increase of students in the school. MOTION: Recommend approval. Due to the uncertainty about sustaining our higher enrollment recommended it be a temporary position for the rest of this school year.
 - b.** 2021-2022 tuition/fees – Discussion regarding pros/cons of having a tuition freeze vs a slight increase. Many other Catholic schools are not increasing. General sense: no increase, but if an increase, it should be small.
 - c.** Teacher salaries – The school is looking into creating a salary scale for the teachers. The commission asked for information on how SJB teacher salaries compare to other area Catholic schools.
- 5.** Development Associate – Mark is working to finalize a Job Description for this position, with input from the Parish Development Commission.
- 6.** Announcements & Other Business
 - a.** E3 compliance for Finance Commission members – All members have been notified via email. Make sure you are up to date.
 - b.** Next Meeting – January 19
 - c.** Other? PPP loan. Must apply for forgiveness before October of 2021. Our goal is to apply by the end of February 2021.
- 7.** Closing Prayer – Marian Briggs

**Bearing witness to Jesus Christ who is the Way, the Truth
and the Life:**

GO. MAKE. TEACH.