

St. John the Baptist Finance Commission  
March 23, 2021  
Minutes

1. Opening Prayer – Ben Jones
2. Financial Review. Year to date actuals continue to be in the black. Projecting an operating surplus at June 30.
3. Capital Projects
  - a. Security Cameras – Final proposal came in at \$58,739, well within the 10% overage that was approved in February. Not included in this proposal was additional cameras and a wi-fi access point on the new light pole in the west parking lot. The sense of the commission was to treat that item separately and accept the other parts of the proposal.
  - b. Facilities Maintenance Schedule was reviewed. Several big projects coming up in the next few years.
4. Tuition Collection – Mark continues to work on past due tuition collections. Has received some responses. Would like to “write off” several old accounts which have lower dollars owed and families are no longer here. Efforts will continue.
5. PPP Loan – The Forgiveness application will be filled out by Friday, March 26 and given to Mark to review.
6. 2021-2022 Budget – Preliminary budget was reviewed. The budget is out of balance and will continue to be reviewed.
7. Finance Commission Goals – Did not discuss as we ran out of time.
8. Announcements & Other Business
  - a. Next Meeting – April 20
  - b. Membership – Our commission needs 2 new members beginning in the fall of 2021.
  - c. Other – There was discussion regarding Operating and Capital Reserves. What are good numbers to have on hand? CFC may be able to offer guidance.
9. Closing Prayer – Ben Jones

**Bearing witness to Jesus Christ who is the Way, the Truth  
and the Life:  
GO. MAKE. TEACH.**