

# Saint John the Baptist Catholic Parish School (SAC) School Advisory Commission 2022-2023 Monthly Meeting Minutes

<b>Date:</b>	November 15, 2022	<b>Time:</b>	5:30 pm
<b>Principal:</b>	Ann Laird	<b>Location:</b>	SJB Parish Center
<b>Chair:</b>	Anna N	<b>PLC Rep:</b>	Michelle S

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Ann Laird		Annie Reddy		Barb Leiser		Ryan Meyer	
Anna Nagle		Eric Laumeyer		Michelle Stori		Michelle Barsness	
Molly Drown							
<b>2022-23 Meetings:</b>	9/20, 10/18, 11/15, 12/13 (Mass), 1/17, 2/14, 3/21, 4/18 (Mass), 5/16, 6/13						

## Meeting Minutes 9/20/2022

- 1) Prayer
- 2) Review of SAC purpose, roles, and responsibilities
- 3) Principal's Update
  - a. MNSAA and School Goals were referenced; SAC goal will link with some of these goals; Subject level goals are still being finalized
  - b. Curriculum – ELA is reviewing curriculum this year and next; Catechesis of the Good Shepherd is starting classes in October.
  - c. PD focusing on instructional coaching, differentiated instruction, student engagement, and discipleship in the classroom.
  - d. Marathon – October 1<sup>st</sup> Central Park with prayer and kick off at 9a; discussed different ways people get pledges these days and when the items went home.
  - e. Staffing update
- 4) Marketing & Enrollment (Michelle Barsness)
  - a. Enrollment: K-8=347 and PS-8= 434
  - b. Retention rate of 94.4% and 96.4% of those who transferred to SJB
  - c. 24 new students in grade 1-8 and 34 new families all together
- 5) New Business
  - a. Goals – goals were briefly discussed and will be completed by the October meeting.
  - b. New Member reminder – looking for 2-3 new members

## Meeting Minutes 10/18/2022

- 1) Welcome to New Member – Molly Drown
- 2) Principal's Update
  - a. Discussed new Christmas Concert proposal. Received good feedback.
  - b. Marathon – Exceed our goal so we are off school on February 17<sup>th</sup>.
  - c. New staff pictures would be helpful especially since many started right before school or after school started.
- 3) Marketing & Enrollment (Michelle Barsness)
  - a. Enrollment: K-8=349 and PS-8= 443: new 2<sup>nd</sup> grader and Kindergartner starting
  - b. Marketing: November open house – will begin marketing the event.
- 4) New Business
  - a. Goals – We confirmed goals and will add to workbook. The goals are around building community and connections between school, parish, and parents as well as staff retention especially review of salaries, etc.
  - b. Called forth during Fall fest – we liked the addition of field teams

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- c. Future opportunities to being called forth: continue to invite school families to larger community events which are outlined in our plan.

**Meeting Minutes 11/15/2022**

- 1) Principal's Update
  - a. Discussed Advent service project.
  - b. Discussed new Catholic identity initiatives – virtue challenge and Mass challenge. Talked about ways we can integrate in family life.
  - c. Communication – Midterm progress reports were sent out to MS families and were received well. Looking at communicating with 3-8 grade families for 3<sup>rd</sup> trimester. We also discussed analytics regarding emails especially the principal's bulletin.
- 2) Marketing & Enrollment (Michelle Barsness)
  - a. Enrollment: K-8=349 and PS-8= 443
  - b. Marketing: November open house – SAC members were invited to assist if available.
- 3) New Business
  - a. 2023-2024 Tuition and Fees were discussed, and we will be making recommendations to Father Paul and finance council for the December meeting.
  - b. Discussed Wines to Wishes. The theme has been determined and we talked about the timing of the event especially the auctions.
  - c. What draws you Mass? What area of the Mass would you like to learn about? We discussed these questions, and they were brought to the PLC meeting. See their minutes for more information.