

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Tuesday, February 21, 2023	Time:	7:45 pm
Chair:	Jim G. - Present	MAL:	Greg B.
Vice Chair:	Andrea B. - Present	Recorder:	Joseph H. - Present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Father Paul	X	ASC – Pat H.	X	FC – Marian B.	X	WC – Mary V.	X
Father Joseph	X	PDC – Bob G.	X	PGAC – Maria L.	X	SAC – Michelle S.	X
Mark Dittman	X	D&M – Jessica B.	X	POC – Mary K.	X		
Jessica Balzarini	X	Dave Tucci	X	Marian Briggs	X		
Guest(s) & Purpose:							

Agenda:

The schedule for the evening is as follows:

5:30 pm – 5:55 pm Dinner

6:00 pm – 6:25 pm Teaching: “Called Forth into Communion with Christ in our School” – Principal Ann Laird

6:30 pm – 7:40 pm Commissions Meetings

7:45 pm – 8:30 pm PLC

Call Meeting to Order –

1. Opening Prayer – Fr. Paul
2. Opening Comments – Jim Glaser

Finance Commission – Marian B.

- Through January we are 2% below budget on Sunday giving. However, we are better than budget for profitability overall year to date.
- Agreed on endowment draws from all five endowment funds – will be communicated to the parish.
- Did initial review of budget for 2023-2024, starting July 1.
 - Budget will be finalized mid-April.
- Previewed guidelines for capital purchases versus operational purchases.
- Approved moving forward with consolidating bank accounts to get higher interest rates.

Parish Development Commission – Bob G.

- Commission has one open spot
- Legacy Society
 - Discussed recognition plaques with names
 - Discussed the process for what kind of donations/deeds deserve what level of recognition
- Called Forth to Prepare for Heaven Estate Planning Seminar is March 2 at 7:00 pm
 - Members of PDC will be helping out as volunteers
- Capital Campaign update
 - We will be interviewing three groups later this week

Parish Groups and Activities Commission – Maria L.

- Andrea B. joined for meeting
- Commission has two open spots
- Library Committee Presentation
 - Committee representative had presented fall of 2022
 - PLC’s response was they wanted to see more traffic of people in the library

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- They are looking for a hard number of items checked out or people using the library as a goal to shoot for
- Their laptop is old and will die soon
- They are currently using pen and paper and keeping some form of a database
- They eventually would like an online catalog
- Presentation today included a marketing proposal
- We recommend to advertise as they proposed and to compile data over six months to see if usage increases
- We want to acknowledge the marketing work that has been done by the committee but it is going to be important to track the numbers
- Regarding numbers, we agreed on 5% of our weekend Mass attendance as the goal for them to aim for [Update: Father Paul suggests 2%]
- (During the PLC Meeting Father Paul commented) How can we bring other groups/people into that space? Is there a way for them to add open times?
- It appears that in the end they are hoping for a system similar to an average public library

Parish Outreach Commission – Mary K.

- Update on Compassion Connect Clinic
 - Saturday, April 22, 2023 from 9:00 am to 4:00 pm
 - Still in the process of recruiting medical professionals
 - Following up with a bunch of the medical professionals who helped last year
 - Two of St. John's parishioners are on the executive team
- Request for a semi-private place for nursing mothers
 - Suggestions:
 - St. Therese Room
 - Garden of Life Chapel
 - Steps to the side of the great doors
 - Library
 - A sectioned portion of St. Joseph Hall
 - Adoration Chapel
 - (Question that came up in the PLC Meeting) How many nursing mothers do we expect to use a space such as this? This answer will help us know how big of a space would be needed.

School Advisory Commission – Michelle S.

- Fr. Joseph joined for the meeting
- Re-enrollment open
- Kindergarten waitlist next year
- 43/50 for the preschool
- Finalizing calendar for next school year
- First draft of budget was presented to the Finance Commission tonight
- We added six new students since January 1
 - That is 352 students in K-8th grade
 - We have a 94.8% retention rate
- Next year's grades 6th – 8th are almost full
- Wines to Wishes discussion
 - Live auction alone garnered more than \$43,000
 - Pros and cons
- Looked over and updated handbook

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Worship Commission – Mary V.

- We are currently working to build a list of all ministries with a description of each. We are also building a list of participants for each ministry to figure out where there is a need.
- The Adoration Committee is switching over to using an iPad and computerized system for login and signing up for shifts. All of the paper data has been moved to this new system and should go live in a couple weeks
- We are working to build a 'Sunday experience' survey that will be sent out to the parishioners to discuss the contents of the Mass and what people like and don't like, want more of or less of, etc. We will send to the PLC for approval before sending
- We are going to label the icons on floors 1, 2, and 3 with a standardized format
- The Archives Committee will be working on a policy for what should be stored and for how long. They are hoping to condense the number of items we have while still maintaining our history.
- Goal Completed: The walking tour pamphlet is done. It will be stocked in the kiosk and added to the welcome packet for new parishioners. When the Chapel of Angels restoration is complete, we will add that to the booklet.

Administrative Services Commission – Pat H.

- Discussed the Interior Church Project
 - Discussed a couple potential issues
 - Should we look for additional contractors to get a different perspective?
 1. We have been building a relationship with Josh Egner, so we feel that we will just stick with him
 - Should we develop a steering committee versus having both ASC and WC involved and leading the process
 1. We asked for representatives from both ASC and WC
 2. Cary B. and Adam already stepped forward
- Discussed planters in front of the Church
 - We decided to proceed with the planning as an Eagle Scout project, with final plan to be reviewed by ASC for recommendation.
 - Discussed putting it on a cement slab to protect the wood

Discipleship & Mission Commission – Jessica B.

- Jill Fink joined the meeting
 - Discussed creating a common curriculum document
 - It would be used for a wide range of students by our teachers and youth ministers but tailored to the age and stage of the students
- First Sacraments
 - Fifty-three students are going through it
 - Seven adults are in RCIA that went with their children to faith formation last year
 - Eight children in RCIC
- There are two new people with special needs who will need to have Holy Communion brought to them
- One of our goals was to look at other churches and see how much they charge for faith formation
 - After looking at several other churches it seems we are consistently in the mid to low end of our cost versus the others
- Lent small groups start this week
 - We have more than two hundred people participating
- Cana Dinner was last week
 - We had ~ thirty-five couples

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Leadership Team Report – Mark D.

See attached written report.

- Chapel of Angels update
 - West side pews have already been removed
 - The statues we commissioned will match the Fra Angelico style

Pastor's Report – Father Paul

- Thinking about all the different commission members we have and all the many good things going on at St. John's, it makes me feel very grateful for everyone's involvement and 'yes' to Christ to be engaged here.
- Last weekend I had a conversation with a parishioner and they told me how they were being spiritually fed here at SJB. They said they did Vacation Bible School with their child last year and it really engaged them to dive deeper into their faith.
- Stories like that are a big reason for why we have our hospitality – it is a great time to come together, to bond, and to share faith stories.
- I'm really inspired seeing so many of our parishioners taking the next step on their journey of faith. Especially, as we are preparing for Lent it is important.
- We will be interviewing three groups for our Capital Campaign in the next couple of weeks
 - We may be kicking off the campaign in the fall of 2023

Additional Comments/Discussion

Closing Meeting – Jim G.

1. Closing Comments
2. Closing Prayer – Fr. Joseph
3. Adjourn
4. The next PLC meeting is scheduled for Tuesday, March 21

Next Meeting Dates:

March 21

April 18

May 16

June 13