

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Tuesday, April 30, 2021	Time:	7:35 pm
Chair:	Josh W- present	MAL:	Jim G- present
Vice Chair:	Jill M- present	Secretary:	Teri -present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark Dittman	X	Larry	X	Maria	X	Pat	X
Father Shovelain	X	Melanie	X	Heidi	A	Gary H.	X
Father Magner	X	Mark H	X	Michelle	X	Marian B.	X
Guest(s) & Purpose:		Peter – sub for POC					

Agenda:

5:55 or earlier **Log into Zoom/Update Name and Commission Abbreviation before 5:55pm**

6:00pm - 6:25pm **Announcements Father Paul-ONE, HOLY, CATHOLIC, APOSTOLIC**

6:30pm - 7:30pm **Commission Meetings**

7:35pm - 8:40pm **PLC Council Meeting**

Discussion Questions for Commissions this Week One, Holy, Catholic, Apostolic

- Where do we effectively live out our core values and live out the 4 marks of the church, especially, in regard to, One and Catholic?
- Where and how can we improve to live out our core values more effectively to be more inclusive and welcoming to all?

Call Meeting to Order – Josh

1. Opening Prayer – Fr. Shovelain
2. Opening Comments

School Advisory Commission – Michelle

- New JOY- Maker program to recognize staff going above and beyond by parents is underway. Positive feedback so far from staff.
- Grades are capped at 42 students. Grades 2,4, and 6 are full with a wait list.
- 113 new Students this year and only 5 are not returning. This is one of the highest retention rates in the diocese.
- Roster-there was discussion about potential new members. Ann will take under advisement.

Worship Commission – Pat

- Holy Water touchless dispensers have been installed.
- Choir railing has been installed.
- Kneeler repair is in process – Eagle Scout project
- Trying to recruit new members – have a person in mind, Corey Ebbers has contacted some parishioners to determine their interest in joining commission.
- Annunciation Concert – 90 attended, more watched online – freewill offering was generous.
- Spotlights to be added for light in front of altar, by the ambo.
- An AV budget was submitted for added hardware and software for 2021-2022. The most visible livestreaming has been done from the nave, so the Worship Commission took the responsibility for this in its Goals and Achievements. We have said multiple times this should be a parish-wide effort with multiple stakeholders involved in the implementation of a global project plan.

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Discussion Questions, here are some of the ideas the Worship Commission came up with.

- + Celebrate not what is different but what is the same – “one, holy, catholic, and apostolic.”
- + Diversity – need to get more in leadership – Commissions?
- + A “worship event” – persons attend – event consists of prayers from different places, different music from different groups, other? – these would make up the service.
- + Have “courageous conversations” – the community has culturally changed, but visually and aurally there is not a lot of representative artwork, statuary, music. We are welcoming, but we have a lack of diversity in saintly representation – Saint Kateri Tekakwitha and the icon of Saint John the Baptist are the few that come to immediate mind.
- + Get groups to attend liturgies at different parishes to witness how we are different yet how we are alike.
- + “Compassion Connection” – event on June 19, multi-parish outreach, cooperating with other parishes to offer health help to others, need volunteers. Excellent opportunity to get to know other members of the parish volunteering, work with those persons needing help.
- + We also understand these are sensitive times because of the current world around us.

Administrative Services Commission – Larry

- Membership is full. Some members are uncomfortable with online format and have not been in attendance. ADC is open to new potential members.
- Chapel – Investigation into the project is ongoing. Looking at addition of LED Lights. Pat is looking for assistance from an architect and contractor in the parish.
- Parking Lot Light- Light has been installed, waiting on repair to asphalt.
- Kneeler repair- Project is almost complete. Bushings were delayed. They will be installed by SJB staff.
- Convent- Stucco cracking on garage; Not repairable without major remodel. Recommendation made to caulk and/or replace garage doors. Garage doors to be painted this summer.
- Controls- A scope of work was developed by an ASC member. One bid was received from a vendor. Pat to send scope of work to at least two other vendors for bids.
- Planters by door 16- Planters are rotting from within. Exterior is acceptable. Gardeners do not want to remove this year. Life expectancy of planters is about 4-5 years. Suggestion made to refer as an Eagle Scout project. ASC recommends that the planters be removed and replaced by another type of vessel.
- Church Windows- A Glass Vendor came out and looked at the windows. He assessed the windows as in good condition with 15 years of life in them. In his opinion, the two areas with leaks were not due to glass or windows but due to flashing. Follow up expected next month.

Discussion questions-Question 1

- + ASC members provide talents to the parish and offer guidance between meetings on various campus projects. ASC members provide multiple opinions on projects and respectfully listen and incorporate into plans. The commission recommends Fiscal Discipline when planning.

Question 2

- + Inclusivity of different opinions. Look to recruit more diversity in members.

Discipleship & Mission Commission – Melanie

New member – Wendy will visit for next meetings and be full member beginning in fall for three-year term. Need three new members for next year.

Guest for meeting- Jim

- RCIA- Six new Catholics are fully initiated. The RCIA Candidates came to the triduum liturgies.
- First Communion Retreat was held on April 11. First Communion weekend is May 1-2.
- Divine Mercy Holy Hour had 100-150 attendees.

