

## Saint John the Baptist – Pastoral Outreach Commission Monthly Meeting Agenda / Minutes

<b>Date:</b>	<b>Tues., March 21, 2023 6:30pm</b>	<b>Recorder:</b>	<b>Socchie Fondevilla</b>	<b>Chair:</b>	<b>Marie Zimmerman</b>
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Member/Attendee	Present	Member/Attendee	Present
Louie Fondevilla	X	Gwen Schuller-Bebus	X
Socchie Fondevilla	X	Marie Zimmerman	X
Mary Kohlhaas (Staff Liaison)	X	Lesia Zownirowycz	X
Joni Metz	X	Carolyn Brandt	X
Cheryl Puffer		Guest	
Deacon Gary Schneider (Staff)	X		

**A.** Opening Prayer: Mary Kohlhaas

**B.** The February 21, 2023 Minutes of the POC Meeting was on-hold for the changes to make; while tonight's Agenda was approved (with Mary adding the 'wrinkle').

### **C. Updates: Pastoral Outreach Ministries**

MINISTRY	COORDINATOR/S	UPDATES
<b>ABLE Fix-It</b> Liaison: Carolyn	Corey Ebbers <a href="mailto:Dbrown8142@gmail.com">Dbrown8142@gmail.com</a> 763-478-7496 c & Dan Brown <a href="mailto:Ebbe0006@gmail.com">Ebbe0006@gmail.com</a> 612-385-6196 c	<ul style="list-style-type: none"> <li>▪ This is the group that was trying to become their own identity. It has not moved. They may not quite know where to go with that and it has not gone to Leadership yet. She was supposed to send her stuff to Jessica, but she's been out a lot so they have not met, and so it's not moving very fast. In the next week or so, they were supposed to, so she can do some discussion about the Able stuff with her.</li> <li>▪ In terms of money, we're still trying to figure that out. We do have money from the Pastoral Care Endowment, but we don't know if that could be used for the Able Fix-It or not. That has to go to Leadership to find out what that means.</li> </ul>
<b>Branch III</b> Liaison: Cheryl	Claudia McKeown <a href="mailto:ClaudiaMcKeown@MN.mediaone.net">ClaudiaMcKeown@MN.mediaone.net</a> 612-485-0846	<ul style="list-style-type: none"> <li>• Cheryl reached out to Claudia regarding Branch III and Catholic Charities to see how things were going and she said the three volunteers they've picked up when we ran info on Catholic Charities in the Bulletin last September are on a rotation for volunteering and everything is going great so they are good.</li> <li>• They just had just these three people to begin with, so to have doubled their number is a good thing. It's kind of what we're about writing in the Bulletin and getting it out there.</li> </ul>

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<b>Caregivers Support</b> Liaison: Socchie	Mary Kohlhaas <a href="mailto:kohlhaasm@stjohnnyb.org">kohlhaasm@stjohnnyb.org</a> 763-242-4229 c	They will meet on the Tuesday of Holy Week
<b>Community Service Center</b> Liaison: Deacon Gary	Deacon Gary	
<b>Extraordinary Ministers of the Holy Eucharist (EMHC)</b>		
<b>EM Homebound</b> Liaison: Mary	Mary Kohlhaas <a href="mailto:kohlhaasm@stjohnnyb.org">kohlhaasm@stjohnnyb.org</a> 763-242-4229 c	
<b>EM Hospitals</b> Liaison: Mary		
<b>EM Nursing Homes</b> Liaison: Mary		
<b>Faithfully Fit</b> Liaisons: Lesia	Mary Hartz <a href="mailto:maryhartz@comcast.net">maryhartz@comcast.net</a> † 651-491-3886 c & Joanne Lundak <a href="mailto:joannelundak2@gmail.com">joannelundak2@gmail.com</a> 507-421-6852	
<b>Food Shelf</b> Liaison: Joni	Jerry & Betty Lou Elfert <a href="mailto:jerry@elfert.us">jerry@elfert.us</a> 651-341-7108 c	Food bags collections will be on all Masses this week-end
<b>Growing Through Loss</b> Liaison: Gwen	TBA	
<b>SJB Kidz Closet (prev. Maternity Closet)</b> Liaison: Gwen	Jacquie Schmitz <a href="mailto:gischmitz@comcast.net">gischmitz@comcast.net</a> 651-633-0251 h	Update: Proposal for a Mother's Nursing Room**

