

St. John The Baptist Parish Development Commission

Date: Tuesday, April 26, 2022

Attendees:

X	Mary May (Staff Rep)	n/a	Fran Davis	X	Janet Glaser
X	Vicky Wicks (chair)	X	Gene Delaune	X	Don Grant
X	Mark Hammer (PLC rep)	n/a	Bob Gabler		2 Open Members
X	Michael Mueller (guest)	X	Sam German (guest)		

Theme for the Year: Restoration to Life

PDC Goal: Give parishioners the opportunity to experience **the joy of living with a generous spirit** and bring about restoration in our parish and broader community.

PDC Purpose Statement

The purpose of the Parish Development Commission is to advise the parish on promoting a spirit of generosity in support of the mission and core values of St. John the Baptist Catholic Church, School and Cemetery.

The commission seeks to foster an authentic **joy in generosity** that will enable the parish's day-to-day operations and a broad range of initiatives including the Legacy Society, parish endowments, capital projects, and special funding needs of the church, school, or cemetery.

AGENDA

5:30 - 6:30 Dinner in St. Joseph's Hall

6:35 - 7:55 Commission Meeting

8:00 - 8:45 PLC Meeting

Introductions – Two guests joined at the suggestion of Jim Glaser. PDC members introduced themselves to them and vice versa.

Prayer – Legacy Society prayer – Led by Vicky

Chapel Renovation – Led by Mary

*Discussion on Chapel of the Angels renovation. Refer to the Leadership Team Report to Commission for more information.

*FAQ Review – Keep questions short and simple to understand. Format them in a way to make a case for future fundraising support.

*Questions to add:

- How long with the project take to complete?
- Will Adoration Chapel be available during renovation?
- How will construction be quiet during adoration times?
- Who will approve the final concept and budget?
- When will the renovation plan be complete?

Terms for members – Led by Vicky

- 2022: Bob Gabler (will serve an additional term), Mark Hammer (will serve an additional term, reconsidering being a PLC Rep.)

- 2024: Don Grant, Fran Davis, Gene Delaune, Janet Glaser, Vicky Wicks (2023)
- 2 open positions

*Description of term limits were given for guests, with changes shown above.

Ministry Review – Ministry, Activity and Value – Led by Mary

*Using the definition given to the PDC, all ministries listed under the PDC are Ministries and the Generous Spirit Core Value.

CCF presentation – Led by Vicky

- Review March presentation
- Summary from March minutes - presentation led to a short discussion on development process best practices. CCF emphasized the need to have a vision and strategy/plan in place before we promote how and why we need to build our endowments and our Legacy Society.
- Endowments discussion with Jeanne Schaaf 4/8
 - Mass for Delora Mayer – June 5, 10:30 AM
 - *St. John’s received the benefit of a large matching gift from the estate of Delora Mayer to help establish the Pastoral Care Endowment. In thanksgiving, we are asked to offer Mass yearly for the repose of her soul.
 - Legacy gift definition – gifts that give a *financial* gift to the parish in perpetuity (endowment)
 - as opposed to capital campaign donations that fund a physical project
 - Encourage living benefactors who become vested in endowment and may also include additional funds in will
 - St. O endowment recognition board for \$1000 donation and “+” for those deceased
 - CCF offers free graphic designer work for brochures (co-branding)
 - Testamentary Intentions document indicating how want gift used
- Endowment Distribution Usage

*Take a percentage of endowment draws and place towards projects

- Both Jeanne and Fr Paul liked the idea
- Fr Paul thought we might be able to utilize funds to cover Pyxes and Water Bottle Refiller in church hallway

*Conversation led to an understanding of the need of a plan and creating stories to gain support

*Per Jeanne, if we have a capital campaign, we could consider designating a portion of each gift to one of the parish endowments.

*Gene forwarded a link to a sample strategic plan:

<https://static1.squarespace.com/static/5adb95747e3c3a0edeec5961/t/5d5d6aeffb81700013e5b3b/1566403314397/2019-2022+Strategic+Plan.pdf>

- Possible visit from Mark Haidet in May.
 - Topics to discuss with him?

*Topics agreed upon are redefining the Legacy Society to include living donors, Endowment and Donor Recognition

Other topics – Led by Mary

- Legacy Society webpage - <https://stjohnnb.com/donate/legacy-society/>

*Video of Mark’s testimonial still needs to be loaded

*Links will be added

*Updates to the definition of the Legacy Society (if approved) will be posted on website and in other communications

- Legacy Society events
 - Legacy writing (ethical will event) – June 23 after Legacy Society Mass
 - Certificates – size/design – examples from Gene and 50 Year Club
 - Rectory gathering – August 29
- *The Generosity Habit* book by Matthew Kelly
 - Include SJB sticker on it
 - Not currently available for group purchase on website

*Checking on costs and ordering options and hope to have available at above events

- Anything else?

Additional topics (as time allows) – Mary – meeting concluded without time for topics below

- Sunday Giving
- Updates on prospective members
- Core Commitment – final report
- Bequest – Crook gift

Thank you, all, for your dedicated service, faithful witness, and for living out of a generous spirit!