

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Tuesday, September 21, 2021	Time:	8:00 pm
Chair:	Jill M	MAL:	Andrea B
Vice Chair:	Jim G	Recorder:	Teri / Joseph

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark Dittman		ASC Rep		PGAC Rep		Worship Rep	
Father Shovelain		D&M Rep		POC Rep		Gary H.	
Father Ebert		PDC Rep		SAC Rep		Marian B.	
Guest(s) & Purpose:							

Agenda:

5:30-6:00pm Dinner

6:00-6:45pm Welcome, Vision for Commission, Commission Orientation/Structure, Prayer, & Announcements

6:50 – 7:50pm Commission Meetings

8:00 – 8:45pm Pastoral Leadership Council (PLC) Meeting

Call Meeting to Order –

1. Opening Prayer – Fr. Shovelain
2. Opening Comments

Parish Development Commission – Mark

A. Welcomed one guest to our meeting. We currently have two openings on the commission. We have another guest coming to our next meeting. Hopefully, if both work out, we will have our open positions filled next month.

B. Reviewed last year's goals and objectives.

C. Worked on setting new goals and objectives for next year include clearly defining/communicating opportunities to give and growing endowments. Decision will need to be made on whether to work on the endowments that haven't been funded.

Discipleship & Mission Commission – Melanie

- Opening Remarks- Discussed theme for the year. We are here to serve others.
- Guest attended who is discerning joining this commission. 2 openings on the commission
- Reviewed goals for 2021-22
 - Family connectedness
 - RM Small groups to include Family
 - Outreach- reach out to these in the database who are not involved.
 - Outreach to new neighbors in the community

Parish Groups and Activities Commission – Joseph H.

- One guest was expected to begin discernment for commission but did not attend. Three openings on commission
- Reviewed contact list for ministries supported by commission- need to update
- Need to assign Liaisons for ministries
- Looking for dates to host hospitality
- Reviewed goals
 - Parish neighborhood outreach
 - Ministry definition and review
 - Best way forward- questionnaires on ministries. Follow up with all commissions.
 - Create timeline

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Parish Outreach Commission – Socchie

- Review ministries under commission and define which ministries need restoration.
- POC member moved away and left commission. New member Louie F. added.
- Vetting two requests for short term mission help:
 - Mission to Iraq- Parishioner who is a Nursing Student
 - Afghan Refugees in Wisconsin

Worship Commission – Pat

Guest: Fr. Doug, 2 new potential members were expected but did not attend meeting.

- Spirited discussion on goals
- Requests to add signage to Garden of Life Chapel and to St. Benedict statue near upper sacristy
- Reviewing Ministries associated with Commission
- Liturgy weekend- October 10, Recruiting new ministers for EMHC, lector, ushers and greeters.
 - Training for new ministers will be in November. Training will include- meal, catechesis and training
- Chapel of Angels remodel project- Need specificity on use, wants, etc. Worship will work with ASC on this project. Subcommittee to be assembled.

School Advisory Commission – Michelle

Guest: Andrea one new member and one discerning

- Discussion on expanding Reach Program (a “gifted” program)
- Catechesis of the Good Shepherd program in preschool
- 91% retention rate over last year. 10 kids moved
- 87% retention rate of new students from last year. 9 students left.
- 30 new transfer students
- 324 students in grades K-8; 65 students in preschool
- Each student will receive a coupon for \$5 for FallFest Tickets to encourage school parents to attend.
- Working on new preparedness plan
- Reviewing yearly goals

Finance Commission – Marian

- Parish is in good shape
- Full report in the bulletin after FallFest
- 2020-21 ended the year in the black
- Results for first quarter of this fiscal year within the month
- Sunday Giving is up 7.6% over last year, up 3% over budget
- Received 3 significant gifts
- Capital reserves in good shape
- HVAC controls are approved.
- Chapel is a priority project
- Finalized goals for the year.
- Look at investment portfolio
- Fr. Paul was guest at meeting, one person discerning membership

Administrative Services Commission – Larry

- New chair appointed- Jill
- Discussion on Windows in church. Requesting that contractors give us a better idea of their concept to repair windows. Suggestion made to request a shop drawing.

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

- HVAC controls- Materials delayed. Heating system to be brought online before heating system is needed. A volume test on the glycol levels will be scheduled. Heating loops will be reviewed.
- Goals- Windows. Ceiling/ Sound system- Invitation to original installer to speak to group. Rectory- Access door to be replaced. Convent- window replacement and landscaping of side yard.

Parish Administrator's Report – Mark

Please see written report.

FallFest planning and implementation this week.

Pastor's Report- Fr. Paul

Vision for next three months

- September- Willingness to Grow
- October- Reliance on Prayer (weekly topics include Respect Life, Mass, Devotions, Sacraments)
- November- Generous Spirit(Weekly topics include Volunteer opportunities, financial opportunities, Core Commitment.

Additional Comments / Discussion

Sabbatical plan-

Fr. Doug Ebert will cover first half of the week

Fr. Al Bachmann will cover the second half of the week

Fr. Andrew Jaspers will cover other items and commission meetings

Closing Meeting - Jill

1. Closing Comments
2. Closing Prayer – Fr. Doug
3. Adjourn
4. The next PLC Meeting is scheduled for Tuesday, October 19

Next Meeting Dates: October 19, November 16, December 14,
January 18, February 15, March 22, April 26, May 17, June 7