

Saint John the Baptist – Pastoral Outreach Commission Monthly Meeting Agenda / Minutes

Date:	Tues., February 21, 2023 (zoom)	Recorder:	Socchie Fondevilla	Chair:	Marie Zimmerman
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Member/Attendee	Present	Member/Attendee	Present
Louie Fondevilla	X	Gwen Schuller-Bebus	X
Socchie Fondevilla	X	Marie Zimmerman	X
Mary Kohlhaas (Staff Liaison)	X	Lesia Zownirowycz	
Joni Metz		Carolyn Brandt	
Cheryl Puffer	X	Guest	
Deacon Gary Schneider (Staff)	X		

A. Opening Prayer: Deacon Gary Schneider

B. The January 17, 2023 Minutes of the POC Meeting and tonight’s Agenda were approved.

C. Updates: Pastoral Outreach Ministries

MINISTRY	COORDINATOR/S	UPDATES
ABLE Fix-It Liaison: Carolyn	Corey Ebbers Dbrown8142@gmail.com 763-478-7496 c & Dan Brown Ebbe0006@gmail.com 612-385-6196 c	Carolyn: email from Corey & Update Details: see below **
Branch III Liaison: Cheryl	Claudia McKeown ClaudiaMcKeown@MN.mediaone.net 612-485-0846	
Caregivers Support Liaison: Socchie	TBA (to be arranged)	
Community Service Center Liaison: Deacon Gary	Deacon Gary	

Extraordinary Ministers of the Holy Eucharist (EMHC)

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<p>EM Homebound Liaison: Mary</p>	<p>Mary Kohlhaas kohlhaasm@stjohnnyb.org 763-242-4229 c</p>	
<p>EM Hospitals Liaison: Mary</p>		
<p>EM Nursing Homes Liaison: Mary</p>		
<p>Faithfully Fit Liaisons: Lesia</p>	<p>Mary Hartz maryhartz@comcast.net 651-491-3886 c & Joanne Lundak joannelundak2@gmail.com 507-421-6852</p>	
<p>Food Shelf Liaison: Joni</p>	<p>Jerry & Betty Lou Elfert jerry@elfert.us 651-341-7108 c</p>	<p>Joni: She sent the food shelf coordinators the suggestions we discussed at the last meeting. They said they have submitted information to be added to the Community Free Food Calendar. This is big news! Mary's been trying to do this for couple of years.</p> <p>In addition, they have gotten a few new clients recently, and see a little increase in the use of the food shelf in January and February.</p> <p>It is also timely with how much food cost had gone up for the last several months</p>
<p>Growing Through Loss Liaison: Gwen</p>	<p>Sue Amos-Palmer susanamospalmer@hotmail.com 651-261-3125 c</p>	<p>Mary, Deacon Rod and Sue had a meeting with representatives from different Churches. Mary had a little feel of the GTL Program.</p> <p>Update Details: see below*</p>
<p>SJB Kidz Closet (prev. Maternity Closet) Liaison: Gwen</p>	<p>Jacquie Schmitz gischmitz@comcast.net 651-633-0251 h</p>	<p>Update: Proposal for a Mother's Nursing Room****</p>

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<p>Meals on Wheels Liaison: <i>not needed</i></p>	<p>Marian Briggs Marian.Briggs9@gmail.com 651-631-9395 h</p>	
<p>SJB Missions Liaison: Mary</p>		
<p>1. Building Bridges Liberia</p>	<p>Naomi Hard Naomihard58@gmail.com 612-616-7907 h</p>	<p>Naomi left for Liberia mission last Thursday, March 2</p>
<p>2. Family Missions Company</p>	<p>Steven & Anita Fierro Steve.fierro@gmail.com 651-769-4327 c</p>	
<p>Mary's Meals Liaison: Mary</p>	<p>Mary Kohlhaas kohlhaasm@stjohnnyb.org 763-242-4229 c</p>	
<p>Quilters Liaison: Joni</p>	<p>Helen Houle 763-786-1512 h 763-350-6556 c & Anne Selmer johnann@q.com 651-484-5598 h</p>	<p>They just blast another ten (10) quilts; ready to go out for anybody who is interested in giving them away.</p> <p>One of our EMHC in St. Anthony Care Center took three quilts away for some people he just kind of felt strongly to bring them to. He will send Mary pictures of them with their quilts. The quilters are ordering some batting that we're paying for so they can make more quilts.</p> <p>Socchie/Louie: Request for 3 quilts for Amira Choice</p>
<p>Respect Life Liaison: Lesia</p>	<p>Jacque Schmitz gischmitz@comcast.net 651-633-0251 h</p>	
<p>Young at Heart (prev. Senior Sparks)</p>	<p>Julie Delaney julpat@gmail.com</p>	

