

Saint John the Baptist – Pastoral Outreach Commission Monthly Meeting Agenda / Minutes

Date:	Tues., February 15, 2022	Recorder:	Socchie Fondevilla	Chair:	Joe Jansen
--------------	--------------------------	------------------	--------------------	---------------	------------

Member/Attendee	Present	Member/Attendee	Present
Louie Fondevilla	x	Mary Kohlhaas (Staff Liaison)	x
Socchie Fondevilla	x	Joni Metz	x
Heidi Hamilton		Cheryl Puffer	x
Jane Heinks	x	Deacon Gary Schneider (Staff)	x
Joe Jansen	x	Lesia Zownirowycz	x
Naomi Hard (visitor)	x	Marie Zimmerman	

A. Opening Prayer: Deacon Gary

Agenda

- A. Opening Prayer:
- B. Approval of the agenda and the minutes of our last meeting.
- C. Pastoral Ministry Updates: Status & Calendar of Activities
- D. Updates on who's group is assigned to write an article for the Parish Bulletin.
- E. Other

Minutes

B. Approval of the minutes of our last meeting:

- The January POC Minutes of the Meeting was reviewed and approved.

C. Updates: Pastoral Outreach Ministries – as of February 15, 2022

MINISTRY	COORDINATOR/S	FEBRUARY UPDATES
ABLE Fix-It Liaison: Heidi	Corey Ebbers Dbrown8142@gmail.com 763-478-7496 c & Dan Brown Ebbe0006@gmail.com 612-385-6196 c	Mary read Heidi's e-mail for the updates: ACTION ITEMS: <ul style="list-style-type: none"> • Putting together a Flocknote to manage members & communication. Heidi will be added to that group • In the process of cleaning up their volunteer list now, so will get updated list to Heidi when that is complete • Will be writing guidelines to the group, to make sure they aren't taking on liability for the Parish that would otherwise require special insurance or permits requiring trades. Heidi agreed to help with this work - some discussion regarding being an organization outside the Parish that serves the Parish

**Saint John the Baptist –
Pastoral Outreach Commission
Monthly Meeting Agenda / Minutes**

		<p>Support needs from POC:</p> <ul style="list-style-type: none"> • As they formalize their group and what is in scope, they will need help with collecting donations or contributions toward their efforts, so the service is free to those in need • Formalize the process for getting referrals to this group <ul style="list-style-type: none"> - To provide help where they're needed but not to be pulled into somethings that other people could do for them; e.g. they can do yard work but to be over there every fresh snow, to shovel, is probably not what they're looking-for. - We can help with the big and one-time deal - like fixing garage doors—but for a case where a deck that should be totally replaced because it's not safe anymore, too big a job for us.
<p>Branch III</p> <p>Volunteers provide hot lunches at the Catholic Charities Drop-in Center in Minneapolis on the first and second Tuesday of each month. Contact Deacon Gary Schneider</p> <p>Liaison: Cheryl</p>	<p>Claudia McKeown ClaudiaMcKeown@MN.mediaone.net 612-485-0846</p>	<ul style="list-style-type: none"> • Cheryl: Claudia is recuperating from a major surgical procedure; she'll be back in a couple of weeks <p>Deacon Gary:</p> <ul style="list-style-type: none"> • Branch III is a regional area in Minneapolis North, supported by the Catholic Charities feeding the poor in the area, the homeless and those staying at various facilities overnight. Catholic Charities do this every day, but we are only assigned two times a month. • The Parish supplies \$400/mo. to the Ministry for meals, for food. We used to get the food ourselves, and then we had to get a different food suppliers couple of years ago. Then when we have to switch supplier, they increased the rates and food wasn't as good and so we worked it out, Claudia is the direct person to the Catholic Charities, that we supply a person there with the money. They know and can get the food at a much more efficient cost and the money is used a lot better and so it's a fixed rate every month but it's getting a lot more food than our money used to get cause it's a lot more efficient now. So that's a huge change that happened about a year and a half ago and that part is doing well. • Claudia is looking for more Soup Kitchen volunteers once or twice a month to prepare the meals, especially during winter months. Cheryl will find out if Catholic Charities have a core of people doing it already and they need only one or two a day to fill-in or how many are needed <p>ACTION ITEMS:</p> <ul style="list-style-type: none"> • To find out: Days (1st & 2nd Tuesdays of each month). Is there a need for more volunteers on our shifts? • Find out the hours (lunch ? or dinner). What is the time to prep and time to serve? • Cheryl to write article for the Bulletin

Saint John the Baptist – Pastoral Outreach Commission Monthly Meeting Agenda / Minutes

