

Administrative Services Commission Minutes – Sept. 15, 2020

1. Opening Prayer – Tom H.
2. Pastoral Leadership Council Representative Report – Who will be the rep this year?
3. Ad Hoc Committee Reports

Old Business

1. Need to look at additional lighting in west parking lot.
2. Fix ventilation in confessionals by installing new fan motors.
3. Looking at new protocol for cleaning the Church.
4. Kneeler Project:
Nick Dobbins is in the final stages of approval to clean up all the hardware on the kneelers. This will tighten the kneelers up and create a quiet lowering of the kneeler instead of the bangs we hear now.

New Business

5. Convent:
 - a. Need new wall in basement to create a Chapel for the Sisters.
 - b. Insulation in attic. Currently we have 3 inches, need 14-18 inches.
 - c. New door in garage
 - d. Need to plug holes in foundation.
 - e. Need to fix stucco and window trim.

Work Completed

1. Fixed the sidewalk by Flagpole.
2. Filled the playground with 90 yards of mulch.
3. Fixed the window above the baptismal font.
4. New rug by door 1.
5. Fixed the water problem in the elevator pits.
6. Boilers are ready to go.
7. New air conditioners on the top floor in the Rectory.
8. Cleaned the Church, and again and again and again.

4. Closing Prayer – Tom

Priority List from ASC

1. Receive approval from the finance and PLC for the LED Lighting Project.
2. Receive approval from the Pastor to complete the renovations to the bathrooms.