

Saint John the Baptist – Pastoral Outreach Commission Monthly Meeting Agenda / Minutes

Date:	Tues., Sept. 12, 2021	Recorder:	Socchie Fondevilla	Chair:	Joe Jansen
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Member/Attendee	Present	Member/Attendee	Present
Linda Drews		Mary Kohlhaas (Staff liaison)	X
Louie Fondevilla	X	Joni Metz	X
Socchie Fondevilla	X	Cheryl Puffer	X
Heidi Hamilton		Deacon Gary Schneider (staff)	X
Jane Heinks	X	Lesia Zownirowycz	X
Joe Janson	X		

Opening Prayer: Joe

Agenda

- 1) Approval of the agenda and the minutes of our last meeting.
- 2) PLC Request: Setting-up Goals: Ministries for Restoration
- 3) Pastoral Ministry Coordinator Update:
 - a) Short Term Missions for vetting
 - i) Mission to Iraq: Megan Robson
 - ii) Afghan Refugees at Fort McCoy, Wisconsin
- 4) Others: POC Chair sub

Minutes

I. Setting-up Goals: Ministries for Restoration

1. Suggestion for goal: care for those who are isolated (physical isolation & mental isolation)
 - Joe: In defining those ministries which need restoration, we have to:
 - a. Look at all existing POC Ministries
 - b. divide them up into small, manageable groups
 - c. do a monthly analysis of the Ministries' status
 - Jane's Motion: SJB POC Ministry List (ACTION ITEMS)
 1. at the start of the Calendar year or of this season, POC shall update the February 2020 Ministry list with its corresponding POC Liaison
 2. Ministry Liaison will be responsible in determining whether his/her Ministry needs restoration

The motion was carried out.

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Ministry	Developments/Details	Comments
ABLE [Assisting Better Lives for the Elderly] Program	<ul style="list-style-type: none"> - Mary Hartz brought ABLE to SJB - Name is owned by the Benedictines. Not sure if we can keep the name. 	<ul style="list-style-type: none"> - not separating out the ABLE volunteers from all volunteers - remaining: the Eucharistic Ministers
Angel Tree Committee	Belongs to Worship Committee	
Befrienders	Ministry is fading out	<ul style="list-style-type: none"> - Eucharistic Ministers will take over the people in need of a Befriender.
Families Moving Forward	They moved down to Chanhasen; out of our geographical area.	<ul style="list-style-type: none"> - On Hold
Food Shelf		
Growing Through Loss	<ul style="list-style-type: none"> - Susan Amos-Palmer, coordinates, invites people to be part of it - they do presentations with speakers - SJB works w/ other area churches, hosts from time to time. - we do support them financially for brochures, cards, etc. for the people who have loss. 	
Meals on Wheels Drivers		
Prayer Letter	<ul style="list-style-type: none"> - more of community connection through prayer than parish social connection - Donna Craig writes & prints-out monthly articles on what's going on in the community in the past three months, identify certain feast days, reflections on things & invites people in on what to pray for - She publishes write-ups on what's needed in the Parish - Deacon Garry reviews them before publication 	<ul style="list-style-type: none"> - Joe: could this be a channel for the care for those isolated members of the community - Should be under Worship? - Mary: Is it something that people can feed her information?
Prayer Line	<ul style="list-style-type: none"> - One can participate in a prayer chain - People dedicate their prayers in general - People can call in to the parish to add prayer requests. 	<ul style="list-style-type: none"> - Different from the week-end Intercessory Prayer Ministry in the chapel which is an extension of Father Paul's pastoral care for Parish (healing, relation difficulties, job loss, medical situations, etc.
Respect Life Committee		

