

St. John the Baptist Finance Commission  
February 16, 2021  
Minutes

Meeting held via Zoom. All members were in attendance: Dan Battaglia, Kelly Boll, Joe Fox, Alan Gregerson, Ben Jones, Beth Robertson, Robin Prince, Marian Briggs, Gary Horn. Staff present: Mark Dittman.

1. Opening Prayer – Alan Gregerson
2. Financial Review. Year to date actuals are significantly in the black, ahead of both YTD budget and prior year to date. Projecting an operating surplus by June 30.
3. Capital Projects. Security cameras. Three proposals reviewed by Safety & Security Task Force: Per Mar Security, Advance, Antares. Antares proposal included additional expense for network infrastructure (server upgrade, switches, and related). The task force recommended the parish choose the Antares proposal.

Motion: Recommend acceptance of the Antares proposal for \$55,086, plus or minus 10%. It was acknowledged that a detailed review and resulting revisions of the proposal may affect cost.

4. Tuition Collection. Mark Dittman summarized his efforts at reaching out to school families with delinquent tuition. 18 emails sent, 4 responses. One family’s enrollment for next year put on hold pending a payment arrangement. Policies and procedures will be shared with Ben and Dan for review, including possible thresholds for collection activity. Efforts will continue.
5. 2021 Endowment Draws. The table below summarizes the information presented to the Finance Commission and the “Draw?” column represents the recommendation of the Commission.

			Value	Feb. 2021	
			1/31/2021	Amount	Draw?
				Available	
Operating Endowment Fund	50214A	\$	904,943	\$ 28,900	N
Capital Endowment Fund	50214B	\$	90,920	\$ 3,100	Y
Cemetery Endowment Fund	50214C	\$	219,260	\$ 6,600	N
Tuition Assistance Fund	50214D	\$	541,652	\$ 16,400	Y
Pastoral Outreach Ministry Fund	50214E	\$	64,763	\$ 1,800	Y
	Total	\$	1,821,538	\$ 56,800	

Motion: Draw from the Capital, Tuition and Pastoral Outreach endowments; do not draw from the Operating and Cemetery endowments. The Cemetery Committee should be informed about the draw opportunity and their input invited.

6. 2021-2022 Budget. Mark Dittman presented a preliminary budget. The budget is out of balance and will need further review. Kelly Boll offered to work with Mark on reviewing the budget.
7. Finance Commission Goals. Goals were briefly reviewed.
8. Announcements & Other Business
  - a. Next Meeting – March 23<sup>rd</sup>
9. Closing Prayer – Alan Gregerson

**Bearing witness to Jesus Christ who is the Way, the Truth  
and the Life:  
GO. MAKE. TEACH.**