

Saint John the Baptist – Pastoral Outreach Commission Monthly Meeting Agenda / Minutes

Date: Tues., June 13, 2023 6:30pm	Recorder: Socchie Fondevilla 2	Chair: Marie Zimmerman 1
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Member/Attendee	Present	Member/Attendee	Present
Louie Fondevilla 2	X	Gwen Schuller-Bebus 1	X
Socchie Fondevilla 2	X	Marie Zimmerman 1	X
Mary Kohlhaas (Staff Liaison) 4	X	Lesia Zownirowycz	X
Joni Metz 2	X	Carolyn Brandt 1	X
Cheryl Puffer 2	X	(Guest)	
Deacon Gary Schneider (Staff) 8	X		

- A. Opening Prayer: Mary
- B. The May 16, 2023 Minutes of the POC Meeting and tonight’s Agenda were approved.
- C. Questions for discussions: *What can PLC do to better the Commission?*
 - a. If we submitted proposals to PLC:
 - i. If PLC can get back to us by the next meeting to let us know where it’s at, do they need to look at it any further or if they need more time.
 - ii. For the the vetted missions proposal, if they can give us a clearer explanations of what they want

D. Updates: Pastoral Outreach Ministries

MINISTRY	COORDINATOR/S	UPDATES	
ABLE Fix-It Liaison: Carolyn	Corey Ebbers Ebbe0006@gmail.com 612-385-6196 & Dan Brown Dbrown81482@gmail.com .com 763-478-7496 c	SERVICES	QTY
		lawn mowing request received today	1
		Fall households cleanup. Raked and picked up sticks/branches and hauled to compost sites	8
		Sink faucet replacement	1
		Wall repair, curtains, CO & smoke detector, light fixtures, cabinet doors	1
		Cut up tree and hauled to compost. Sprayed for ants	1
		Snow removal (3x3 events)	9
		Collapsed shed from snow (removed lawn mowers for spring use)	1
		Parishioners and those in need	15
Branch III Liaison: Cheryl	Claudia McKeown		

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	<p>ClaudiaMcKeown@MN.mediaone.net 612-485-0846</p>	
<p>Caregivers Support Liaison: Socchie First Thursday's</p>	<p>Mary Kohlhaas kohlhaasm@stjohnnyb.org 763-242-4229 c</p>	
<p>Community Service Center Liaison: Deacon Gary</p>	<p>Bill Spitzmueller</p>	<ul style="list-style-type: none"> ▪ SJB's \$3,500 donation to CSC for next year was approved by PLC and did go through. Done
Extraordinary Ministers of the Holy Eucharist (EMHC)		
<p>EM Homebound Liaison: Mary</p>	<p>Mary Kohlhaas kohlhaasm@stjohnnyb.org 763-242-4229 c</p>	<ul style="list-style-type: none"> ▪
<p>EM Hospitals Liaison: Mary</p>		
<p>EM Nursing Homes Liaison: Mary</p>		
<p>Faithfully Fit Liaisons: Lesia</p>	<p>Mary Hartz maryhartz@comcast.net 651-491-3886 c & Joanne Lundak joannelundak2@gmail.com 507-421-6852</p>	
<p>Food Shelf Liaison: Joni</p>	<p>Jerry & Betty Lou Elfert jerry@elfert.us 651-341-7108 c</p>	
<p>Growing Through Loss Liaison: Gwen</p>	<p>Marge Alexander</p>	

