

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Tuesday, October 19, 2021	Time:	8:00 pm
Chair:	Jill M	MAL:	Andrea B
Vice Chair:	Jim G	Recorder:	Teri / Joseph

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark Dittman	yes	Larry	no	Maria	yes	Pat R.	yes
Father Shovelain	yes	Melissa	no	Socchie	yes	Gary H.	yes
Father Ebert	yes	Mark H.	yes	Michelle	yes	Marian B.	yes
Guest(s) & Purpose:							

Agenda:

5:30 – 6:00 pm Dinner

6:00 – 6:30 pm Announcements/Teaching/Prayer

6:35 – 7:55 pm Commission Meetings

8:00 – 8:45 pm Pastoral Leadership Council (PLC) Meeting

Call Meeting to Order –

1. Opening Prayer – Fr. Shovelain
2. Opening Comments

Discipleship & Mission Commission – Melanie

Guest: Andrea attended and is discerning joining the commission, NET Team leaders and Mikayla A.

- NET Team leaders Camryn and John Paul visited and spoke about NET
- Overview from Mikayla A.
 - 40 children registered for Confirmation; all small group leader positions filled
 - Youth Group – 25 children attend weekly
 - Possibility of forming a sub-committee for Mikayla post NET
 - Possibility of extending NET contract due to the abnormal covid year (2020).
- Need volunteers for All Saints Party (10/27)
- One open spot on commission
- Goals: need for spread sheet

Finance Commission – Gary

- Talked about 3-month finance update
 - Expenses up but that's not unusual as the program year starts
 - Revenue up, as well as Sunday Giving
 - Budget up by 2.4% which is great considering our budget was increased by 9% last year (2020)
 - Capital Projects – There are reasonable capital reserves. Need to quantify with ASC and Mark for projects in the pipeline
- Annual Parish Financial Report due on October 28.
- Goals: Forming sub-committees

Parish Development Commission – Mark

- Welcomed one guest to our meeting. We currently have two openings on the commission. Guest from September meeting decided not to join; however, we have another guest slated to come to our next meeting.
- Redefined PDC purpose statement.
- The Commission determined our three main goals and objectives will be in the following areas.
 - Legacy Society
 - Endowments

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- Annual Development Plan
- We are going to utilize work groups to meet in between meetings to have more extensive discussions on our goals and then make recommendations to the full Parish Development Commission. The first work group will focus on the Endowments.

Parish Groups and Activities Commission – Maria

Guests: Jessica Balzarini and Jim Glaser helped us with discussion about our 'defining a ministry' goal.

- Still have three openings on commission
- Goals:
 - Recruit 3 new members
 - Define ministry
 - Discussion of ministry vs activity
 - Broke down some of the active ministries under PGA and discussed if they would be considered a ministry or an activity and why that was.
 - Liaison assignments
 - Contact list review
 - Sign up to help with hospitality on an upcoming weekend. Steve will get us signed up.
- All Saints Party: Maria will be there.
- FallFest in review: Great numbers and the bands are already booked for 2022.

Parish Outreach Commission – Socchie

Guest: Fr. Doug

- Discussion on upcoming events:
 - Turkey Dinner – Volunteers needed (POC members will assist)
 - All Saints Party
 - Hospitality
- November 7 Weekend theme is Generous Spirit – focus on outreach
- Goals
 - Added volunteers
 - Added lead members
- Fr. Doug – For pastoral care – Green – OK, Yellow – Keep an eye on, Red – Needs help.
- Introduction to St. Vincent de Paul ministry, ABLE ministry, Food Shelf ministry. The three are separate and distinct ministries in the parish with defined roles.
- Bulletin – Each ministry will submit a short summary explaining what their group/program does.
- Budget – Numbers are looking good

School Advisory Commission – Michelle

- 6 SJB students have had covid, but the cases have been well contained
- 180 FallFest coupons were used by SJB students
- All Saints Party – our group will have a table
- School open house on November 9
- School is having a billboard in January
- Discussion on a school app. Is there a parish app? Who would manage it?
- Subcommittee formed for management of goals

Worship Commission – Pat

Guest: Fr. Paul

- Met with ACS to discuss cleaning of nave ceiling
 - Visited Orfield Labs and met with the man who put the acoustic layer on the ceiling and got some good suggestions from him

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- Subcommittee being formed to take the lead on this project
- October 9 and 10 Liturgical/Affirmation minister training (Liturgy weekend)
- November 18, 6:00 – 8:30 pm will include dinner, catechesis, and refresher/orientation. Make up session on November 20, 9:00 – 11:00 am will include breakfast, catechesis, and refresher/orientation.
- 2021-2022 Goals:
 - Chapel of Angels renovation – looking to form subcommittee
 - Sign up to help with hospitality on an upcoming weekend.
 - Archive committee met this month and needs new members
 - Concern regarding 'home-grown' databases and handling of records
 - How should items be catalogued going forward and where will database reside?

Administrative Services Commission – John

- Upcoming projects
 - Replace convent window
 - Cleaning Church ceiling without damaging the acoustics
 - Chapel of Angels renovation
 - Subcommittee being formed – Pat and Jill from ASC are on it
 - Fix leaking windows/roof – Discussion continues. Another vendor came and did a walk-through that provided new insight. More information to come. A group is taking a field trip up to the roof.
 - New control system for HVAC
 - Started on 10/19 – working on central heating
- Looking at an amortization spread sheet as an initiative
 - Provide more information on the various aspects of the campus
 - Look at the assets and amortize the life span
 - Helpful for budgeting – changes expenses from being a reactionary response. Provides a proactive response to life spans
- Goals:
 - Windows
 - Ceiling

Parish Administrator's Report – Mark

Please see written report

First quarter financial report will be in the October 30/31 bulletin

All Pastoral Leadership Commission members must be E-3/Virtus compliant – Archdiocesan requirement

Following up with Pat Hinnenkamp, John, and Cory regarding ASC projects

Pastor's Report – Fr. Paul

- At a recent clergy study day, Monsignor James P. Shea, President at the University of St. Mary spoke. The topic was from his book *From Christendom to Apostolic Mission*. He presented strategies for a re-evangelization for our times
- St. John's has a missionary mindset with the Mission Statement: Bearing witness to Jesus Christ who is the Way, the Truth, and the Life: GO. MAKE. TEACH. Our purpose is to grow in holiness
- Fr. Paul is grateful to each of you for building up the Kingdom of God. The Core Values have been a focus the last couple months. At present we are wrapping up October – Reliance on Prayer (last 2-week topics were the Sacraments and Sacred Scripture)
 - November topic – Generous Spirit (weekly topics include Volunteer opportunities, financial opportunities, Core Commitment)
- Working on Advent focus with Jill and some others
- Sabbatical plan – Fr. Doug Ebert, Fr. Al Bachmann, and Fr. Andrew Jaspers will be covering pastoral duties

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Additional Comments / Discussion

Closing Meeting – Jill

1. Closing Comments
2. Closing Prayer – Fr. Doug
3. Adjourn
4. The next PLC Meeting is scheduled for Tuesday, November 16

Next Meeting Dates: November 16, December 14,
January 18, February 15, March 22, April 26, May 17, June 7