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Liaison: Marie	763-571-9633	
Sharing & Caring Hands Liaison: Cheryl	Marty Schutz schutzlaw@msn.com 765-242-4563	Updates: see below **
St. Vincent de Paul Society Liaison: Louie	Joe Jansen	
Widows/Widowers Group (W/WG) Liaison: Mary	TBA	
Compassion Connects Clinic Liaison: Marie		Previous Meeting: Gwen has concerns about not having Social Services response. Details on updates: see below ***
Rochester Medical Donations		

E. Pastoral Ministry Coordinator Updates:

1. Hospitality

Concern: we totally ran out of donuts after the 10:30AM Mass. It was unusual, there were seven Baptism that day which had a hundred visitors. As discussed with the SJB Staff, we must let Melissa know if there will be an event during hospitality.

2. **Sharing & Caring Hands Update: President's Day with Junior High

The Junior High Youth Minister had a President's Day fun day with her Junior High. About 20 kids came from school and public school. She'd asked me to come and speak on Missions because part of their day was to do a service project and they're going to do the Hygiene bags for Sharing and Caring Hands. So, Mary tried to see if Marty could come since he would know more about Sharing & Caring Hands. He came to do that and told them things like 156,000 meals are done a year at Sharing and Caring Hands. That means 3,000 a week, 300 a day are the ones for the people they feed. That 100 apartments were just added that can hold six (6) people per apartment and so they have new rooms for 600 people. That they have areas with free showers. They have from time to time, free medicines, free dental, free eye exams, and glasses. They've done those for 500 people at a time. They have given away 500,000 lbs. of free food. And they do free clothing give away. So, it's kind of the stats that he gave the kids from this last year.

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3. *Growing Through Loss Updates

1. For Sue to be able to step back, she's turning the SJB leadership over to Marge Alexander. Other people from all other Churches are also taking over her position on the Executive Board.

2. 2023 Spring GTL Program

Flyer details:

- Date: Mondays between April 17-May 22
- Host: Abiding Savior Lutheran Church

They accept all persons who have experienced any kind of loss: loss of spouse, parent, siblings or child; loss of job; even loss of pet.

3. There was also a discussion about Caregivers because we have a Caregivers Group meeting once a month and they have a Caregivers discussion group in their listing. So, this is possibly one place, maybe another Ministry for the SJB Caregivers to go. But they sounded like it was not. But they did recognize that there are people in need in that area and those other Churches, did not really have anything for Caregivers. So, if they have those people who come to those Churches and are in need of supporting Caregivers, they will just send them over to us for the once-a-month meeting that we have. So, it's not that we're going to put it out there that since we have Caregivers Group that we're experts, as we certainly are not. But if there's one or two people looking for that and we can provide it, then we're okay for them to come because our group is not huge. So, it ended up being a great need.
4. She found out a Nurse who can join us to volunteer for the Compassion Clinic as well.
5. There's a room for the plan of several people in SJB, one of whom is Tom, who would like to start a regular meeting session to share their loss experiences with each other.

4. ** ABLE- FIX Updates: Response from Corey Ebbers to Carolyn

Questions you asked around the ABLE-FixIt Program at SJB:

- What needs would the Assisting Better Lives for Elders Fix It (ABLE- FixIt) program need from the supporting Parish Outreach Commission?

- Do we want to advertise?

