

**Saint John the Baptist –
Pastoral Outreach Commission
Monthly Meeting Agenda / Minutes**

Date:	December 15, 2020	Recorder:	Heidi Hamilton	Chair:	Peter Walsh
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Member/Attendee	Present	Member/Attendee	Present
Jeanne Barron	X	Peter Walsh	X
Carole Beggs	X	Lesia Zownirowycz	X
Linda Drews	X	Mary Kohlhaas	X
Heidi Hamilton	X	Deacon Gary Schneider	X
Jane Heinks	X		
Joe Jansen	X	Tom Herschbach (Guest)	X

Agenda

1. Opening Prayer Mary opening prayer

2. Approval of Agenda And The Minutes Of The Last Meeting

3. PLC Request: Recruitment of new members for Commission

One open spot; Louie and Sochie have interest in being members. Mary will invite them. Jeanine Otto - reach out to Mary.

4. Pastoral Ministry Coordinator Update

- **Phone calls from “former Primetimers”** 13-14 people made phone calls to 422 households (80 and older) St. John Seniors - social and spiritual events for the seniors. How can we help you - bulletins or communion, etc.
- **Online Advent Reflection, Dec. 3** completely on-line; about 60 people during the live event; more watched the video
- **Senior Drive Through, Dec. 11** Holy Communion and Anointing of the sick. KCs helped with traffic control. Anointed 156 people. Bulletin, calendars, 1% card for Advent, holy water, medal, prayer card.
- **Giftbags from Jr. High Youth Group** Used all the gift bags.
- **Home visits.** People volunteering, eucharistic ministers where they live.
- **Christmas cards.** to people haven't reached out to.

5. Ministry Marketing Update

St. Vincent De Paul article was written for bulletin, but hasn't been published yet. 11/29. Peter will write article on Parish Outreach Commission. Jackie Schmitz in Respect Life group is writing an article and would like it published in January. Naomi Hard planning on going to Liberia in March 6-19, so Jane will ask her to write an article. Building Bridges Liberia. Mary will ask Bonnie for directions. Once per month has our articles. Articles need to be in to Bonnie at least 10 days before bulletin is published, but there isn't a guarantee it will be included.

Food shelf - working on way to reopen and have a no contact way to people receiving the food.

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Angel tree - ended this past Sunday. Had a very good response. St. Vincent de Paul - over \$2500 in gift cards, \$1200 in cash; 50 gift card for Sharing and Caring Hands; Ralph Reeder about \$2000. How does this compare to previous years?

6. Review our Constitution and By-Laws

See attachments

Reviewed purpose - no opposition

Heidi will present mission at next meeting

We will review the remainder of the constitution at the next meeting

7. Vetting for new Pastoral Ministries and Charities

- Rochester Medical Mission
- Mary's Meals

Jane and Mary will connect on the vetting packet. Written for external groups (foreign missions, but applies to other external groups)

In-house ministries - tracking and reporting on money collected and how many people served, what spent money on; standardize the different groups

page 11 of Parish guidebook; review before next meeting

Closing prayer: Peter

Joe in January; Deacon Gary open

Next Meeting: January 19, 2020