

Saint John the Baptist Catholic Parish School (SAC) School Advisory Commission Monthly Meeting Minutes

Date:	October 17,2023	Time:	5:30 pm
Principal:	Ann Laird	Location:	SJB Parish Center
Chair:	Anna N	PLC Rep:	Michelle S

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Ann Laird	X	Annie Reddy	X	Barb Lieser		Ryan Meyer	X
Anna Nagle	X	Molly Drown	X	Michelle Stori	X	Michelle Barsness	X
2023-24 Meetings:		9/19, 10/17, 11/14, 12/12, 1/16, 2/20, 3/19, 4/16, 5/21, 6/11					
		Father Paul joined us.					

Meeting Minutes 9/19/2023

- 1) Welcome and Prayer
- 2) Review of SAC purpose, roles, and responsibilities
- 3) Principal's Update
 - a. MNSAA and School Goals were referenced; SAC goal will link with some of these goals.
 - b. Curriculum – Implementing Believe and Read literacy program into our ELA curriculum and working to serve the needs of our students.
 - c. PD focuses on instructional coaching, differentiated instruction, student engagement, growth mindset, and small group evangelization.
 - d. Marathon – October 7th @ Central Park with prayer and kick off at 9a.
 - e. Staffing update
- 4) Marketing & Enrollment (Michelle Barsness)
 - a. Enrollment: K-8=403 and PS-8= 488
 - b. Retention rate of 96%, 96.55% of those who transferred to SJB, and PK to K is 82.35%.
 - c. 34 new students in grade 1-8 and 44 new families all together. We briefly discussed possible reasons for the continued high number of transfers.
 - d. Talked about the mentor program and how best to keep it going to make sure those who want it are getting it.
 - e. Fall Open House in November.
- 5) New Business
 - a. Goals – goals were briefly discussed and will be completed by the October meeting. They will be a mix of MNSAA goals and annual goals. One goal should focus on continued improvement in communication.
 - b. New Member reminder – looking for 2-3 new members.
- 6) PLC Recommendations – None
- 7) PLC Report – Michelle Stori will report out.

Meeting Minutes 10/17/2023

- 1) Prayer
- 2) Principal's Update
 - a. Discussed school marathon which is close to reaching their goal of \$70,000.
 - b. 3 new members were invited to join SAC and waiting for their response.
 - c. Shout out given to office staff and Dr. Howard.

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- d. Staffing update
- 3) Marketing & Enrollment (Michelle Barsness)
 - a. Enrollment: K-8=404 (new 7th grader) and PS-8= 488
 - b. Fall Open House on November 16th. More details to come.
 - c. Give to Max MN will be coming up soon.
 - d. We have a tentative theme for W2W 2024.
- 4) New Business
 - a. Goals for the year were finalized.
 - b. Reviewed new tuition collection policy and gave feedback. Ann will review the changes with Mark Dittman.
 - c. SAC members shared stories of how the rosary impacted their lives.
 - d. Capital Campaign – Father Paul briefly presented the Capital Campaign to SAC and then answered several questions.
- 5) PLC Recommendations – None
- 6) PLC Report – Michelle Stori will report out.