

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Tuesday, November 14, 2023	Time:	8:00 pm
Chair:	Andrea B. - Present	MAL:	Vicky W. - Present
Vice Chair:	Greg B. - Present	Recorder:	Joseph H. - Present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Father Paul	X	ASC – Ron L.	X	FC – Marian B.	X	WC – Mary V.	X
Father Joseph	X	PDC – Bob G.	X	PGAC – Joseph H.	X	SAC – Michelle S.	X
Mark Dittman	X	D&M – Jill F.	X	POC – Socchie F.	X		
Dave Tucci		Marian Briggs	X				
Guest(s) & Purpose:							

Agenda:

The schedule for the evening is as follows:

- 5:30 PM Gather for Dinner & Prayer
- 5:55 PM Announcements
- 6:00 PM Capital Campaign: Restore to Gather
- 6:30 PM Commission Meetings
 - Question: What does the Restore to Gather Campaign mean to you and what is one thing that you can do to help evangelize the campaign?
- 8:00 PM Pastoral Leadership Council Meeting

Call Meeting to Order –

1. Opening Prayer – Fr. Paul
2. Opening Comments

Discipleship & Mission Commission – Jill F.

- Reviewed Goals – we have six
 - Looking at possibility of doing “welcome bags” for new people in the New Brighton neighborhood
 - There are a lot of people in some of our programs (Family Formation, etc.) who aren’t actually parishioners. We want to develop a gameplan to invite them deeper into our parish family.
 - As a Commission we are taking 15 minutes of our monthly meeting time to read “*From Christendom to Apostolic Mission.*”

Finance Commission – Marian B.

- Year to date actual: \$53,000 in the black, ahead of budget
- Sunday giving has flattened lately, but Christmas should be strong. We have already received a couple of gifts.
- Will research QR codes in pews for giving
- Reviewed goals and added one to develop cash flow projections during the Capital Campaign
- Reviewed our funds with CCF
- Tuition covenant is final and will be in place for registration for 2024 school year

Parish Groups and Activities Commission – Joseph H.

- Commission needs two more members
- We will be hosting hospitality at the Masses over the weekend of December 2 – 3
- Reviewed Goals

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- Reviewed our PGA Mission Statement to be sure that it aligns with what we do/what the scope of the need for PGA is
- Drafted an email for all of our ministries that will introduce us to them and invite them to reach out for our support in the case of any need
- Discussed other ways we can support ministries

Parish Development Commission – Bob G.

- Discussed the question from the PLC at length
- Idea: give out “I pledged” stickers for all those that have made their pledge to the Capital Campaign just like they give out I voted stickers
- Discussed cash flow
- We all agreed that Father Paul’s homilies this past weekend were perfect for the Capital Campaign kickoff weekend

Parish Outreach Commission – Socchie F.

- There are a lot of great outreach happening at St. John’s.
 - In specific we discussed the hygiene bags and blankets collected for Sharing and Caring Hands
 - While we have donated a lot already, we are looking for more. If any commission can make some and donate them we would be very appreciative.
- POC is hosting hospitality in January
- Goals are still in progress
 - Working on accompaniment ministry

School Advisory Commission – Michelle S.

- Marathon – made our goal of \$70,000
- New Book Fair company
- Hired Music and 3rd Grade Teachers.
 - Still need Intervention, PT Kitchen, and MS ELA
- Advent Challenge for families
- Compensation committee chairs gathering information now before meetings begin
- New Employment Laws will be affecting areas of staff...waiting on diocese guidance
- Give to the Max day is on Thursday, November 16 – will go towards new technology for teachers
- School Open House on Thursday, November 16 from 5:30 pm – 7:00 pm
- Wines to Wishes donations – auction items
- Discussed tuition proposals

Worship Commission – Mary V.

- St. John’s Men’s Schola will sing on December 10 at the 8:30 am Mass – they have practice once a month
- We will have Sung Lauds (Morning Prayer) three mornings throughout Advent (December 5, 12, and 19) at 9:00 am in the Chapel of the Angels
- The last day of Advent (December 24) is Christmas Eve, but also the Fourth Sunday of Advent
- Christmas trees will go up in the church on December 17
- The Arts and Environment Committee is looking for new members

Administrative Services Commission – Ron L.

- Tuck pointing around the stained-glass windows above the baptistry is complete

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- Discussed Church Interior Project
 - HVAC ductwork/diffusers
 - We might not have to clean the ducts as far back as we originally thought
 - Acoustic ceiling
 - We are bringing in a sound expert to verify our gameplan
 - Pew refinishing
 - Looking into if we need to refinish the whole pew or only parts of the pews
 - Overall good news on this project and we might be able to save some money
 - Planning to meet with Egnor in the next couple of weeks
 - After getting all the quotes in and doing more research and discussion it feels that we are more in the driver seat of the project versus reacting to the advice from the groups that we brought in to do research/give quotes

Leadership Team Report

– Mark D.

See attached written report.

- Building on what Marian B. said in her Finance Commission report – the Tuition Report was a great example of collaboration between the Finance and School Advisory Commissions
- Parish Bookkeeper Trina B. has been tasked with putting together a tuition collection plan.

– Father Paul

- Evangelization efforts
 - The New Brighton Pumpkin Walk was a great event. A big shout out to Jen L. for organizing things for this and Fr. Joseph for participating. It was our first time participating in this event.
 - The All Saints Party was also fantastic!

Pastor's Report – Father Paul

- Thank you to all of you for being here tonight
- This Advent we will be featuring a four-week Advent Series of homilies that focus on the actions we take at Mass. Our actions can be a witness. We will talk about postures, gestures, the different types of bows, etc.
- Looking for help and suggestions with recruiting for our open positions. Considering options for online posting. (One suggestion that came up was to see about an Archdiocesan Job Fair and/or St. Thomas Job Fair)

Commission Discussion Question

- Question: What does the Restore to Gather Campaign mean to you and what is one thing that you can do to help evangelize the campaign?
 - Bob G. – “Paying it forward...” “Opportunity to support our school...” “We should encourage people to break out of their comfort zone and to ask each other if they have made their pledge yet or not...”
 - Mary V. – “Asking people for money can make people feel uncomfortable... Perhaps we can also include prayers, Adoration hours, fasting and other austerities that are offered up for the intention of the Campaign going well as viable opportunities to support the Restore to Gather Campaign. Even something like a swear or punch jar in a parishioner's house for their children could be a way to raise a small portion of funds and generate more awareness for the Campaign across all our St. John's generations...”
 - Jill F. – “Talking positively about the Campaign is an important piece to it's success...”
 - Socchie F. – “I have a friend I used to work with in Saudi Arabia who eventually moved here and is now a parishioner at St. John's. He is a cancer survivor. It was such a big surprise to me when I found out he was a volunteer for the Capital Campaign!”

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Additional Comments/Discussion

Closing Meeting – Andrea B.

1. Closing Comments
2. Closing Prayer – Father Joseph
3. Adjourn
4. The next PLC meeting is scheduled for Tuesday, December 12

Next Meeting Dates:

December 12, 2023

January 16, 2024

February 20, 2024

March 19, 2024

April 23, 2024

May 21, 2024

June 11, 2024