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<p>SJB Kidz Closet (prev. Maternity Closet) Liaison: Gwen</p>	<p>Jacque Schmitz gischmitz@comcast.net 651-633-0251 h</p>	
<p>Meals on Wheels Liaison: <i>not needed</i></p>	<p>Marian Briggs Marian.Briggs9@gmail.com 651-631-9395 h</p>	
<p>SJB Missions Liaison: Mary (On Vetted Missions Update Details see below**)</p>		
<p>1. Building Bridges Liberia</p>	<p>Naomi Hard Naomihard58@gmail.com 612-616-7907 h</p>	
<p>2. Family Missions Company</p>	<p>Steven & Anita Fierro Steve.fierro@gmail.com 651-769-4327 c</p>	
<p>Mary's Meals Liaison: Mary</p>	<p>Mary Kohlhaas kohlhaasm@stjohnnyb.org 763-242-4229 c</p>	
<p>Quilters Liaison: Joni</p>	<p>Helen Houle 763-786-1512 h 763-350-6556 c & Anne Selmer johnann@q.com 651-484-5598 h</p>	<p>Today the Quilters were in this afternoon. Mary's been contacted by the Social Worker over at the Villa, which she had been trying to crack getting in there since Covid.</p> <p>See Details *</p>
<p>Respect Life Liaison: Lesia</p>	<p>Jacque Schmitz gischmitz@comcast.net 651-633-0251 h</p>	
<p>Young at Heart (prev. Senior Sparks) Liaison: Marie; First Thursday</p>	<p>Julie Delaney julpat@gmail.com 763-571-9633</p>	

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<p>Sharing & Caring Hands Liaison: Cheryl</p>	<p>Marty Schutz schutzlaw@msn.com 765-242-4563</p>	
<p>St. Vincent de Paul Society Liaison: Louie</p>	<p>Joe Jansen</p>	
<p>Widows/Widowers Group (W/WG) Liaison: Mary</p>	<p>TBA</p>	<p>Yesterday there were 10-11 people who joined the lunch, 2 Or 3 are brand new. Actual membership in Mary's master sheet is 42. It just continues to grow. These two are new to the Parish and just looking to meet people. It was a great day.</p>
<p>Compassion Connects Clinic Liaison: Marie</p>		
<p>Rochester Medical Donations</p>		

E. Pastoral Ministry Coordinator Updates:

1. Adult Changing Table

- The adult changing table was supposed to be here this weekend, there's a part that they're waiting on, and our supply is not everywhere; so that applies to the table as well. So what they're saying, maybe not until August yet. So, you can add a little prayer on that

2. *QUILTERS Details:

- Credit is due to the Legion of Mary, they were looking for a service project and they decided to take on the Villa and New Brighton Care Center, cause there's maybe 4 or 5 on each that are Catholic. And so they took those on. They kept knocking and finally broke through. They must have taken Bulletins along when they went to visit because somebody over there read in the Bulletin that we have Quilters and they wanted to participate with the quilting. So, he called Mary about that to see if that was possible. She talked to the Quilters and said what could happen, do we it over here or do we it over there. They were probably likely be in wheelchairs, so small space for wheelchairs. Quilters usually have quilts with knots that are not tied that they keep for the blessing of the quilts on fall. They have seven quilts not tied that they were saving for October. They decided that they would start with those quilts, take two or three the first time and see what they can do in terms of tying the knot. That will require dexterity. This is wonderful connection that the Quilters will have a satellite group over in the Villa. And they decided a couple of them from here

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will go over there and kind of oversee it and try to show them how to do the particular knot, if there is a way that it can break.

This came quickly to a Ministry - it is totally unexpected.

Quilters are saying that less and less people were stopping by to pray over the quilts as they're doing the blessing. So God must be shutting down this door and opening the window over at the Villa

3. Old Business:

- **Vetted Missions:** regarding the proposal, we're going to put it on hold and **finish it next year**
 - i. Yesterday, Gwen met with Mark Dittman and there are some questions and things we need straighten out but we have no time today to do it
 - ii. We need to verify some things and do an addendum to the original proposal.

- **POC New Member on Boarding** – Updates:
 - i. The Welcome Packet:
 - a) Hand over this welcome packet, with the POC members input, to the newcomers. When they come to the meeting, they know what to expect, they know what to do, to appreciate time commitment, volunteering, an appreciation to the involvement throughout the year
 - ii. Understand what the process is for admitting a new member (page 4)
 - iii. Members are requested to put their suggestions, comments, and feedback on the Proposed Changes to the above Process (page 5)
 - iv. Gwen's recommendation: to let the potential candidate know that they are only attending the meeting to learn about POC and at that meeting, we would ask them to give a little bio about what their life story is. Explain to us how they think they could contribute in the work of the Commission.
 - It is hard to determine who's a fit in a single session like that, especially since they don't have agenda responsibility that they kind like presenting. It's a very small window.
 - Unless if somebody recommends that person
 - i. Gwen pointed out to Mark Dittman that there are discrepancies in the POC Constitution. Referring to Article VI Section I. This should be something Leadership should be putting into the agenda. We did not do it this year. On Section 2, Gwen said to Mark, that's giving us a window to change and modify the practices that we don't necessarily 'love'. Mark said, no, that's not the intent. It's in the Constitution. But he said that's not the intent, so he intends to have that corrected.
 - ii. Lesia proposes one modification: to change to Pastor any reference to Father Paul and add the Vicar for Father Joseph. We can put the titles, so we don't need to change in the event of movement of assignments of persons holding the title.
 - iii. We will have two additional members next year.

