

St. John the Baptist Finance Commission

May 18, 2021

Minutes

Present: Beth R, Gary H, Dan B, Joe F, Alan G, Kelly B & Robin P. Guests: Barb L and Dave T

Absent: Ben J, Marian B

Staff Present: Fr Paul Shovelain, Michelle Chock and Mark Dittman

1. Opening Prayer – Robin Prince
2. Guests – Father Paul, Barb Lieser, Dave Tucci
3. What are some things that happened in our Parish during Covid that you would like to keep? Live streaming, offer zoom options for small groups.
4. What are some things that went away during Covid that you are ok with not returning? We could not come up with anything.
5. What are some things that went away during Covid that you looking forward to returning? Hospitality, normal FallFest, all things social.
6. Financial Review
 - a. 2020-21 – 10 Months Actual were reviewed. Reviewed Gary's operating reserve assessment.
 - b. Year-end transfer to capital
 - b.1. Past due tuition write-off – We need to decide how much to write off
 - b.2. Prefund Tuition Assistance – Looking to agree on an amount to prefund tuition assistance for school year 2021-2022 and establish an annual process for this.
7. Tuition Collection
 - a. Process Moving Forward – Some ideas: Letter to current families offering payment plans. For former families write off past due balances if deemed uncollectible.
8. Capital Projects – Reviewed Mark's list which included the Chapel Renovation. Waiting on several quotes before projects can reviewed and approved.
9. Other Business
 - a. Cemetery – amount going to Endowment. There was a motion to approve 20% of Grave sales and 10 % of Columbaria sales to go to the Cemetery Endowment. Motion passed.
 - b. Bank account balances – Not enough time for discussion
 - c. EAN grant to the school – Not enough time for discussion
 - d. ERC for the parish – Mark and Michelle are meeting with CLA to discuss whether this is worth the time and expense to pursue.
10. Finance Commission Goals – Not enough time for discussion
11. Announcements – Next Meeting will be in person on June 8
12. Closing Prayer – Robin Prince

**Bearing witness to Jesus Christ who is the Way, the Truth
and the Life:
GO. MAKE. TEACH.**