

# Saint John the Baptist - Pastoral Leadership Council

## Monthly Meeting Agenda / Minutes

<b>Date:</b>	Tuesday, September 20, 2022	<b>Time:</b>	8:00 pm
<b>Chair:</b>	Jim G. - Present	<b>MAL:</b>	Greg B. - Present
<b>Vice Chair:</b>	Andrea B. - Present	<b>Recorder:</b>	Joseph H. - Present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Father Paul	X	ASC - Ron L	X	FC – Marian B.	X	WC – Mary V.	X
Father Joseph	X	PDC - Mary M.	X	PGAC – Maria L.	X	SAC – Michelle S.	X
Mark Dittman	X	D & M – Jessica B	X	POC – Socchie F.	X		
Jessica Balzarini	X	Dave Tucci	X	Marian Briggs	X		
<b>Guest(s) &amp; Purpose:</b>							

### Agenda:

The schedule for Tuesday evening is as follows:

**5:30 – Supper**

**6:00 – Teaching with Fr. Paul – Defining Objectives**

**Mark Dittman – Commission Structure & Roles**

**Andrea Bongard – SMART Goals**

**6:45 - 7:55 pm - Commission Meetings**

**8:00 - 8:45 pm - PLC Meeting**

### **Call Meeting to Order –**

1. Opening Prayer – Fr. Paul
2. Opening Comments – Jim Glaser
  - a. New structure for reporting from each Commission.
    - i. Keep it to approximately three minutes
    - ii. Give a statement of how your Commission’s work strengthens St. John’s Church, School, and surrounding Community

### **Worship Commission – Mary V.**

- Discussed the Walking Tour Pamphlet of St. John’s
- Discussed the Interior Remodel
  - Looked at other churches for ideas and reference
- Discussed Server Training
  - One topic was how to engage the parents in addition to the children
- Lee talked about how we are in the process of moving the Perpetual Adoration sign ups all online
- St. John’s is hosting Vespers and Adoration on October 24 at 7:00 pm
- Liturgical Training
  - We will have two trainings for each group
- 11 5<sup>th</sup> Graders were not able to join the server training this summer
- Worked on updating Mission Statement – Goal is to have equal and active participation
- How does the Worship Commission’s work strengthen St. John’s Church, School, and surrounding Community?
  - Building and maintaining a more beautiful interior helps engage parishioners better. We also upgraded our audio mixer to help the audio for Mass and Liturgies to be better and less distracting.

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### Administrative Services Commission – Ron L.

- Chapel update
- Things to fix/update:
  - Freight elevator door needs to be made bigger (i.e. take off the frame to adjust)
  - Tunnel has water leaking in
  - Continuing to work on spreadsheet document of all items related to the maintenance of St. John's Church and School
  - New preschool room needs a sink installed
- How does the Administrative Services Commission's work strengthen St. John's Church, School, and surrounding Community?
  - We help to create a nice Catholic environment here at St. John's

### Discipleship & Mission Commission – Jessica

- Worked on new goals
- Our three Summer Revival events were a success
- 80 children attended Totus Tuus
- 60 children attended Vacation Bible School
- Over 100 children went to our Catholic Summer Camp
- Family Formation will now be held at 6:00 pm
- Organizing weekly focused meetings for 6<sup>th</sup> – 8<sup>th</sup> grade student groups
  - Life Team will be used
- DMC Staff preparing for fall programming
- All main volunteer positions are full, but we are still looking for a few extra people to have as backup
- How does the Discipleship and Mission Commission's work strengthen St. John's Church, School, and surrounding Community?
  - By virtue of being faithful disciples that help to lead people to a relationship with Christ Jesus

### School Advisory Commission – Michelle

- Fr. Joseph joined for the meeting
- We will be updating our new goals soon
- Catechesis of the Good Shepherd is coming up
- We will have an open house during Family Formation
- Teachers have an electric research document to help them learn and prepare more
- St. John's Parade
- 24 new students this year
  - 94.4% retention
- 38 new families have their children in our Kindergarten
- Several families used the gift tickets at FallFest that we sent home with all of our students
- How does the School Advisory Commission's work strengthen St. John's Church, School, and surrounding Community?
  - The impact of the presence of SJB students and parents in the community

### Finance Commission – Marian B.

- We have three new members
  - Spent time getting them up to speed and teaching them how our commission works
- Discussed financials
  - \$247,000 was this past year's net gain
- Slight loss between August and now

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- Discussed money that was set aside for capital projects
- Hoping to not have to have a capital campaign for the Church interior
- School tuition
- How does the Finance Commission's work strengthen St. John's Church, School, and surrounding Community?
  - We try to be wonderful stewards of the money given/trusted to the parish

### **Parish Development Commission – Mary M.**

- Discussed electronic giving as Sunday giving is currently below budget. A recommendation was made to re-emphasize it for this fall's Core Commitment campaign.
- The PDC plans to review the definition of the Legacy Society as one of our goals.
- There is interest in working with the Catholic Community Foundation to design a new brochure with strong emphasis on our parish and school endowments.
- The PDC has one opening and one of our longtime parishioners is planning to attend the October meeting as a guest to consider membership.
- How does the Parish Development Commission's work strengthen St. John's Church, School, and surrounding Community?
  - Helping others to see the benefits of giving, how it will help impact others (Experience joy in giving and having a generous spirit)

### **Parish Groups and Activities Commission – Maria**

- 2 Openings on Commission
- FallFest Update
  - Everything seems to be in order and the co-chairs and committee feel really good about where everything is at
- Discussed new goals
  - Sending thank you notes to all the groups that the PGAC oversees
  - Continue reaching out to our groups
- How does the Parish Groups and Activities Commission's work strengthen St. John's Church, School, and surrounding Community?
  - We are essential to the groups under our commission by supporting them with varying resources necessary for them to continue to thrive and touch many in the local community

### **Parish Outreach Commission – Socchie**

- Member at Large Greg B. joined us for the meeting
- POC has a new POC Chair, Marie Zimmerman and a new member, Gwen Bebus
- Completion of the updates on the members list is in progress
- We have two vacant members' seats open
- Brainstorming on ideas for the 2022-2023 Goals
  - POC will hold a Liaison's Training as one of its goals
- Question for PLC: Mary Kohlhaas received today a request for SJB to join the Ukraine Silent Auction Benefit Event in Oct. 8. Does this short-notice event need to go through the Vetting Process?
- How does the Parish Outreach Commission's work strengthen St. John's Church, School, and surrounding Community?
  - For one, we offer intentional discipleship training to help get a proper interaction for those who come to St. John's

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### **Leadership Team Report – Mark**

See attached written report.

- Financial Report is in upcoming bulletin
- Sold the convent and realized a gain
- Please come to FallFest and spread the word to your family and friends
- Work on getting commissions to come and help with hospitality on weekends

### **Pastor's Report – Father Paul**

- Thanks to all for their involvement and participation in the commissions!
- Looking at Mass attendance numbers and numbers at other events and we are doing pretty well
  - Last year we had:
    - 15 Baptisms
    - 18 Funerals
    - 5 Weddings
- Met a new couple from Florida who are deciding to join to St. John's
- Christ is touching hearts here at SJB, and we are called here to harvest the fruits of those relationships
- RCIA has 12 people in it
- School increased enrollment
- Our new teaching parish seminarian is Peter Romens
- An email came in from Archbishop Hebda about the Synod – more info to come

### **Closing Meeting – Jim G.**

1. Closing Comments
2. Closing Prayer – Fr. Joseph
3. Adjourn

### **Next Meeting Dates:**

October 18

November 15

December 13

January 17