

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Tuesday, November 15, 2022	Time:	8:00 pm
Chair:	Jim G. - Present	MAL:	Greg B. - Present
Vice Chair:	Andrea B. - Present	Recorder:	Joseph H. - Present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Father Paul	X	ASC - Ron L	X	FC – Dave T.	X	WC – Mary V.	X
Father Joseph	X	PDC – Bob G.	X	PGAC – Molly F.	X	SAC – Michelle S.	X
Mark Dittman	X	D&M – Melanie D.	X	POC – Mary K.	X		
Jessica Balzarini	X	Dave Tucci	X	Marian Briggs			
Guest(s) & Purpose:							

Agenda:

The schedule for the evening is as follows:

5:30 pm Dinner

6:00 pm Teaching

6:30 pm Commissions

7:55 pm PLC

Call Meeting to Order –

1. Opening Prayer – Fr. Paul
2. Opening Comments – Jim Glaser

Worship Commission – Mary V.

- Commission is full
- Pat R. visited for the meeting to discuss the Archives Committee and Walking Tour Brochure
- Update from Lee T.
 - Split trainings for ushers/greeters and lectors/Extraordinary ministers of Holy Communion went very well, so we are planning to do it that way again next year
 - Debating how we can get more of our volunteers to attend next year
- This Advent we will be having Mass at 6:30 pm followed by Adoration and Benediction the first three Fridays (Dec. 2, Dec. 9, and Dec. 16)
- Update on the St. Therese Room
 - Painting has been installed behind the statue
 - We are close to finishing up the final design for the stained glass windows
- Update on Church Interior Project
 - Still debating options
 - Will be doing a walkthrough in the next few weeks
- Walking Tour Booklet – Pat R.
 - Booklet is close to completion
 - Possibility of digitalizing the booklet
 - Hoping to eventually add a second booklet focused more on the liturgical side of things

Administrative Services Commission – Ron L.

- Chapel and Sanctuary Update
 - Larry is meeting with people involved to create a gameplan moving forward
 - Chapel has a tentative completion date of June 2023
 - Church interior project has a tentative completion date of summer 2024
- Water in the Tunnel Update
 - Putting together an 'order of magnitude' budget which is in the ballpark of \$15,000-25,000

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- We are going to scout out the parking lot to see if there are any low spots that could be creating the problem
- Gardening Group Update
 - Request to Pat H. for irrigation sprinklers to be installed
 - The high-end bid is \$60,000
 - In the end, we may just add some more wall faucets with hoses

Discipleship & Mission Commission – Melanie D.

- One spot open on Commission
- Father Joseph and Mikayla A. joined for the meeting
- Mikayla A. Update
 - Discussed transition from having NET to now not
 - Looking for a worship leader for boys
 - Youth Ministry is doing a lot better after hiring Sarah
 - 25 children went on the Confirmation Retreat
 - Eucharistic Revival event
- Marriage Morning of Reflection Retreat is this Saturday
- Flannel and Frost for new parishioners is December 3, 2022
- Journey to the Inn is January 7, 2023
- We had around 270 children at the All Saints Party – plus several adults
- Continuing to work on our goals

Finance Commission – Dave T.

- Reviewed financial statements
- October – November has been good so far
 - We will wait till Christmas to see how we are doing overall this year
- Several bigger gifts that we were expecting have come in already
- Discussed money/banking management – we will have a plan by spring
- Continuing to work on our goals
- Jim Meyer' is reviewing capital maintenance plan

Parish Development Commission – Bob G.

- One spot open on Commission
- Discussed Christmas Wish List
 - Potential for grants, and more
 - List has not been finalized yet
- Discussion on “What draws you into Mass?”
- Discussed Goals
 - Legacy Society
 - Next June to grow by 5%
 - Core Commitment Campaign
 - Engagement campaign
 - 400 parishioners participating is the goal
 - Development Communications
 - Discussed a plan to help support it overall
- Strategic planning for 2024 and beyond
 - Hoping to have it in by June 2023
- Our Commission will be hosting hospitality this weekend after the Masses

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Parish Groups and Activities Commission – Maria L.

- 2 open spots on Commission
- Pat R. was guest on behalf of the Library Committee
- Discussed our goal of sending thank you cards to all of the ministries under our jurisdiction
- We will be hosting hospitality after the Masses the weekend of December 10
- Library Presentation – Pat R.
 - Discussed mission
 - Upcoming Book Fair
 - Challenges
 - Need to get the word out there more
 - Having to share a space
 - Old laptop
 - A. They would like a new laptop
 - Application software
 - A. They are hoping to get a new database software or get the old database on the parish server
 - Recommendation from PGA regarding the Library database
 - Contact the SJB School and see what setup and platform they use for their library
 - Create list of requirements for the database software since there are so many options
 - Talk to other parishes to see what they are doing for their parish libraries
 - Overall, we do not know if the proposed plan is the best use of resources and time moving forward

Parish Outreach Commission – Socchie F.

- One guest joined for the meeting
- 2 open spots on Commission
- Discussion on “What draws you into Mass?”
- 102 people attended a healing Mass on November 11
 - We are planning another one on March 11 @ 10:30 am
- Discussed request for PLC’s approval on a draft proposal for helping Sharing and Caring Hands
 - We could do part but not all their request
 - We are seeking PLC’s approval to move forward and commit to helping
 - POC would do leg work on this, and other people/groups would be involved as well
 - They want a lot of hygiene bags – so we would have to network with other churches as we cannot do all the work ourselves
- Building Bridges Liberia and Mary’s Meals will be discussing the proposal as well

School Advisory Commission – Michelle S.

- Using virtue challenge this Advent for the school kids
- Mass participation challenge for school kids at the school Mass
- Band Concerts
 - P-2 concert
 - 3rd – 8th grade concert
 - Tucker has a new vision for how to do the concert
- Started working on budget for next year
- Open House is Thursday, November 17 from 5:30 pm – 7:00 pm
- Wines to Wishes planning meeting is this Thursday
- Looked at tuition/fees for next year so we can see by how much percentage we can increase our teacher’s salary

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Leadership Team Report – Mark

See attached written report.

- Staff maintenance hours adjustment
 - The hours of both Dave and Adam have been adjusted
- There is a Chapel Renovation update meeting this Thursday at 12:00 pm
 - Construction in the chapel will not start until January 2023
- The proposal for the Church Interior project will be put together by December 6 and shared with commissions on December 13

Pastor's Report – Father Paul

- Thank you all for being here today
- We had the funeral today for Jeanenne Otto. We recently had the reading from Sirach, talking about the trials, wars, insurrections, etc. that must come to pass before Jesus returns triumphantly at the end of time. Thinking about Jeanenne, she really was a great model of how to trust and surrender to God. Despite some bad fortune in her life, she was not mad at God for the various hardships. When I started here around six and a half years ago, I remember that she was a great inspiration of faith and of loving God. She had that deep trust in God. This is proof that there is holiness in our midst here at SJB! We must remember to pray for her soul as we want her to be with God in Heaven. It is beautiful to look at her life and see the grace of God that was present right up to the end.
- Today is also a special day for me as it is my Baptism birthday!

Additional Comments/Discussion

- Open discussion on “What draws you into the Mass?”
- Open discussion on “What in the Mass do you want to learn more about?”

Closing Meeting – Jim G.

1. Closing Comments
2. Closing Prayer – Fr. Joseph
3. Adjourn
4. The next PLC meeting is scheduled for Tuesday, December 13

Next Meeting Dates:

December 13
January 17
February 21
March 21
April 18
May 16
June 13