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- iv. In the previous POC meeting, the new PLC Chair, Andrea, our guest, brought this item up to the PLC meeting.
- v. Father Paul is having the Leadership, look at this across the board for all Commission this summer. He knows we're going to be putting together this document for potential commission members. They're looking at that. So, they're aware and they know they need to make changes. It's Marie's understanding that the Commission is maybe not following the process. It's much more informal, which in some sense makes recruiting easier. We don't want to pinch that either. It's better if it's a defined process, yet you can still invite people you think you might know. As an invitee, we should feel comfortable having a clear process in place to come in to. That's the right benefit. That should not be seen as pinching down who we choose to invite.
- vi. Should we use this process next fall and then get feedback from the new members on how it felt for them before we give it to everybody?
- vii. Is there a feeling that it changed anything if our hands are tied? Were you hoping that we would be able to give this to Father before we did this?
- viii. Gwen said she wants that step in here. She suggests recommending to Marie or Mary first before even approaching her potential recruit. They will go to the Pastor to ask if there's any reason that we can't invite this person. She rather do this than get through the process and we like her/him then Father does not approve.
- ix. Even though that is rare, it's much better expressed with the individual. Because how bewildering is it and in that other situation, that you're invited, you come you're interested, then after that you've found out you're disinvited. How can that not cause hurt feelings.
- x. Gwen brought that up and I was told that Father very much wants the input of the group. We can't extend it because in the by-laws say he has to do the final approval. The proposal that she had gone to Mark with eliminates that. If we have the person at the meeting and we want to extend, we should be able to. He said no.
- xi. Then we just need to lay it out to the person after they've come, it's still subject to Father's approval.
- xii. Mary: we just present it as an interview process. And they're interviewing us and we're interviewing them and so here it is -we're going to see each other, we work together, you check it out. Do you think this fits you or not? Go home and think about it, we're going home and think about whether you fit here or not. It is easier to say it that stuff without the feeling that Father's going to come along and put the 'hammer' down. It is very rare that he would, but we also want to litigate the damage before it happens. Because they had that bad experience before, they're trying to get ahead of it.
- xiii. Before Father Paul, our previous Pastor, Rev. Father Skluzacek was hands on too many things. And so, all these individual things that were coming to him needed to be resolved in the Commission so that Father Paul was inundated with every single one of them, that's why he wants it flushed out first with the Commissions. So, he's not handling too many things or, he's got all the things he's responsible to. These are the kinds of things that he's trying to delegate out. That has a lot to do with it. Perhaps it will be helpful if we can obtain for our own assessment what are some key criteria that Father has. Will that be helpful to know in our

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assessment as we are listening or observing, so that we're not surprised either, like how shocking it is if we sent an approval and receive a rejection.