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- Lectio on the Lawn begins on Thursdays during June, July and August
- Youth had Holy Week Retreats- School had retreats over Holy Week. NET also held retreats over the triduum.
- Extreme Faith Camp still has openings. Taking registrations for Totus Tuus and Vacation Bible School
- Confirmation is May 15
- Archdiocesan Youth Day- Middle School Edition is Friday, April 23 here at SJB.
- May 7 is a bonfire farewell to NET.
- The month of April had 7 Baptisms and 2 weddings; May is scheduled for 7 baptisms and 2 weddings.
- Morning of Reflection is scheduled for May 8.
- Sunday Funday resumes on May 23 with additional Sunday Funday's in June, July and August

Discussion Questions

Question 1

- + Praying for Peace
- + Prayers in Parish both online and on site
- + Continuing with Reach More Groups

Question 2

- + Continuing to welcome people in the area to activities
- + Outreach to others for the Egg Hunt- Amazing Results
- + Personal invitations, make connections.

Finance Commission – Marian

- The parish is currently in a very solid financial position. Enrollment is up at the school, and Sunday giving has been strong, resulting in income being over budget. Expenses are below budget. We will end the fiscal year with a comfortable surplus.
- Regarding the budget for the upcoming fiscal year starting July 1, 2021, Mark Dittman presented a balanced budget for the combined parish and school, which the commission approved.
- The commission also reviewed current capital projects and discussed appropriate levels of capital to have in reserve.
- The parish's application for forgiveness for our PPP loan has been submitted to Premier Banks. We are awaiting confirmation of loan forgiveness.

Parish Development Commission – Mark H

- Open Positions-Janet Glaser filled one of our open positions. We will still have two positions to fill for Fall. Discussion occurred on some possible candidates. There was sentiment in the commission about seeking out more diversity for the commission.
- Stewardship Weekend-Mary May laid out the plans for Stewardship Weekend. Commission members volunteered to work the table for all the masses. Pens and hand sanitizers will be given out. Mary went over the handouts that will be available to hand out. One handout will be the Ways to Give Document. The other will be the Legacy brochure.
- Acknowledgement Letter: Mary went over a sample of an Acknowledgement letter to send out to donors. Members liked the way it personalized the donation in the acknowledgement letter. Suggestions were made to include a picture perhaps showing where the gift was used for. There was also a suggestion about having an insert to let them know about an upcoming event. This would not be soliciting or asking for anything. This would be used to make them aware of an event to invite them to attend.

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- Update on United in the Holy Spirit campaign: Mary indicated that a little over 100 people that did not pledge in 2021 but who pledged in 2020. Mary plans to reach out to parishioners over the summer. Understanding why some had not pledged could be useful in planning the fall campaign.
- Discussion Questions: We shared thoughts on how we can improve to live out our core values more effectively to be more inclusive and welcoming to all. Suggestions included having some diversity themes on the hospitality after the masses once we can have those again. We could incorporate foods from other countries. Also, we talked about doing some after Mass meetings outside and interacting with people outside.

Parish Groups and Activities Commission – Maria

- Circle of Women: has been gathering in-person and virtually. They have decided to extend their year by two extra weeks- they are typically done in April, but they are going to host a few more weeks.
- Office of Discipleship and Mission has a few upcoming Parish Events- could use our commission's help on Saturday May 8 and June 11 & 12, 7-9pm (BIS).
- Grandparent's Ministry is still on hold.

Discussion Questions-

Question 1

- + It helps to stay rooted in prayer and community, which has been difficult since Covid and some in our social circles are not comfortable coming back yet and some are.
- + I have been trying to check my attitude at the door and go out and be an example of faith, optimism, and hope, even from behind a mask. It has been easy to get more self-absorbed and more distanced from others over the past year, but just trying to be friendly and selfless when I leave the house has been helpful.

Question 2

- + We have done so much as a parish and we have a strong foundation as a parish, so just embracing our current established methods and continuing to open our doors will help us move forward.
- + Church is getting fuller every Sunday, and I enjoy greeting those who are returning for the first time.

Parish Outreach Commission – Peter

- Mary gave an update on the Care Facilities opening for Mass and Communion visits. Previous volunteer ministers are returning.
- Return of the food shelf with contactless method for food distribution.
- Naomi Hard returned from Africa. Looking for ways to help fund a well for fresh water.
- Compassion Clinic- St. John's is working with other area churches to provide Medical and Dental help to those in need. Parishioner went to Seattle to receive training. She is leading the dental team with is all lined up. Need help elsewhere for this endeavor.
- Revised POC Constitution and Bylaws were voted on and will be submitted for approval from the PLC.
- Discussion on leadership for next year. 2 of 3 membership opening filled. Looking for diversity.

Discussion questions

Question 1

- + POC is apostolic by nature. Groups like the St. Vincent De Paul Society, Compassion Connects etc.
- + Drive up events during Covid were very inclusive. People felt welcomed.

Question 2

- + Keep looking for ways to gather during Covid.
- + Look for ways to increase diversity. Keep inviting people.

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Parish Administrator's Report – Mark

See written report.

Additional plug for the Hospitality Coordinator. If you know anyone interested, please refer to the parish office.

Additional Comments / Discussion

Additional discussion followed on the ASC recap on windows. Roofer to come out to check flashing. Other vendors to come out and assess the windows. The leaking windows are the priority. Capital improvement items need to be prioritized. The parish needs to rebuild reserves, some of which were used to purchase the convent.

Closing Meeting - Josh

1. Closing Comments
2. Closing Prayer – Fr. Magner
3. Adjourn
4. The next PLC Meeting is scheduled for Tuesday, May 18

Next Meeting Dates: May 18, June 8