

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Tuesday, April 26, 2022	Time:	8:00 pm
Chair:	Jill M- Present	MAL:	Andrea B- Present
Vice Chair:	Jim G- Present	Recorder:	Joseph- Present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Mark Dittman	X	Larry	X	Maria	X	Pat R	X
Father Paul	X	Melanie	X	Socchie	X	Gary H.	X
Jessica Balzarini	X	Mark H.	X	Michelle	X	Marian B.	X
Guest(s) & Purpose:							

Agenda:

The schedule for Tuesday evening is as follows:

5:30 - 6:30 pm - Dinner in St. Joseph Hall

6:35 - 7:55 pm - Commission Meetings

8:00 - 8:45 pm - PLC Meeting

Call Meeting to Order –

1. Opening Prayer – Fr. Paul
2. Opening Comments

School Advisory Commission – Michelle

- Families Helping Families had largest turnout of school families (over 100 children/parents)
- NWeA Spring Testing now
- 8 Students received 1st Sacraments (K-7)
- Family Fun Night is May 6
- New event, Spring Concert 12:45 pm on May 17 – possibly livestreamed
- 8th Grade Graduation is June 2
- Discussed Capital Projects around school
 - New PA system
 - Doors
 - Sidewalk
 - Lockers
 - Carpets, etc.
- 4 students from 3 families will not be returning next school year (That's 97.4% retention)
- Currently have 10 more students registered for next school year than this year
- Communication Committee has identified 8 areas of hopeful improvements to suggest to staff
- Catholic Identity Committee is running and has identified 3-4 opportunity suggestions for events

Worship Commission – Pat

- Welcomed Jill and Susan
- Update on the Chapel of Angels
 - See info in PLC Minutes and Leadership Team Report
 - Father Paul, Pat Hinnenkamp and Lee Tremel will meet with Nick Vasco on April 27
- Church Interior Committee Update
 - See Leadership Team Report
- Usher Training follow up, more to be discussed down the road
- Worship Commission Staff Liaison Update

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- Garden of Life Chapel sign has arrived and is ready to be dedicated and installed on the Feast of our Lady of Fatima on May 13
- Holy Communion under both species was used for Holy Thursday Mass, and due to the MN Archdiocese removing limitations, we will return to having Holy Communion under both species regularly after Memorial Day
- Altar server training (Day and evening times being discussed for this summer)
- Reviewed our goals
- Discussed Chapter 3 of Sacrosanctum Concilium
- Reviewed commission members and terms
- Reviewed ministry and commission lists

Administrative Services Commission – Larry

- Active Projects
 - Rectory door installed
 - Gutters completed on April 26
 - VFD for rooftop unit
 - Glycol for heating is waiting till next fall
 - Control systems for heat exchange is complete (Pat H. is still controlling it at this time)
 - Garage windows ready to be installed
 - Sidewalk has a quote
 - Church windows have not been leaking thus far this spring
 - ASC took a field trip around the roof and put some silicone cock along the window edge. That may be solving the problem for the time being
 - 2nd level remodel
 - Preschool countertops awaiting a quote
- Church Interior Committee has communicated with JT Enger Construction company
 - Church beautification to be discussed further with Father Paul and Mark Dittman
- Church ceiling and acoustics will continue to be discussed further
 - It would be preferable to move all the pews to allow a lift into the church versus solely using scaffolding, if the pews are to be refinished
- Maintenance Update & Replacement spreadsheet to be presented at next month's meeting
- Goals updated
- Reviewed commission terms

Discipleship & Mission Commission – Melanie

- Evaluated new member process
- Coordinator of Discipleship for middle school position has been formed and posted on the Archdiocesan job board
- Youth ministry – last group meeting next week
- Extreme Faith Night this Friday, April 29
- Confirmation is May 7
- NET Team farewell bonfire is May 6
- Last Family Formation is May 4 and might not dinner due to time constraints
- Egg hunt – 296 kids attended despite the cold weather
- First Holy Communion at Masses on April 30 and May 1
- Vacation Bible School (VBS) in June
- Totus Tuus for July and August
- Pentecost celebration
- Sunday Fundays starting again this summer

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- June 25 is the St. John the Baptist Feast Day Celebration
- Summer Revival/Picnic
- Commission is still full

Finance Commission – Gary/ Marian

- Discussed money counters and Cemetery Committee as ministries
- Finance needs two new members for next year.
- Reviewed YTD financials
 - Currently have \$300,000 in profits; will likely drop to \$170,000 by year end
 - 9-month financials will be published in the May 1 bulletin
- We then reviewed the proposed budget for '22 to '23
 - It is balanced and we recommended adoption
- Also reviewed tuition assistance numbers which are higher than what was allocated. We will be addressing it
- We approved approximately \$43,000 for summer projects. Two examples:
 - Finishing the setup for the St. Joseph Hall camera
 - Bottle filling stations
- The commission approved selling the convent, as well as the price increases for the cemetery
 - Cemetery prices will go up on July 1
- We moved to sell the NET sedan and keep the van for parish use

Parish Development Commission – Mark H.