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Ministry	Developments/Details	Comments
St. Vincent de Paul Society	<ul style="list-style-type: none"> - Does not have a line in our budget - Gets random donations & two envelopes a year: one on Thanksgiving and one on Holy Thursday. - It could also receive aid from grants 	
Branch III	<ul style="list-style-type: none"> - Catholic Charities - We make & serve a meal there each month 	
Sharing & Caring Hands	<ul style="list-style-type: none"> - We make & serve a meal there each month 	
Community Support Center (CSC)	<ul style="list-style-type: none"> - Not under POC or SJB parish - but POC contributes to them - Some SJB volunteers help at the Center 	
Faithfully Fit	<ul style="list-style-type: none"> - Low impact exercise group - Meets Wednesday @ 9:30-10:30am 	Mary Hartz takes blood pressure after 8:30 AM Mass /before FF
SJB Foreign Missions		
Building Bridges Liberia		<ul style="list-style-type: none"> - On-going
Friends of the Poor	<ul style="list-style-type: none"> - Did not go through the vetting process 	Not supported by POC
Partners 4 Hope	<ul style="list-style-type: none"> - Did not go through the vetting process 	Not supported by POC
Family Missions Company		<ul style="list-style-type: none"> - On-going
Mary's Meals	<ul style="list-style-type: none"> - Recently vetted & approved 	<ul style="list-style-type: none"> - On-going

Volunteers:

- all volunteers fall under the Pastoral Ministry now, not ABLE (Benedictine Health term)
- *In Process:* Mary prefers to have a spreadsheet of the list of all volunteers and all of the different ministries they are involved in under Pastoral Ministry.
- POC Volunteer Liaison can better serve in the areas where their heart lies.
- Last year, the liaisons wrote something about their Ministry in the Bulletin
 - A POC Corner in the Bulletin gives us an opportunity to share information on what the POC does & what each ministry is about.

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- To inform people of what's available, to educate them & tell them how they can volunteer
- Suggestion: Next month POC will go over this list and get feedback from POC members on which Ministry they want to report on.
 - Jane is willing to train those interested in the Foreign Mission Ministry in the vetting process.
 - Rotation of the liaisons is to be considered to keep it fresh.

Problem: inconsistency of the POC Ministries List.

ACTION ITEM: update the existing list

II. Short- Term Missions for Vetting

- A. **Mission to Iraq: Megan Robson**, Nursing School at Franciscan University of Steubenville in Ohio, daughter of Jean Robson (worked at St. John's)
- a. Where: Erbil, Iraq When: May 2022 Duration: three weeks
 - b. Mission Purpose:
 - i. to work in the local state of the art Catholic hospital
 - ii. to teach at the local Catholic School
 - c. Request: for permission to solicit from the parishioners \$3200 by December 7, 2021
 - d. Willing to:
 - i. Post in Bulletin
 - ii. Share to the Parish a video
 - e. Update:
 - i. Fr. Paul has already approved it.
 - ii. Mary sent Megan a letter to prep for the vetting process. She's going to pursue it.
 - iii. Deadline: December 2021

Fr. Michael Schluzacek asked for Jane Heinks to set-up the Vetting Process to be used as the gate every mission has to pass through to get access to the funds at St. John's.

- B. 13,000 Afghan Refugees at Fort McCoy in Tomah Wisconsin:
1. Requests:
 - a. To distribute the Refugees Needs List to the Parishioners
 - b. Another area church is a near-by drop site.
 2. POC's Questions & Concerns:
 - a. Do we know if the Archdiocese is doing anything for the refugees?
ACTION ITEM: Mary will check with the Archdiocese
 - b. We need to know more about this program:
 - i. Are we collecting for something that is for a need that does not exist?
 - ii. Does the government depend on the church's donations?/Are we duplicating the government's effort?
 - iii. Are we providing for the refugees' need now or for when they settle elsewhere?

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3. **ACTION ITEM:** Mary will put this mission on vetting process after finding answers to other questions.

III. Others: POC Chair

- a. Joe is the POC Chair but has some possible conflicts in future, would like a sub to step in to run those meetings.
- b. Jane has volunteered to sub on those occasions so long as she does not have to do the prep work. Joe agreed to do all the prep work (with Mary helping)

Closing Meeting

- Closing Prayer- Deacon Garry Schneider
- Adjourn
- Next POC Meeting: Tuesday, October 19

Next Meeting Dates: October 19, November 16, December 14, January 18, February 15, March 22, April 26, May 17, June 7

Minutes recorded by:
Socchie Fondevilla

Minutes approved by:
Mary Kohlhaas, Pastoral Ministry Office