

# St. John The Baptist Parish Development Commission

**Date:** Tuesday, May 16, 2023

## Attendees:

X	Mary May (Staff Rep)	X	Fran Davis	X	Janet Glaser
X	Vicky Wicks (chair)	X	Gene Delaune	X	Don Grant
X	Mark Hammer	X	Bob Gabler (PLC rep)	X	Ken Ehling
X	Steve Maus				

\*NA = not able to attend

**Theme for the Year:** Called Forth

**PDC Goal:** Give parishioners the opportunity to experience **the joy of living with a generous spirit** and bring about restoration in our parish and broader community.

## PDC Purpose Statement

The purpose of the Parish Development Commission is to advise the parish on promoting a spirit of generosity in support of the mission and core values of St. John the Baptist Catholic Church, School and Cemetery.

The commission seeks to foster an authentic **joy in generosity** that will enable the parish's day-to-day operations and a broad range of initiatives including the Legacy Society, parish endowments, capital projects, and special funding needs of the church, school, and cemetery.

## Agenda

5:30-6:00	Dinner
6:00-6:25	Teaching: "The Listening Church: Following the Prompting of the Holy Spirit" – Fr. Paul
6:30-7:55	Commission Meetings
8:00-8:45	Pastoral Leadership Council Meeting

**Prayer** – Legacy Society prayer – [Led by Vicky](#)

**Member Review 2022-2023** – [Led by Vicky](#)

- Welcome Steve Maus
- Member terms

Last	First	Term ends	Term 1/2
Davis	Fran	June, 2024	Term 2
Delaune	Gene	June, 2024	Term 2
Gabler	Bob	June, 2025	Term 2
Glaser	Janet	June, 2024	Term 1
Grant	Don	June, 2024	Term 1
Hammer	Mark	June, 2025	Term 2
Wicks	Vicky	June, 2024	Term 1
Ehling	Ken	June, 2026	Term 1
Maus	Steve	June, 2027	Term 1

\*Steve Maus' term will end in June, 2026 – Mary will correct the chart

\*Vicky Wicks will be moving to the Parish Leadership Commission as Member at Large starting in the fall of 2023.

## Monthly & Annual Discussion Question(s) from Jim Glaser – Led by Vicky

- What can we do to further our goal as a commission as we think about next year's theme, "Gather to Witness"?
  - Year-end Review Worksheet: Highlights for 2022-2023 "Called Forth" (to be turned in at the PLC meeting)
    - Please use the Year in Review sheets attached to the PLC email and think about the ministries within your commission. Please share success they are having. Success can be measurable or analytically seeing changes. Please list all your ministries in one document and turn it in at the PLC meeting Tuesday night.
    - Review sheet items
      - Reliance on Prayer
- \*Distribution of Christmas book and Prayer cards
- Willingness to Grow
- \*Preparing for Heaven Seminar
- Generous Spirit
- \*Feast of the Nativity of St. John the Baptist Mass
- \*Luncheon for 125 members of the 50+ Club
- \*Appreciation dinner
- \*More than 370 Core commitment pledges
- \*Finalized the Legacy Society definition
- \*Hosted Hospitality

## Capital Campaign – Led by Mary

- Planning study as follow-up to Weekend Experience Survey
- \*The survey will give credibility with a fact sheet and an explanation of vision projects
- \*Survey will be done in July and final report will be presented to parish leadership team in early August
- \*Feasibility Study is the scope of the project and will confirm that we have the capacity for a capital campaign
- \*Planning Study survey should be simple and easy to fill out
- \*Suggestion to have the PDC be used to test survey
- \*Survey should be offered in email and mailed formats
- \*Offer a QR code that could be used on posters and bulletins for easy access to the survey
- Secondary Projects in consideration
- \*There is some concern that education and a definition of the Capital Campaign
- \*The silent phase is when close relationships with stakeholders are being made
- \*Announcement should come from Fr. Paul and Mary May, with Fr. Paul as the driver and Mary as the facilitator
- \*Planning Study is written in announcements starting in June
- \*Steier Group is providing examples and will be cleaning up our database
- \*Suggested to be clear with communications

## Sunday Giving – Led by Mary

- Should we devote a bulletin page and Mass announcement to "catching up" and Ways to Give?
- \*Before we choose to ask or devote time to increase Sunday giving, we need to ask "Why are we short in the first place?"
- \*There is data of trends and we should consider having a group of students from St. Thomas analyze our data
- \*Which categories are down and why
- \*Our message to the parish will change once we know more specifics

### **Donor Recognition Signs – Led by Mary**

- Review current status and update in policy

\*Prefers to have the policy and signage be consistent

\*Policy for “special gifts” will be discussed at a future meeting

### **Legacy Society – Led by Mary**

- PLC discussion on resolutions

\*PLC is happy with our proposed definition of the Legacy Society and trusts the judgement of the PDC

- Plaque design and quote
- Mailing and June 24 Feast Day

### **Appreciation Ideas/Strategy – Led by Mary**

- Gratitude gatherings
  - ODM Night of Gratitude

\*Suggested that we recognize the greeters/ushers with new nametags. Also suggested to offer free coupons to Fall Fest, Knights of Columbus waffle breakfast, or Turkey or Fish dinners.

\*Everyone should be recognizing and thanking all members who give their time and there should be a cultural principal of thanks

### **Online Giving – Led by Bob**

- Bank fees
  - Recurring gift timing (e.g. weekly, monthly)
- Review other giving options (e.g. Zelle, Venmo)

\*PDC discussed offering the use of Zelle and Venmo. Bob Gabler made a motion to bring forward our full support of offering these tools to parishioners. Mark Hammer seconded and all in favor.

*Thank you, all, for your generous service and faithful dedication to St. John's!*