<p>Caregivers Support Liaison: Socchie</p>	<p>TBA (to be arranged)</p>	<p>Mary: Marie Zimmerman has agreed to work with her on this as well as Cathy Ballot who is a volunteer in some other things. She was involved before in it so has more experience.</p> <ul style="list-style-type: none"> - Cathy suggested that the group should just start meeting again where they can talk to each other about their mutual experiences.
<p>Community Service Center Liaison:</p>	<p>Deacon Gary</p>	<ul style="list-style-type: none"> • Mary: we found out that it is still in operation. <ul style="list-style-type: none"> - Deacon Gary: Do we still have the budget money going to those cards every year? <p>ACTION ITEM:</p> <ul style="list-style-type: none"> • Mary will check on the budget
<p>EM Homebound Liaison: Mary</p>	<p>Mary Kohlhaas kohlhaasm@stjohnnyb.org</p>	<ul style="list-style-type: none"> • Mary: in the process of exchanging out those pyxes (which have plastic lining in them) to semi-precious metal, required for the Eucharist to be stored in. They are on order.
<p>EM Hospitals volunteers bring the Eucharist to Catholic patients at Unity and St. John's Hospitals in St. Paul once a month. Liaison: Mary</p>	<p>763-242-4229 c</p>	<ul style="list-style-type: none"> • Cheryl & Joni (as per Jessica's suggestion) will assist Mary to set up an Excel spread sheet with the list of all EM Volunteers in one place and categorized in the ministries that they're in. • Mary has a group that she's been working on since she got the job, but then she has the group that came from the flyers; and another smaller grouping from Mary May when she did some advertising lately. So all these will have to be integrated.
<p>EM Nursing Homes Volunteers provide weekly Word/communion services to Catholic residents in local healthcare centers. (Flexible schedule!)</p> <p>Liaison: Mary</p>		<ul style="list-style-type: none"> • Soon as all the volunteers' paper works & documents are done, they will be assigned respective places to bring the Eucharist.
<p>Faithfully Fit Liaisons: Heidi/Lesia</p>	<p>Mary Hartz maryhartz@comcast.net 651-491-3886 c & Joanne Lundak joannelundak2@gmail.com 507-421-6852</p>	<p>Mary (as reported by Heidi through an email to Joe): waiting to hear back on needs the Ministry has.</p> <ul style="list-style-type: none"> • FF meets on Wednesday mornings after the 8:30am Mass. This schedule is currently in conflict with the Bible Study's time, so that limits the number of people who come because people will normally go to the Bible Studies. • Highlight-the Bulletin so people will know about them. • Lesia: participants will be back soon as the 6-week Angels in the Bible class is done by Feb. 23. Sunday Scripture on Tuesdays is put on-hold for now. Sr. Clarinda is starting another 6-week course next year.

**Saint John the Baptist –
Pastoral Outreach Commission
Monthly Meeting Agenda / Minutes**

<p>Food Shelf</p> <p>Our Food Shelf is intended to serve members of our parish community as well as our near neighbors who are in temporary need to supplement their food budget.</p> <p>Liaison: Joe</p>	<p>Jerry & Betty Lou Elfert</p> <p>jerry@elfert.us</p> <p>651-341-7108 c</p>	
<p>Growing Through Loss</p> <p>Growing Through Loss is a grief ministry program that is held twice a year at various churches in the area. The meetings have a speaker on a specific grief topic and break into small groups for discussion.</p> <p>Visit http://www.growingthroughloss.org</p> <p>Liaison: Heidi</p>	<p>Sue Amos-Palmer</p> <p>susanamospalmer@hotmail.com</p> <p>651-261-3125 c</p>	<ul style="list-style-type: none"> • Joe: The Growing Through Loss pamphlets cards are not anymore available on the rotating racks (kiosk) on the Parish lobby Mary: Sue had put out flyers of this year's event to be hosted by St. John's this past week
<p>Maternity Closet</p> <p>If you are pregnant, we would like to help you by providing maternity and children's clothing through size 7. The closet is open most Tuesday mornings from 9:30 am – 11:30 am. We can also provide you with resources as you go through your pregnancy, as well as after the birth of your baby.</p> <p>Liaison: Joni</p>	<p>Jacquie Schmitz</p> <p>gischmitz@comcast.net</p> <p>651-633-0251 h</p>	<ul style="list-style-type: none"> • Joni: They are in the process of rebranding themselves and changing their focus to infants & children's clothes. They are doing this because they had very few requests for maternity clothes. • Joni: Jacquie will provide materials for their articles in the bulletin after the completion of the rebranding • Mary: This is one of the Ministries with enough volunteers, but there is a lack of available time to train them right now.
<p>Meals on Wheels</p> <p>Volunteers deliver meals once a month on either a Monday or Friday at 10:45 am out of the Pike Lake Education Center in New Brighton.</p> <p>Liaison: Jane</p>	<p>Marian Briggs</p> <p>Marian.Briggs9@gmail.com</p> <p>651-631-9395 h</p>	<p>Jane:</p> <ul style="list-style-type: none"> • According to Marian they have a dozen volunteers meeting on Mondays & Fridays. They do one delivery a month needing nine (9) people to do it. They don't need more people • They have no need for money. The ministry basically runs itself
<p>SJB Missions</p> <p>Liaison: Jane</p>		<p>See below:</p>
<p>1. Building Bridges Liberia</p>	<p>Naomi Hard</p>	<ul style="list-style-type: none"> • Naomi will travel to Liberia as her annual mission from March 5-19. The date coincides with Kakata's Decorations' Day (March 9) when she'll distribute medals and talk to the people about the