- xiv. Anyone or any member of the Commission can come forward and volunteer, even without having a connection in here. Joni suggested to add 'A qualifying Parishioner or any member of the Commission may volunteer' as the beginning item of the Proposed changed to above process.
- xv. If we didn't want to extend, Mark's language was 'Membership should be a good fit'. His example was somebody who volunteered to the cemetery, but he did not belong to that niche.
- xvi. The tier were talking about volunteer Commission piece, it's more of an oversight than actually the doers.
- xvii. Lesia- Meeting should be changed from 'October- June' to September- June". The August one is kind of informal, which is why it is not listed; we don't do an agenda; we just reconvene, catch up on the summer, have a picnic together. If we have business time too, we can. There's no PLC meeting after that.
- xviii. On the first item of the Role and Expectations of POC member, add ... 'is expected to attend the monthly meeting,' and actively participate...
- xix. On the Proposed Changes to Above Process, is 'within the next few days' reasonable? The Leadership will have to talk to Father & then they have to reach out to the members. Is that a reasonable time frame? It seems tight. How many touch points are required; is it just touch point to the group? Will they be able to respond that day? When we email Father anything about the Commission, he emails quickly back; he's really fast and so, we can just say, 'let me know by tomorrow' ; one to two days is doable, unless it's a holiday. If it's extended for any circumstances, it could be mitigated by reaching out within a few days and say 'this came up, we're still waiting for Father, so expect something within 'a week'. If there's a roadblock with communication, the chairperson or Mary can reach out and say, 'this came up, it's no reflection on you, it's the process, something has happened, and we will come back to you as soon as we can'. You will follow up in the next few days; decisions will be made in three days. Gwen used 1-2 days because that is what Mark said the expectation is.
- xx. This is good just having a defined set of rules and on top of it and expecting to receive that looking forward. That will help everybody respond to.
- xxi. Gwen recommends that POC members look at the Constitution and the by-laws. It's important information for us so we can have discussions.
- xxii. We're going to include the Constitution and the by-laws in the Welcome packet for the people invited. One of those in the Commissions may have to spend time to go through the document and the process with them.
- xxiii. There has been no problem, and no one has expressed any concern about the process. Maybe nobody else has thought about it. No one is comfortable bringing it up. But at least this is a start, an opportunity for further discussion, but there isn't at this point.
- xxiv. Some changes will come with Leadership looking at it. Maybe other groups are working at it.
- xxv. The last time the Constitution was looked at was in 2021. It is due next year.

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- **2023 Bulletin Shorts**

MONTH	MINISTRY
June	Kidz Closet
July	Food shelf
August	Caregivers
September	St. Vincent de Paul

4. New Items

- **Ministry of Consolation-**

- It is not a Ministry to replace Growing through Loss. This is an addition to that. Growing through Loss is a program that happens in the spring and the fall. We work with other Churches in the area to have speakers and small groups dealing with any kind of loss that people have.
- There are some people who really like to meet in small groups more regularly and for longer.
- One of our parishioners is meeting with a psychologist, who is also a parishioner. And between them they came up with an idea of a ministry of consolation.
- Small groups that would happen here at Church, specifically for SJB.
- The psychologist is willing to oversee it. She's the one who came up with this program and she's willing to train as a facilitator for the small group.
- Mary mentioned this yesterday to the Widows and widowers. They'd become a target for a small group like this. Quite a few of them are excited about it
- It is something that we would kick off in the fall and start from there.
- It would be worth having POC members to look at it and see if there's anything that you think you could catch in here that maybe she missed putting in there.
- Action Item: invite the psychologist to speak to POC in September so we can have a clear understanding of the ministry and for suggestions and recommendations
- Is approval of Ministry taken by POC or by Leadership? This is one of those cases that went to Father Paul and were sent to Mary.
- The psychologist wants it a place where people can come and share, similar to the Caregivers where Mary does not do any directing with them but she try and set up some nice hospitality, and they come and talk about what is happening with them and how they feel about it. They find out that similar things happen to others too and suggest this is what I did. They kind of minister to each other.

5. Other Items:

- Action Item: POC members have to tell your ministry's coordinators to keep track of things, like the amount of food donated, the number of people who had come to visit the Kidz closet or the Food Shelves. How many meals St. Vincent de Paul had served, how many people come per month.

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- Two slots on Commission are open for next year.
- Marie asked who's not returning next year to the Commission:
 - i. Lesia – won't be back next year. Thank you for your service.
- Two openings for next year. The following are interested:
 - i. Jeannie Kaslowski
 - ii. Dorothy Hong (Out of USA between October- February)- will this be a problem?
- Marie was nominated and voted as Chairperson for August 2023-June 2024

6. Three Items for tonight's PLC

1. Welcome Packet for On Boarding for New POC Members is being fine tuned & will be ready for fall
2. Plans for a new Ministry of Consolation is in progress.

Closing prayer: Deacon Gary

Next Meeting:

Minutes approved by: Marie Zimmerman- POC Chair	Minutes recorded by: Socchie Fondevilla
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