- Two open positions remain on the Development Commission
 - There were 2 guests at our commission meeting. We are hopeful at least one of them will be able to join the commission
- There were 2 members that had terms expiring
 - One is accepting another term. There is a good possibility the other won't be returning which would create another open position.
- Mary May reviewed the Chapel of the Angels project.
 - Mary had previously asked members to think of some Frequently Asked Questions that the parish might like to know in regard to the project. These could be used to give out to the parish or as possible talking points in making the case for the renovation. Questions concerning costs and benefits for the renovation were discussed.
- The commission reviewed the visit from the Catholic Community Foundation (CCF) from our last meeting and we discussed many of the suggestions CCF made including a developing a strategic plan.
 - There was a briefing of a follow-up meeting a few of us had with Jeanne Schaaf of the CCF.
 - She shared additional thoughts and ideas. One interesting concept was that of living endowments which are created while the person is still alive instead of being done after a person has passed away.
 - Jeanne also indicated that CCF had a free graphic service we could use in helping us with any promotional materials that are developed.

Parish Groups and Activities Commission – Maria

- We are still 1 member short after potential new member decided not to join
- 1 commission seat will be open next year due to a current member's term being up
- Update Roster - tabling liaison assignments until next meeting
- Ministry and Commission Assignment
- FallFest Update

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- Looking for assistance with food trucks and beer garden
- The same bands from last year have been booked
- 8th grade families potentially assisting with inflatables this year
- Next committee meeting is May 10
- We are on top of our goals, and will look at them again next month

Parish Outreach Commission – Socchie

- Updates as per PLC's Request
 - Review of the POC Master List and succession process was also discussed
 - 2021-2022 Ministry & Commission List
- One member's term is done at the end of this year and they need to get all their information transferred over to Mary Kohlhaas
- Updates on Pastoral Outreach Pastoral Ministries
 - Growing Through Loss
 - St. John's hosting 6 sessions starting April 21 (last Thursday)
 - Quilters
 - The annual blessings of quilts set for October 2022 during Mass. Tying of the knots will be held in St. Joseph's Hall after the blessings
 - Respect Life
 - Good Friday, April 15 at Planned Parenthood had a whole day prayer service
 - Friday, April 29 - Banquet here at SJB for the Pro-life across America
 - Sunday May 8 - Mother's Day getting flowers for the women
 - St. Vincent de Paul Society
 - Mary attended a discussion session with other SVdPS from other Parishes. Each Parish's SVdP is not a Chapter but is referred to as a Conference
 - Louie reported the success of the March 26 and 27 food drive. About 350 of the 700 bags distributed came back to St. John's and were delivered by volunteers to Ralph Reeder on Monday, March 29.
 - Next Projects:
 - Sunday, May 7 Spring Clothing Drive from 9:00 AM to noon
 - Wednesday, May 11 (3:00 pm) - Simpson House Meal
 - Compassion Connects Clinic
 - Friday, May 13- start of volunteer's registration and the flyers will also be out
 - Saturday, June 11 at 9 am - 4 pm, in Highview Middle School

Leadership Team Report – Mark

See attached written report.

Pastor's Report – Father Paul

- Very grateful to be at St. John's
- Grateful also for everyone's support, PLC members, volunteers, and staff
- Been thinking about more opportunities for collaboration and teamwork
 - Jesus had his 12 Apostles and 72 Disciples – kind of like what the PLC is to me
- Thankful for any and all feedback and input
- Working on next year theme

Closing Meeting - Jill

1. Closing Comments

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- a. Reminder to work on Yearlong Report of Accomplishments in May meeting to be finished with it ahead of the June meeting
2. Closing Prayer – Fr. Paul
3. Adjourn
4. The next PLC Meeting is scheduled for Tuesday, May 17.

Next Meeting Dates:

May 17, June 7