**Saint John the Baptist –
Pastoral Outreach Commission
Monthly Meeting Agenda / Minutes**

	<p>Naomihard58@gmail.com 612-616-7907 h</p>	<p>Saints. The voodoo practices are common so it's a fight between light & darkness.</p> <ul style="list-style-type: none"> • Theme: bringing computers, projectors, screens, DVD players (2 of each- 1 for the Catholics & 1 for the Protestants) • She plans to conduct a public showing of "The Passion of the Christ" with food provided. • She will be inviting a Kakata priest (now in Texas) to visit St. John's & speak about this Mission for Liberia • She'd like to ask for prayers for safety & protection on her travel • She will put up a promotion table on the Parish Hall on the Saturday Masses of end of Feb (26-27)
2. Family Missions Company	<p>Steven & Anita Fierro Steve.fierro@gmail.com 651-769-4327 c</p>	<ul style="list-style-type: none"> • Jane: Steve has nothing to report since Haiti has still no rule of law. Missions there are not doing anything since the risk of being kidnapped is still rampant (according to an individual the Heinks family is supporting). • Adam is no longer a missionary but is working on getting his family in safety and bring them to live here.
Mary's Meals Liaison: Mary	<p>Mary Kohlhaas kohlhaasm@stjohnnyb.org 763-242-4229 c</p>	<p>Nothing to report at this time. Looking for a space for the dinner this year (cannot be at SJB due to same week as Fall Festival).</p>
Quilters Liaison: Joni	<p>Helen Houle 763-786-1512 h 763-350-6556 c & Anne Selmer johnann@q.com 651-484-5598 h</p>	<ul style="list-style-type: none"> • Mary: Had request to give away 4 or 5 additional quilts. • Deacon Tom came and blessed all the remaining blankets. They're in the Quilters room but can be moved to the storeroom for donation. • These quilts are of different sizes, some are lap quilts, others are bigger • There are 5-6 volunteer quilters who meet on 2nd & 4th Tuesdays 1-3pm. They lack adequate space. • Mary: She was trying to figure out how they can spread out in that small room, and still handle tables because the big ones are heavy • Joni: She had requested two card tables and three chairs in the room. She will follow-up with Teri Shea. • Joni: asked for the roster of volunteers with contact details. They will get back to her with the list. In addition to the Tuesday volunteers, they have some members who do sewing from home.

Saint John the Baptist – Pastoral Outreach Commission Monthly Meeting Agenda / Minutes

