

St. John the Baptist Finance Commission
Minutes
September 21, 2021

Present: Gary H, Dan B, Joe F, Kelly B, Robin P, Marian B, and Dave T

Absent: Beth R

Staff Present: Michelle Chock, Mark Dittman and Father Paul Shovelain

Guest: Melissa S

1. Opening Prayer – Marian
2. Guest – Thank you to Melissa for visiting our commission to decide if she wants to join our Finance Commission.
3. Financial Review
 - a. 2020-2021 - Full Year Actuals were reviewed. Financial Report will be in an upcoming bulletin
 - a.1. Tuition Assistance recording needs to be reviewed.
 - b. 2021-22 – Budget was discussed.
 - c. 2021-22 – July and August financials were reviewed.
4. Capital Projects
 - a. 2021 Summer project list. Several projects were completed over the summer including Security Camera System installed, 14 computers replaced, and enhancements to lighting controls. At the Parish Convent, the garage door was painted, a new sidewalk was installed, and the chimney was tuckpointed and capped. See the Report to Commissions for other projects completed.
 - b. Other. The replacement of our whole-campus HVAC control system was approved this summer. The plan is to be completed before the onset of cold weather.
5. Finance Commission Goals – There was a motion to approve Finance Commission Goals as presented. Motion Passed
6. Announcements & Other Business
 - a. Next Meeting – October 19th
 - b. Vice Chair needed – If anyone on our commission is interested, please let Beth know.
 - c. Other?
7. Closing Prayer – Marian B

**Bearing witness to Jesus Christ who is the Way, the Truth
and the Life:
GO. MAKE. TEACH.**