1. What is the ABLE-FixIt program and how does it work today?

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The ABLE-Fix is program is a spinoff of the program Mary Hartz ran simply called ABLE. She had a crew of us who would go around helping seniors in need within the parish with various needs (shuttle services, prescription pickups, eucharist delivery/administration, and so forth). Mary would provide the names and needs. One area I personally helped the program with was small repairs (garage door adjustments, small plumbing jobs, yard cleanup, or similar handyman efforts) all of which did not require permits, design, or other professional services.

When Mary retired, I continued to help parishioners who reached out to the parish and brought in Don Brown as my partner with Mary Kohlhaas being our SJB representative. Mary provides names and needs, we evaluate the need and our abilities, coordinate with other helpers, and go help our parish members.

2. So what do we need from the POC that could help us today?

Some of the folks we help cannot afford to pay and others are very capable but just don't know who to call. Since we do not accept payment as volunteers, we direct them to make donations to SJB noting the ABLE program to help support others who may not be able to afford the help. We could use accounting updates on what funds are available to Don and I as the program leaders and who we should submit our receipts or records to for reimbursement from the program.

5. Since goods and services would have been provided as part of the "donation", **should we have a list of available services and suggested pricing that is provided to a client, so they "deduct" the services rendered from their tax-deductible donation?**

4. What documentation does the POC require us to keep for client visits?

Guidance from the POC on ABLE member requirements:

- Virtus?
- Parish Outreach Guidance for visits (see link for an example)

5. How would this be documented by the parish?

a. How do we get access to this list of "qualified" individuals who are part of the ABLE-FixIt program to engage them in events?

b. How do we ensure training is flagged when due to each member?

Today, many of our members are fathers of children in school and as volunteers for school, we all go through VIRTUS training (just an example).

6. Should we work to separate the ABLE-FixIt program from SJB as a separate 501C at some future timeline?

- This would be similar to the SVdP group.

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- This would mean we can accept donations directly, manage our crew, have a president, VP, treasurer, donation receipts, and so forth.

- **Does anyone on the POC have experience in setting up a 501C org? Legal counsel? Insurance?**

Some thoughts that come to mind. Don hopefully can add to the list.

Corey Ebbers

Re: Setting up a 501C org

- This is the first time Corey has talked about this. This is one of the most urgent things, since he had put this together, knowing Mary would be able to read it. That he would like to see them become a charitable organization on their own, kind of like the outside groups that we have a Chapter of, like the KoC or SVdP. This is so that the Parish is not held accountable for the work the guys do in case there's an accident or something. And the other thing is that they have money running in and out. Those are both things he'd like to happen.
- Is there anyone who can take this or is familiar with the process? Can we refer him to the previous CFC Area Head who had done this before? Does this mean their request for separation is approved? No. He must write a proposal. Then after its approval we may be able to refer him to the expert. Deacon is thinking of Naomi Hard of Building Bridges Liberia; she had to do that; she may be a resource for his request. Will the proposal have to go through us, to be presented to POC? Yes.
- So, we need to send it back to Corey, and have him start to work on the proposal. (Carolyn will be back in three weeks yet.) Maybe if he wants to come and talk through the proposal soon as he's put them together.

3. *Compassion Connects Clinic Updates**

1. It just took them five to six weeks and the Social Services responded. Two people are coming from Ramsey County to talk about Finance, Housing, Child Care, and Adult Health. One of the girls who was there last year will come to talk about Teen Mental Health and Regular health care. She is bringing a colleague. We've got those bases covered. Since we sent out the ads, two social workers contacted her. They both work in hospitals. Gwen's sections look pretty good.
2. The 2nd week of March they'll start putting out the flyers to the public so that they know.

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3. She has no update for interpreters and hairdressers yet. Another person is responsible for those. Gwen will know about those by Thursday.
4. Marie's updates on Clinical side: She has a lot of Nurses; they'll be at a meeting this Thursday to talk how it's all going to work.
 - The clinic is going to be done differently this year. We're not making appointments; we're going to see everybody on a first-come first-served basis. Although she's not yet sure how that's going to work, they're going to work it out.
 - They're pretty set with the Dental side.
 - They have the Pharmacists set-up already.
 - There is one Nurse Practitioner.
 - She needs either two doctors or nurse practitioners, physician assistants. Those that participated last year are not coming back. She has a nurse practitioner but the other two are not.
 - We're also hoping to have a pediatrician.
 - For vision, we have Perry, who gave free glasses is coming with assistant. An optician. We're working to get an eye doctor because Dr. Sy has a conflict, so he is not going to be back this year.

