

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Tuesday, March 21, 2023	Time:	8:00 pm
Chair:	Jim G.	MAL:	Greg B. - Present
Vice Chair:	Andrea B. - Present	Recorder:	Joseph H. - Present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Father Paul	X	ASC – Adam G.	X	FC – Marian B.	X	WC – Mary V.	X
Father Joseph		PDC – Bob G.	X	PGAC – Maria L.	X	SAC – Michelle S.	X
Mark Dittman	X	D&M – Jessica B.	X	POC – Socchie F.	X		
Jessica Balzarini	X	Dave Tucci		Marian Briggs	X		
Guest(s) & Purpose:							

Agenda:

The schedule for the evening is as follows:

5:30 Mass

6:00 Supper

6:35 Commissions

8:00 PLC

Call Meeting to Order –

1. Opening Prayer – Fr. Paul
2. Opening Comments – Andrea B.

Parish Development Commission – Bob G.

- Commission has one open spot
 - We have reached out to one person
- Capital Campaign discussion
- Legacy Society
 - Endowment
 - Mary put together a communication about our endowments
 - Discussion about if there should be a certain amount of money donated to make a 'legacy?'
 - In general, it is more of a recognition
 - A way to thank patrons of the parish
 - We rationalized to not have a minimum dollar amount to garner the legacy title/status
 - Discussed the water bottle refill station which was funded by money from endowments
- Estate Planning Event
 - Went very well and we had a good turnout of people
 - Blessed with great speakers

Parish Groups and Activities Commission – Maria L.

- Commission has two open spots
- Library Update
- Thank you card goal for groups under our Commission
- Updated roster/liaisons
- FallFest planning in early stages with first meeting this week

Parish Outreach Commission – Socchie F.

- Room request for nursing mothers at Mass
 - Limited it down to two spaces

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- Garden of Life Chapel
- Divine Mercy Chapel
- We propose to buy a privacy screen and set up chairs in the space
- This will give us a chance to see how much of need this is.
- Long time goal would be to have a fixed structure dedicated for this use somewhere in the back of the church
- Vetted Missions
 - Mary's Meals
 - Haiti Mission (not currently active)
 - Building Bridges Liberia
 - POC will review groups annually
- Compassion Connect Clinic Needs
 - Translators
 - Spanish especially and others
 - Haircutters
 - Professional dentists
 - Professional chiropractors

School Advisory Commission – Michelle S.

- Hiring at the end of the month for a full time Kindergarten aide and instructional aide
- First meeting for staff compensation committee soon
- Looked at calendars
- Planning Holy Week retreat
- Enrollment for 2023/2024
 - P – 8 (427 students), K – 8 (366 students)
 - 15 more kids than this year for K – 8
 - 1 family not returning
- Technology initiative by Archdiocese – we discussed action plan

Worship Commission – Mary V.

- Commission has one open spot
- We received most of our Wish List items
 - Two new microphones will be arriving soon
- Mike Gfrerer will work with Lee Trembl on adjusting microphone frequency in order to try to eliminate the audio issues that happen
- Easter is approaching – Adoration will be available till midnight in St. Joseph Hall on Holy Thursday (April 6)
- Archives Committee
 - Created over 100 displays over the years
 - Vestments
 - Father Joseph used some of the Archived vestments
 - We don't want them damaged so we are looking to purchase a few shorter vestments for Father Joseph since many of the current ones we have don't fit him.
 - We will get a quote on these

Administrative Services Commission – Adam G.

- Chapel update
- Discussed leak in tunnel – it is not getting worse so it will stay as is for now

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- St. Therese Room renovation update
 - Waiting on pedestal for statue and stained-glass windows
- Discussed fixing parking lot
- Youth room update
- Eagle Scout project with planters
 - Plan is to make them look like new again and add drainage into them
- School Bathrooms
 - Josh Egner is bidding it out to another group
- Rectory driveway
 - Pat H. met with people to discuss it
- Met with group to discuss airflow issues

Discipleship & Mission Commission – Jessica B.

- Commission filled one spot with Deb Marsh
- Live report from Jen L.
 - Childcare continues to expand
 - Need more offerings for various events
- Family Formation
 - Adding Confessions has been great
 - Three-year foundations program
 - Who is Jesus and how do we follow Him?
 - Parents have been put into small groups to help them be comfortable and help them build good relationships
- Vacation Bible School is on waitlist now
- Totus Tuus
 - 1st grade – 7th grade is 75% full
- We are opening up all main fall registrations on April 1 instead of August 1
- Cana Dinner
 - 35 couples attended
 - Looking how we can do even better next year

Finance Commission – Marian B.

- We are handling hospitality the weekend of April 22 – 23
- Reviewed financials: Still below budget on Sunday giving but are profitable overall and above budget. Passed a motion to give the option of covering credit card fees to electronic givers and other things that are charged – would be 3%.
- Received '22-'23 budget: It is not yet balanced and we discussed ways to improve it. Will be approved at our April meeting.
- Approved a motion to use capital reserves to fund part of the youth room renovations: carpeting and paint. We have a grant for \$15,000 and we approved \$10,000 above that.
- Discussed current banking situation and determined we will purchase insurance to protect our bank deposits above the \$250,000 government guaranteed insurance.
- Approved capital campaign feasibility study by Steier Group.

Leadership Team Report – Mark D.

See attached written report.

- Finance Commission and PLC to be informed on Capital Campaign details with Steier (the group we decided to go with)

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- At PLC Bob Gabler commented that St. John's did an excellent job of breaking down which group was best for us and our situation. Steier has a lot of experience and success in the Twin Cities, so we are in good hands.

Pastor's Report – Father Paul

- Thanks to you all for your presence here tonight and as leaders within our parish.
- I'm feeling a little overwhelmed with the Capital Campaign coming up since I have never done one before. However, at the same time I am really excited especially since it signals that things are going in a good direction here at SJB. In my moments of worry or stress I think of Christ and try to pick up the various crosses in my life and follow Him. I encourage you all to do the same.
- I was at the Presbyteral Council and when a lot of ideas came up of good things that we could do in the Archdiocese, but there were many 'no's' in response. This caused me to reflect on what we are doing here at St. John's where I feel like we just go out and be like Christ and minister to so many in need. It is really inspiring!

Question for Discussion

- How is Lent going for you this year?
 - Bob G. – People said it was off to a good start for them. For myself, it is probably my best Lent in twenty years.
 - Michelle S. – Many people who joined small groups have said that they are having a great experience. Those that went on the Men's Retreat thought it was very beneficial to them spiritually.
 - Andrea B. – Someone said, "It's been hard, but it is supposed to be."
 - Fr. Paul – Small groups have been really good.

Additional Comments/Discussion

Closing Meeting – Andrea B.

1. Closing Comments
2. Closing Prayer – Fr. Paul
3. Adjourn
4. The next PLC meeting is scheduled for Tuesday, April 18

Next Meeting Dates:

April 18

May 16

June 13