<p>Respect Life</p> <p>We are a group of parish men and women who have been faithfully meeting at St. John's for over 40 years. In a society that glorifies violence, we reject its solutions to problem pregnancies and terminal illness. In a humane, civilized society, we believe that caring for and helping expectant mothers is a non-violent option to abortion, just as hospice is a caring option to euthanasia.</p> <p>Liaison: Lesia</p>	<p>Jacquie Schmitz gischmitz@comcast.net 651-633-0251 h</p>	<ul style="list-style-type: none"> • Lesia: She's expecting for Jacquie to send Mary the roster of their volunteers. Mary: She has not. But she stopped in today and was quite overwhelmed right now. • Lesia: As far as finances go, the group has two months in which people contribute in Church, envelopes, and so they used that money plus the fundraisers they do each year: Culver's Booth Mother's Day corsages, and Soup Supper are staples. They are pretty much self-sufficient. • Mary: They get rid of all the money they have come spring or summer. They just decide what's going where. They have a list of places that we support and they're very generous. They just wipe it out and start fund-raising all over again. • Lesia: They do the Baby Bush and-in July as a birthday party and people will donate and then all of that is donated • Jane: Respect Life does the March for Life. The bus was very helpful • Mary: 40-Days of Life is also one of the things they do • Lesia: they also do the Good Friday Prayer Rally • Jane: Group of people come down for each Thursday's prayer at Planned Parenthood.
<p>Senior Sparks</p> <p>Liaison: Marie</p>	<p>Julie Delaney julpat@gmail.com 763-571-9633</p>	<p>Mary: Marie reported that she's already-gotten some volunteers</p> <ul style="list-style-type: none"> - She'd looked into those who had signed up for this Ministry to see if they are signing to be part of it or are they willing to help pull it together
<p>Sharing & Caring Hands</p> <p>Volunteers from St. John's purchase, prepare and serve approximately 360 meals to the poor over the lunch hour at Sharing and Caring Hands in downtown Minneapolis on the 4th Wednesday of each month.</p> <p>Liaison: Joe</p>	<p>Mary Schutz Schutz10@msn.com 763-242-4563 c</p>	<p>Joe: the number of those being served is down. When people from our Parish go down there on Wednesdays, it's not as full as it used to be.</p> <ul style="list-style-type: none"> • They bring the same amount of food down there and what is not given out at lunch is taken over to the other side as supplemental meals at dinner time • Joe: to find out the cause of the decrease in the numbers <ul style="list-style-type: none"> - Is it covid issue? - Is the current facility not functioning, anything like that; is it capacity issue or is it just higher demand? - How does this relate to the prior year?

**Saint John the Baptist –
Pastoral Outreach Commission
Monthly Meeting Agenda / Minutes**

<p>St. Vincent de Paul Society</p> <p>Members of the Society of St. Vincent de Paul (or “Vincentians”) are men and women who strive to grow spiritually by offering person-to-person service to individuals in need. Assistance is provided to members in the community in financial need due to unexpected life circumstances.</p> <p>Liaison: Louie</p>	<p>Matt Goggin mgoggin@carlsoncaspers.com 651-636-5406h</p>	<p>Louie: attended the Feb 1 meeting and gathered the 2022 Monthly Activities</p> <ul style="list-style-type: none"> • March 1, 9, 19-20: Food Drive (busy month) • March 28- Food Donations Delivery to Ralph Reeder • Saturday, May 7- clothing drive; each spring • Wednesday, May 11- Simpson House meal <ul style="list-style-type: none"> - Simpson Housing Services (2100 Pillsbury Ave S) is one of the areas that we support with socks & underwear from the November drive - We have been going down there every other month - With covid- we stopped doing that - Now we’re started going down there again to serve a meal on evenings- picking up again - SHS got a grant from Hennepin County and they’ve got approval from the City of Minneapolis Zoning Commission to tear down the existing building and build a temporary quarters for the time it takes to build a new building at that site - The new building is going to be 5-story apartments-(for people that need help- homeless); lobby for shipping & receiving; parking for safe delivery • Tuesday, June 7- SVDP Annual Potluck Dinner • Saturday, October 1 - coat drive; each fall • each weekend in November- Socks & underwear
<p>Widows/Widowers Group (W/WG)</p> <p>Liaison:</p>	<p>TBA</p>	<p>Mary: invited someone who had lost her husband last October to the Agape Dinner on Feb 12 in St. Peter Catholic Church, Forest Lake.</p> <ul style="list-style-type: none"> • The event involved a Mass, speaker (Fr. Jim Livingston), a dinner (served by the St. Peter’s Confirmation kids supervised by adults) • Mary is going to promote it more because it was really well done and not try to recreate it. We can do something else • One of those events which is vital for our widows & widowers; you’re with a group of people who get where you’re at. You don’t try to start talking about things that could make other feel uncomfortable because you’re all in the same place • to make those times of meeting people with like experience available • Solving transportation issue for our people. <ul style="list-style-type: none"> - (For us to arrange a carpool puts us in trouble with our insurance companies) - It might also be difficult if our W/WG members will arrange for their own carpool. Some have nobody to request to carpool with

