

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Tuesday, April 18, 2023	Time:	8:00 pm
Chair:	Jim G. - Present	MAL:	Greg B. - Present
Vice Chair:	Andrea B. - Present	Recorder:	Joseph H. - Present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Father Paul	X	ASC – Adam G.	X	FC – Dave T.	X	WC – Mike G.	X
Father Joseph	X	PDC – Bob G.	X	PGAC – Maria L.	X	SAC – Michelle S.	X
Mark Dittman	X	D&M – Melanie D.	X	POC – Socchie F.	X		
Jessica Balzarini	X	Dave Tucci	X	Marian Briggs	X		
Guest(s) & Purpose:							

Agenda:

The schedule for the evening is as follows:

6:00 Supper

6:35 Commissions

8:00 PLC

Call Meeting to Order –

1. Opening Prayer – Fr. Paul
2. Opening Comments – Jim G.

Parish Groups and Activities Commission – Maria L.

- Commission has two open spots
- Fr. Paul joined for first half of meeting
- Discussed Narrative Brand Identity Framework
- Discussed the new church signage and gave suggestions
- Library Update
- Discussed roster/liasons and updating the spreadsheet

Parish Outreach Commission – Socchie F.

- Compassion Connect Clinic is this Saturday
 - We will have it all set up by this Friday
 - It will be happening at the Highview School
 - We still need one chiropractor
- Advertising the Kidz Closet
 - We will have information tables set up asking for donations
- The area for nursing mothers will be set up soon near the Garden of Life Chapel
- St. John's will be buying a large (adult sized) changing table that will installed into one of the larger bathrooms by the library
- Worked on goals
 - The purpose of POC
 - Order of operations
 - Explanation of positions

School Advisory Commission – Michelle S.

- PLC Chair Jim G. joined us for our meeting.
- Teacher openings and para positions open... both full and part time
- Working on bids for school improvements

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

- Financial Aid being reviewed to send notices in May
- Spring Family Night on May 5
- May Mary Crowning with Archbishop Hebda on May 10
- 388 students in K-8th next year
 - That is 30 more kids
 - One family is not returning due to living too far from the St. John's School
- Discussed and reviewed yearly events

Worship Commission – Mike G.

- Adoration Chapel
 - Recruiting weekend coming up
 - The committee has constructed various materials explaining how to use the new iPad sign in (Power point, video, and poster).
- Discussion on the right amount of hours for altar server training
 - We are leaning towards lowering the number of hours
- Interior project, mosaic above the sanctuary is still in the discussion as a possibility
- Sunday Experience Survey
 - We want to have it sent out and completed before the Capital Campaign surveys go out
 - Naomi will edit it
 - The plan is to send it out in the first week of May
- Discussed directional signs to have in the entrances of the church
- Discussion on GIRM (General Instructions of the Roman Missal)

Administrative Services Commission – Adam G.

- Chapel update
 - Waiting on statues (being made in Germany) and the candles
 - Concern on the pattern of the sanctuary floor
- Renovation of St. Therese Room
 - Pedestal installed
 - Adjusting lights
 - New stained-glass windows will be installed within a few weeks
- North Parking Lot
 - Got a quote and are looking to get a couple more to compare
- Youth Room
 - Pat is working with Mikayla A.
 - Discussion on the floor
- Discussion on Eagle Scout project
- Discussion on Planters
- Rectory driveway
 - Got two bids
 - Will continue to discuss
- Airflow in St. Joseph Hall

Discipleship & Mission Commission – Melanie D.

- Greg B. joined for the meeting
- Really had a great meeting tonight!
- Night of Gratitude for ODM volunteers will be on April 29
 - There will be four testimonies given
- Walking through the Synod Letter/responses
- The Egg Hunt was a very big success with over 400 children in attendance
- Holy Week was very beautiful

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

- We had a good number of individuals receiving sacraments for the first time from both our RCIA and RCIC programs
- Discussion on moving the December 6 Faith Formation meeting to December 7

Finance Commission – Dave T.

- Budget for next year has been approved and submitted to Mark D.
- Discussed Sunday Giving messaging in the bulletin.
 - How to show people that the Sunday Giving is down and to encourage them to give more
- Capital Campaign
 - During a Capital Campaign, Sunday Giving can increase
- There is a new law in Minnesota that school children get a free lunch provided they are also offered breakfast, so we will have to work that into the budget
- Discussion on how to manage cash
 - Negotiating with banks
 - Planning to move a larger chunk of money to the Catholic Community Foundation
- Tuition Collection
- Need to upgrade AV for the Chapel has been approved

Parish Development Commission – Bob G.

- Andrea B. joined for the meeting
- Steve M is considering joining the commission
- Legacy Society Document Draft
 - Explaining how it works and how you become part of the Legacy Society
 - Need to put up plaques or signs on behalf of donors
- Online giving and bank fees
 - Transaction fees for credit cards was around \$20,000 last year
 - Discussion on if we should add an option to our online giving to allow donors to pay the percentage of their credit card fees when they are making their donations.

Leadership Team Report – Mark D.

See attached written report.

- Sunday Giving
 - Nine-month financial report will be in an upcoming bulletin
 - We are behind on Sunday Giving
- Cemetery
 - On May 20 we will have a spring clean up day at St. John's Cemetery

Pastor's Report – Father Paul

- Happy Easter!
- We are in the 'Season of the Sacraments.' With those entering the faith in our RCIA and RCIC programs and then the First Communion and Confirmations coming up this is certainly a very special time for us a parish. Additionally, we have seen an increase in couples looking to have their marriages blessed. It is important to keep all the people being Called Forth to grow in their faith in our prayers.
- I was impressed that we 70 people go down to planned parenthood on Good Friday to pray on the sidewalk.
- The Compassion Connect Clinic is coming up soon and St. John's is very involved with leaders being from our parish in addition to financial assistance.
- These are just a couple of the ways that St. John's does a wonderful job of going out into the community helping people grow and to become holier!

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Question for Discussion

- What are your initial reactions from tonight's teaching about the Narrative Brand Identity Framework?
 - Dave T. "All positive responses in commission"
 - Bob G. "World class work – it appeared very consistent to what big companies have/use." "We should use this as the basis by which we can engage others to our parish." "How can we make it really alive in our commission?" "This is a great start, but it feels kind of like 10/90 of the work involved, meaning that we have a lot of work to do to use this template to bear more fruit." "Michelle Stori made a big difference in my Holy Week when she sent me a very kind email inviting me to come to one of the Holy Week liturgies and I believe that is the type of outward, kind ways we need to present ourselves – which aligns well with this document."
 - Melanie D. "If leaders present themselves utilizing this then the parishioners will see/feel the deeper intentionality and start to eventually imitate it themselves."
 - Jessica B. "What is the way we will regard the parish when we are out and about, out on the streets – to strangers who don't know St. John's.?"
 - Andrea B. "Going forward for everything within the parish, if it doesn't check all the boxes on the document, then the proposition needs to be reconsidered."

Additional Comments/Discussion

Closing Meeting – Andrea B.

1. Closing Comments
2. Closing Prayer – Fr. Paul
3. Adjourn
4. The next PLC meeting is scheduled for Tuesday, May 16

Next Meeting Dates:

May 16
June 13