5. **Kidz Closet Updates: Proposal for Mother's Nursing Room**

Gwen: the proposal for Mother's Nursing area during Mass came from the people in the Kidz Closet. They're struggling to find a location for Moms to be able to step away and have somewhere private to nurse during the Holy Mass and still hear Mass. It should not be a silent room. Fr. Paul had said something about putting a corner next to the fireplace, the St. Therese lounge.

- a. There is a \$500 designated for a chest or an item to hold toys and he wanted it to go by where that fireplace is. Emily, the person that wrote the proposal, and she's speaking for several moms like herself, said they didn't really feel that was a good place. It's not private, kids are going to have toys all over. She's not in favor of that location.
- b. She said that the young Moms she spoke to propose the Garden of Life Chapel as an adequate place. It's the Chapel of Life, where Our Lady of Guadalupe shrine is. And yes, it will give them privacy. After Mass, the Prayer Intercessory group starts using an area at the ramp, in the first week of March when renovation of the Chapel of the Angels starts. It's assured this is not going to be an issue. What about crying kids?
- c. The library is something that was talked about. There are better options, but she said she was hoping for the library. The Librarian doesn't want them in there. She's worried that children, young kids will disrupt their operation too much. Although the truth is we can't be protecting our space. There's a lot of materials in the library, a lot of books and a lot of things besides books that kids love to touch and move around, things that are attractive to little kids. Mary has to look at it. It is a very small area. There are three volunteers already there.

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- d. Somebody had also suggested the Main Chapel but that doesn't feel like the best place, like at least to the mom that was talking to her today. She said no, that doesn't feel right either because the kids could be playing with the stuff in there when the Moms are busy nursing. Close to restroom
- e. Jackie suggested putting up partition for just one room in St. Joseph's Hall, just like they do for Commissions night. Jackie has no idea how much work it is or if it was reasonable to set up those partitions, like just for one day. She does not know if it was a reasonable request. If we can set up a room in St. Joseph's Hall, will they be able to hear the Mass? When we used this Hall as an overflow room during Holydays, they show the Mass on a projector. The sound in one corner has to be tested. Close to restroom.
- f. Deacon: he thought of the area in front of the display case outside of the Library. But we need access to the restroom from the Church for people who need to go from the Church area. Some people use those. Some people go way out the hall. So we need to put partitions for that purpose. Partitions for confessions, which are 5" high will be good for dividing that area.
- g. Anything to be done about the space in the Sanctuary should be discussed with Lee Trembl.
- h. Deacon Gary's suggestion: At the back of Church where people sat when the covid-separation happens, where we do the live streaming. That area, people need not be sitting in there anymore. Build a permanent baby room, enclosed, quiet, set apart with video or audio equipment for the Mass. Similar to that one in the Church of the Epiphany.
- i. Marie: Gwen to write a recommendation form for this proposal

6. Old Business:

a. 2023 Bulletin shorts

MONTH	MINISTRY
March	ABLE- FixIt- Marie will talk to Corey about this
April	Growing through Loss- Gwen will handle this
May	Meals on Wheels- Cheryl will contact Marian
June	Kidz Closet- Gwen will prepare write up

b. Mission: What SJB will offer vetting missions

Marie: It's the Mission Projects that needs SJB's approval.

For next month's discussion

7. Two Items for tonight's PLC

- 1. Compassion Connects Clinic- Need for Doctors and Nurses volunteers
- 2. Research on the Proposals for the Mothers' Nursing Room

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Closing prayer: Deacon Gary

Next Meeting: March 21

Next Meeting Dates: April 18, May 16, June 13

Minutes recorded by:
Socchie Fondevilla

Minutes approved by:
Mary Kohlhaas, Pastoral Ministry Office