

# Saint John the Baptist - Pastoral Leadership Council

## Monthly Meeting Agenda / Minutes

<b>Date:</b>	Tuesday, May 16, 2023	<b>Time:</b>	8:00 pm
<b>Chair:</b>	Jim G. - Present	<b>MAL:</b>	Greg B. - Present
<b>Vice Chair:</b>	Andrea B. - Present	<b>Recorder:</b>	Joseph H. - Present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Father Paul	X	ASC – Ron L	X	FC – Dave T.	X	WC – Mary V.	X
Father Joseph	X	PDC – Bob G.	X	PGAC – Molly F.	X	SAC – Michelle S.	X
Mark Dittman	X	D&M – Jessica B.	X	POC – Socchie F.	X		
Jessica Balzarini	X	Dave Tucci	X	Marian Briggs			
<b>Guest(s) &amp; Purpose:</b>							

### Agenda:

The schedule for the evening is as follows:

**5:30 – 6:00 Dinner**

**6:00 Teaching: “The Listening Church: Following the Prompting of the Holy Spirit” – Fr. Paul**

**6:30 – 7:55 Commission Meetings**

**8:00 – 8:45 Pastoral Leadership Council Meeting**

### **Call Meeting to Order –**

1. Opening Prayer – Fr. Paul
2. Opening Comments – Jim G.

### **Parish Outreach Commission – Socchie F.**

- Andrea B. joined for the meeting
- We are looking for approval to partner with the Community Support Center
  - \$3,500 is in the budget to support CSC
  - They are also working with St. Vincent de Paul Society
- Working on our vetting process and training
  - Jane Heinks came to help lead on and explain this
  - Information is online as well
  - For international and local
- Worked on POC guideline document
  - Details on what POC is and does
  - Information for new PLC members to better understand the system and hierarchy of the PLC
- Goals
  - Getting information back from all our ministries
  - Year in review
    - Compiling all the things we accomplished this past year

### **School Advisory Commission – Michelle S.**

- Opening positions posted and interviewing
- Looking into lunch option changes
- End of year activities are ready to go
- Summer Goals:
  - Finalize new handbook
  - Revised policy discipline
  - Look at salary scale
  - Evangelization plan for staff from SET
- Discussion on ‘Ideal SJB Student’

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### **Worship Commission – Mary V.**

- Joined by Father Paul and Father Joseph for the meeting
- Server training will now be one day (morning) instead of three
- Discussion of survey and analysis
  - Larger portion of parishioners at St. John's for 0 – 5 Years have children in our school
  - Larger portion of parishioners at St. John's for 20 + Years attend the 4:30 pm Vigil Mass or 10:30 am Mass
  - Regarding adding or subtracting Latin usage, we saw a bell curve, showing people are pretty happy with where things are now. However, we do want to educate people more on why we are using the Latin and what the translations mean
  - In August we will have Ignite perform at an earlier Mass
  - We will release the survey results to the parish the first weekend of June

### **Administrative Services Commission – Ron L.**

- Chapel update
  - Floor still needs work
    - We have people coming in next week to see what other options we may have
- Sanctuary update
  - We are kind of in a holding pattern as of now
- Two of the three leaking spots in the tunnel have been fixed
- North parking lot was having water run off problems so we got a bid on it. May get more
- Received two bids on the two planters
- Request to provide space in restroom for bigger, heavy duty changing table
  - We found room in the bathroom by the library
  - Parishioners are donation funds for the table
- Sidewalk buckling in some areas so we are getting a bid for that

### **Discipleship & Mission Commission – Jessica B.**

- Jill F. Joined for the meeting and will become the new liaison for the DMC
- Jessica will be taking on a leadership role within the Synod Evangelization Team
- Review of past events
  - Night of Gratitude had almost 200 people in attendance
  - Our last Family Formation of the season just happened and went well
- Synod Pastoral Letter
  - Reviewed and discussed Section 3
  - We also went over written reflections on the letter that people had submitted to our commission

### **Finance Commission – Dave T.**

- Reviewed Financial Statements
- Sunday giving is down ~4%
- Ways to give webpage has been updated and will have a page in an upcoming bulletin
- Credit card fee of ~3% will be added into the donations going forward
- Cash flow analysis will be looked at
- Tuition assistance program
- Defined process for capitalization of assets
- Money has been moved from previous bank into a better investment situation

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- Budget close to being locked in
- Reviewed summer projects
- All our members will return next year

### **Parish Development Commission – Bob G.**

- Segway from the Finance Commission Report to discuss the usage of venmo or Zell as a potential asset to receiving donations
  - It had been discussed in the PDC meeting
- Accomplishments:
  - Preparing for Heaven event
  - Mass for Legacy Society
  - Learning about the Sacraments/Church teachings
  - 50 Year Club luncheon
  - Capital Campaign prep work
  - PDC hosted hospitality
  - Etc...

### **Parish Groups and Activities Commission – Molly F.**

- Accomplishments of Ministries under PGA
  - Increase of attendance in Circle of Women meetings and Catholic Watchmen meetings
  - Increase of attendance at soup suppers during Lent
  - FallFest 2022 being extremely successful despite the poor weather conditions
  - Young at Heart Group went on a field trip/tour of Nazareth Hall
  - Etc...
- FallFest meeting update
  - Trying to figure out how to staff inflatables with volunteers
  - Plan to use Sunday Vikings game as an attraction vs a reason for people to leave
  - Bands and fireworks already booked
  - Car show looking good in early stages
- Still two members short
  - We have a goal to have at least one visitor come in June
- All our members will return next year

### **Leadership Team Report – Mark D.**

See attached written report.

- Ways to give guide
  - Details will be following ahead of the end of the fiscal year
- Cemetery
  - On Saturday, May 20 we will have a spring clean up day in the St. John's Cemetery from 9:30 am until 12:00 pm with lunch included

### **Pastor's Report – Father Paul**

- Vicky Wicks will be the next member at large for PLC.
- Archbishop Hebda was here last Wednesday for our Wednesday morning school Mass and May crowning of Mary. After Mass he toured the classrooms, parish office, had the chance to talk with all of our 8<sup>th</sup> graders, and even spent some time with one of our small groups!
- Seeing how Archbishop Hebda walks with us really impacted me.
- I had the pleasure of seeing him again today and he spoke very highly of all the wonderful things going on here at SJB. It makes me very proud of all of us here!

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### Question for Discussion

- What are your reactions from tonight's teaching about how can be better witnesses to Christ?
  - **Michelle S.** – Small groups
    - Parents/Teachers/Staff in School
  - **Molly F.** – Be bold. Be brave. Especially with those outside of our comfort zone. Be attentive in all situations to ways in which we can help draw people closer to God and or to witness to the Fath.
  - **Bob G.** – Respect and recognize. We can do this with our ushers and/or other volunteers. To say 'thank you' to them. It will help contribute to a more happy and appreciative culture.

### Additional Comments/Discussion

- **Jim G.**
  - My nephew is going to be ordained a priest this year. It is quite exciting to have another priest in the family. Unfortunately, not all my family members see this as a huge moment to celebrate and thus several relatives will not be in attendance. However, there is good news in that my dad who is not in great health will be able to make it! This is a good chance for me to be grateful and also to work on how to peaceably navigate familial relations.

### Closing Meeting – Jim G.

1. Closing Comments
2. Closing Prayer
3. Adjourn
4. The next PLC meeting is scheduled for Tuesday, June 13

### Next Meeting Dates:

June 13