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<b>Meals on Wheels</b> Liaison: <i>not needed</i>	Marian Briggs <a href="mailto:Marian.Briggs9@gmail.com">Marian.Briggs9@gmail.com</a> 651-631-9395 h	Cheryl reached out to Marian regarding writing a brief paragraph about Meals on Wheels and she'll have to get that to Cheryl in a week or so.
<b>SJB Missions Liaison: Mary (On Vetted Missions Update Details see below***)</b>		
<b>1. Building Bridges Liberia</b>	Naomi Hard <a href="mailto:Naomihard58@gmail.com">Naomihard58@gmail.com</a> 612-616-7907 h	
<b>2. Family Missions Company</b>	Steven & Anita Fierro <a href="mailto:Steve.fierro@gmail.com">Steve.fierro@gmail.com</a> 651-769-4327 c	
<b>Mary's Meals</b> Liaison: Mary	Mary Kohlhaas <a href="mailto:kohlhaasm@stjohnnyb.org">kohlhaasm@stjohnnyb.org</a> 763-242-4229 c	We're doing craft, the Beads of Blessing along with information about Mary's Meals, which is going to happen on that meeting.
<b>Quilters</b> Liaison: Joni	Helen Houle 763-786-1512 h 763-350-6556 c & Anne Selmer <a href="mailto:johmann@q.com">johmann@q.com</a> 651-484-5598 h	
<b>Respect Life</b> Liaison: Lesia	Jacquie Schmitz <a href="mailto:gischmitz@comcast.net">gischmitz@comcast.net</a> 651-633-0251 h	
<b>Young at Heart (prev. Senior Sparks)</b> Liaison: Marie; First Thursday	Julie Delaney <a href="mailto:julpat@gmail.com">julpat@gmail.com</a> 763-571-9633	The meeting will be moved from (usually the first week of the month) this Holy Thursday to the next week.
<b>Sharing &amp; Caring Hands</b> Liaison: Cheryl	Marty Schutz <a href="mailto:schutzlaw@msn.com">schutzlaw@msn.com</a> 765-242-4563	
<b>St. Vincent de Paul Society</b> Liaison: Louie	Joe Jansen	

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<b>Widows/Widowers Group (W/WG)</b> Liaison: Mary	TBA	They moved the meeting on Monday following Easter. That would have worked, except Mary will still be out of town. It will be pushed to the next week as well
<b>Compassion Connects Clinic</b> Liaison: Marie		Details on updates: see below *
<b>Rochester Medical Donations</b>		

**E. Pastoral Ministry Coordinator Updates:**

**1. \*Compassion Connects Clinic Updates**

- We still need a Dentist, Dental Hygienists and Nurses. Some people she had committed had pulled out for various reasons. So, we need many, many more interpreters, haircutters.
- Mary's got another haircutter, today; but she can only stay until 2:00pm
- It is unfortunate that we never get our update until Thursday of this week when we come together, so if there were progress on some of the spots could be filled up, but we don't know about yet.
- Marie only knows about Medical & Dental, footcare, chiropractor. We do have two physical Therapists now, which is good. There's a neonatologist but she wants to be in Triage. She does want to see patients, but that's OK. We do have a Nurse Practitioner; PA is already committed. We're looking for a pediatrician.
- Matt Berg, the Dentist, says that we still need one more Dentist.
- Dr. Hardel, Mary's Dentist is left-handed, so all his machines have to be set the opposite way.
- We're doing first come, first served, not by appointment.
- Marie is going to call a chiropractor, the one with an ad in the Bulletin. Last year, we had two and the other one is not coming back.
- Two interesting things: one Marie has to turn away. But there's a mobile laboratory that they offered to come and do free lab work. But they wanted to work under our doctor's license. She spoke with Anna, and they decided that it was too risky. Their phlebotomist has already registered at the clinic. So, she called them to ask if they could volunteer in other areas in the clinic, since we can't take that risk of doing lab work like that. And then a parent of a child going to Highview, found out about the Clinic, and she's an acupuncturist, and she's wondering if she can volunteer. Marie has to talk to Anna about that. It's just exciting that two people are willing and are coming to volunteer but we don't know if we can do those things. The doctors, the dentists, the dental hygienists, the physical therapists are getting different liability through Compassion. The one that came

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last year, was not sure will be covered enough to do hands on since last year she could not do that because of the limits to the insurance. All medical & dental volunteers are offered insurance but with regards to the physical therapists, it's a limited policy, more limited than what they have for the doctors. They think there's more risk but also the volunteers signed something saying that they are not going to hold anybody liable.