**Saint John the Baptist –
Pastoral Outreach Commission
Monthly Meeting Agenda / Minutes**

		<ul style="list-style-type: none"> - Connect them up with each other and build up some relationships - Lesia: In the schools’ tournaments, if they could not provide a bus, they provide a list of names and so the other students in the team with the parents making the arrangements • Other option: get a bus, but costly
<p>Compassion Connects Clinic Liaison: Mary</p>		<ul style="list-style-type: none"> • Planning Meeting: Feb 9 via zoom <ul style="list-style-type: none"> - Clinic Date: Saturday, June 11; Time: 9:00am-4:00pm - Venue: Highview Middle School (2300 7th St. NW, New Brighton) - We are trying to get Core Leaders in every area so that nobody is overwhelmed - Dental Clinic Leaders: Jeanne Baron as last year’s leader, did so much work to get that set up, but they’ve moved to Alexandria. One person from the zoom meeting the other night-is willing; we need one more - Medical Clinic is covered - Another leader zoom meeting coming up but we’re not ready yet to open it up to day volunteers • Volunteers needed: hairdressers, chiropractors, medical, dental, childcare, foot care, hospitality (for lunch) and social services, greeters, registration, for directing people, for connection (introduced to the guests as they come in; deal with that person for the whole day or couple of hours. You make sure that they get to the paperwork, you establish a relationship, if there’s a chance to pray with them, take that chance. You make sure that they get to their appointments, and you wait for them. Make sure that they get all the other opportunity that are there.) • Suggestions: for Dental Clinic Leaders- Barb & Lee Lutterman

Updates on who’s group is assigned to write an article for the Parish Bulletin.

- 1) March: Joni- on Maternity Closet (wait for rebranding)/ Quilters
- 2) April: Jane- on Meals on Wheels
- 3) May: Louie – on St. Vincent de Paul

E. Other:

a. Rochester Medical Mission:

- i. An advertisement on this mission was put up, which consequently brought about many medical supplies (one brought 15 bags) in donations
- ii. Jan Beatty and her granddaughter promised to organize the medical supplies donations in the Pastoral storage area as part of the service project for the Confirmation. Jan and her granddaughter came on Saturday when Mary was in

**Saint John the Baptist –
Pastoral Outreach Commission
Monthly Meeting Agenda / Minutes**

WWG and they also had their own collecting, so they had a walker (we had two walkers), a wheelchair and couple of pairs of crutches (we had a pair of crutches) and boxes, bags & more bags. They must have boxed up everything in Jan’s car and they volunteered to take them to Rochester warehouse on Feb. 16

- iii. Steve & Anita Fierro took the carload down for Mary.
- iv. One other person she knew from a zoom meeting happens to live in Rochester took everything
- v. This will be the fourth time to take down medical supplies to Rochester
- vi. Material supplies
 - 1. Walking boots
 - 2. Test strips for sugar
 - 3. Machines for checking blood sugar & glucose
 - 4. Nebulizers and more...

b. ACTION ITEMS:

- i. Needs for a volunteer to develop a website page for Seniors in our Parish website. A company has a Senior resource to put in our website. There are Senior resources of good information and not advertisements, available to be linked for user & visitors’ access.
- ii. In all the above ministries, we would like to have a calendar listing of each activity they do throughout the year. What are the regular things they do, when they do it? That way we can have a **full POC calendar** of what our Ministries are doing. That will help us to avoid two or three and four things filling up on the same weekend. So that we can promote one thing and do it well rather than trying to split it. Father Paul is coming up with themes for a weekend or for month and he started doing that before Sabbatical and Mary thinks he’s wants to continue on that track so that will help him as well. So, we’d like the list of all their volunteers and their list of the calendar of regular things they are doing

iii. Updates of Goals

GOAL	GOAL DESCRIPTION	EXPECTED START DATE	EXPECTED COMPLETION DATE	STAKEHOLDERS	DOES GOAL REQUIRE OTHER COMMISSION RESOURCES	IF YES WHICH COMMISSION

**Saint John the Baptist –
Pastoral Outreach Commission
Monthly Meeting Agenda / Minutes**

Liaison Identification	Commission members will interact and advocate for whichever	12/14/2021	7/1/2022	Joe Jansen/ Commission members	N	
Training for Liaison	To talk thru the job description of liaison	12/14/2021	12/14/2021	Mary Kohlhaas/ Commission members	N	
Ministry Marketing	Written article for each area of the ministry under Pastoral Care to promote and to educate the Parish. One Bulletin article per month.	12/14/2021	7/1/2022	Commission members	N	
Vetting Process	Continue to vet missions as opportunities present themselves	12/14/2021	Ongoing as needed	Jane Heinks	N	
Pull up Signs	Check with various ministries to see if they need more/better signage	12/14/2021		Commission members as liaisons	N	

Closing Meeting

- Closing Prayer: Deacon Gary
- Adjourn
- Next POC Meeting: Tuesday, March 22

Next Meeting Dates: April 26, May 17, June 7

<p>Minutes approved by: Mary Kohlhaas, Pastoral Ministry Office</p>	<p>Minutes recorded by: Socchie Fondevilla</p>
---	--