

## Administrative Services Commission Minutes – June 13, 2023

*In attendance: Jill, Pat, Ron, Don, John, Adam, Cary, Corey (remote), Teri*

*Guests: Nelson (Discerning), Andrea (PLC Vice Chair)*

1. Opening Prayer – Jill
2. PLC Rep Report – Ron L
3. Introduction to a possible new member for next year – Nelson introduced himself.
4. Update on ASC Goals
  - a. **Chapel Update** – We are waiting for the final coat of paint in the sanctuary area. Then we wait for the art pieces to come in and the camera to be installed. Commission members reviewed the new proposed finish at the end of meeting.
  - b. **Sanctuary Update** – Cary, Adam, and Pat attended a meeting with Ann Laird about proposed plans for the school's bathrooms. Two bids were received from Egner. \$430,000 for light remodel (new fixtures); \$785,000 for full remodel which would include new floors, etc.
  - c. Western Waterproofing came in and patched two areas of the tunnel. The third area needs interior and exterior work that is tied into the church sanctuary project.
  - d. Amortization / Maintenance spreadsheet on hold until next year.
5. Updates on Current Projects:
  - a. North Parking Lot – Given the price to install a drain that extended across the North parking lot, no final decision was made to pursue this issue at this time.
  - b. The Youth Room Mikayla and Pat met with Jon Hauglies to talk about flooring for the youth room. The plank flooring was installed on Monday. Waiting for the carpet until July. Maintenance staff will paint the door and window casings.
  - c. The two planters – The ASC needs to finalize the choice of color for the brick and give Fr. Paul a recommendation to move this project forward. Motion Made to go forward with this project, Motion was seconded. The vote approved the project to move forward.
  - d. Rectory driveway was awarded to Neeck Construction and will be completed sometime this summer.
  - e. Pat met with Rick Jansen from Building Controls and ironed out the issues we had with air flow in certain rooms.
6. New Business:
  - a. Need to look at the East parking lot to resurface and stripe all parking lots. The Church will still need to stripe the East and West parking lots this summer. Currently, the resurfacing of the East parking lot project is being discussed as a part of the Sanctuary project.
7. Other Business: Review of proposed new finish for Chapel sanctuary floor. The Commission voted 7 – 0 that the new finish is better than any of the previous floor finishes. Discussion that the finish background should be a lighter color to provide more contrast for the "marbling". The Commission voted 5 for the lighter background with 2 members abstaining. Those abstaining did not feel qualified to give a color endorsement.
8. Closing Prayer