- We do have an immigration lawyer now, Shannon Johnson; she and her husband could be translators as well. One of the doctors is fluent in Spanish so the client that see her have already an interpreter; and her husband will register as an interpreter. Lots of volunteers and lots of answered prayers.
- Gwen: is it possible for it to get mentioned in the Mass? There has been a Bulletin announcement. Usually when they make an announcement, they'd like you to have a registration or sign-up table at the plaza as well. We don't have enough connectors. Did we follow-up with those who volunteered last year and those who did not get to come? Send out the link to friends and possible volunteers. There's a link in the Bulletin and the bottom of the flyer too. Joseph changed the flyers that are posted at the bulletin board, so the most recent one saying we need more nurses, chiropractor, hairdressers, those we talked about most recently. The corrected flyer was up since the last time I've looked at it.
- Do you want somebody who wants to do pedicures? Is she licensed, is she a nurse? The nurses are doing foot care stuff. This pedicurist will cut nails which requires a license. Marie will put it on her notes and will ask Ann.
- Gwen needs to write a request for Mass announcements which needs to get to Margaret. It's been agreed that Gwen will write Father Paul directly. If he agrees then a signup table with the copies of the flyer will be setup next to St. Joseph Hall after each Mass. In addition, copies of the event will also be put on the Harvest table.

**2. Old Business:**

**a. \*\*SJB Kidz Closet Updates: Proposal for Mother's Nursing Room**

- Mary got a phone call from a parishioner to request for an area to put a universal changing table, 27" wide x 76" long, with adjustable legs for height. Her family and friends are willing to raise the \$2K money for it to donate it to our Church.
- More research is needed before we can put together some language for the handicap accessible bathroom and submit a proposal.
- For now, we will round up our proposal for the Lactation Room so that it can move forward.
- Jessica said that has been brought up but the entrance to the Divine Mercy chapel is too narrow so strollers could not be brought in there. It is a good spot though because it is nearer to the bathroom. Emily thinks this is a good idea.
- Marie is going to put proposals for a short-term, to use the Garden of Life Chapel; set up rocking chairs at the far end back of the space.
- Proposal for long-term, to build an Infant Care Room for nursing moms, at the back of the Church by St. Peter's side, west side of the Ceremonial Door.

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- These two proposals will be submitted to PLC tonight.

**b. \*\*\* Vetted Missions Proposals** and what St. John’s had to offer the approved vetted missions

- i. Three had been vetted: Liberia, Family Mission in Haiti & Mary’s Meals
- ii. Marie read these proposals below for the vetted missions.

- Each mission has the opportunity to have an event so as to request donations no more than two times a year.
- These events request for donations must not conflict with the other Parish donation request.
- Each mission can participate on World Mission Sunday. This will not count as one of the two events.
- St. John’s may sponsor no more than three at any point in time.
- Each mission term will be three years. Each mission has to be re-vetted & approved.
- Every year, each mission will provide documentation as required by St, John

- iii. This proposals document will be submitted tonight to PLC for their review.
- iv. Haiti has not been active. The missions need to be active to be part of the missions.
- v. Term limits may be imposed.
- vi. The term limit has to be reviewed yearly by POC for continued eligibility.

**c. 2023 Bulletin Shorts**

MONTH	MINISTRY
March	ABLE- FixIt- Marie will talk to Corey about this
April	Growing through Loss- Gwen will handle this
May	Meals on Wheels- Cheryl will contact Marian
June	Kidz Closet- Gwen will prepare write up
July	Carol will ask Corey for Able Fix-it

**3. New Items**

- a. Mary will send reminders to 26 people who are taking a bus to attend the Living Stations at the Church St. Paul in Ham Lake on March 26. Departure time is 6:00PM and coming back to St. John’s around 9:45PM; bus leaves there at 9:15PM. Reserved seating for us.
- b. Goals Worksheet- for the next meeting
  - i. Commission members will interact with the Ministry under the POC umbrella they have chosen- on going.
  - ii. Training for Liaison. (More to be done) Gwen will be in-charged of putting together ideas for the group to consider.
  - iii. Talk through job description of liaison- Completed.

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- iv. Written article for each area ministry under Pastoral Care. To promote and educate the Parish with one article a month on the Bulletin- working on it
- v. Vetting Process- continue to vet missions as opportunities present themselves- added structure and parameters.
- vi. Training another for the Vetting Missions- Jane is the only one who knows the vetting process. We have to train not just one. Mary will contact Jane for the training of all POC members.  
Mary: let's think about it (more goals) between now and next meeting.

**4. Three Items for tonight's PLC**

- 1. Compassion Connects Clinic- Announcement of the need for more Doctors and Nurse volunteers. Invite anybody
- 2. Proposals for the Infant Care Room
- 3. Vetted Missions

**Closing prayer:** Deacon Gary

**Next Meeting:** April 18

**Next Meeting Dates:** May 16, June 13

Minutes recorded by:  
Socchie Fondevilla

Minutes approved by:  
Mary Kohlhaas, Pastoral Ministry Office