

Saint John the Baptist - Pastoral Leadership Council

Monthly Meeting Agenda / Minutes

Date:	Tuesday, February 20, 2024	Time:	8:00 pm
Chair:	Andrea B. - Present	MAL:	Vicky W. - Present
Vice Chair:	Greg B. - Present	Recorder:	Joseph H. - Present

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Father Paul	X	ASC – Fr. Paul	X	FC – Marian B.	X	WC – Michael G.	X
Father Joseph	X	PDC – Don G.	X	PGAC – Maria L.	X	SAC – Michelle S.	X
Mark Dittman	X	D&M – Melanie	X	POC – Socchie F.	X		
Dave Tucci		Marian Briggs	X				
Guest(s) & Purpose:							

Agenda:

The schedule for the evening is as follows:

- 5:30 PM Mass – Chapel of the Angels
- 6:00 PM Dinner & Announcements
- 6:30 – 7:55 PM Commissions – see discussion question below
- 8:00 – 8:45 PM Pastoral Leadership Council

Commission Question: How is your Lenten journey going?

Call Meeting to Order –

1. Opening Prayer – Fr. Paul
2. Opening Comments

Parish Development Commission – Don G.

- Discussed communication on Campaign Updates and how the projects are proceeding.
 - Discussed who will be involved in that and who represents the church.
 - Mark D. (at PLC) clarified that he will be the church’s representative.
- PDC will be in need of two new members as we have current members wrapping up their terms this summer. If you know someone who would be interested please let us know
 - Fr. Paul (at PLC) recommended asking the Capital Campaign Chairs
- Discussed Endowments
 - We want to better communicate what they are, the value of them, and why they are good idea

Parish Groups and Activities Commission – Maria L.

- Commission needs two more members
- Jim M. joined us for the meeting
 - Discussed the New Member Welcome
- We had a long discussion on the mission of our commission
- Still no replies for help from the ministries we oversee
- We are looking for more guidance from the PLC Executive Team on the scope of our mission
 - Fr. Paul (at PLC) mentioned communications improvements.
 - The PLC Executive Team will discuss this topic and get back to PGA

Parish Outreach Commission – Socchie F.

- Three new ministries being formed
 - Accompaniment (for the dying and their caregivers)

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- Trauma Group
- Consolation Ministry
 - Something similar to “Growing Through Loss”
- Almost done with the vetting process for our Fundraising Applicant Letter
- Worked on updating our commission bylaws
- The Food Shelf and Kidz Closet are trying to collaborate to help spread awareness of each other to those that utilize their resources

School Advisory Commission – Michelle S.

- Vicky joined for the meeting
- Hiring for fall will begin this spring
- Finalize the 2024-25 Calendar soon
- Reenrollment is underway: 366 students in K-8
- 1st Grade is full already
- Compensation Committee had their first meeting this week. The Committee is made up of SAC and Finance Commission members
- A big thank you to all who donated Wines to Wishes baskets!

Worship Commission – Michael G.

- Discussed the colors for the new kneelers
 - We limited our options down to aqua and Sierra dark brown
 - Will be in communication with Dan Parry regarding this
 - Discussed the benefit of getting new kneelers versus retrofitting our current ones
- Venmo
 - We discussed putting the Venmo QR code in the pews or not
- Scholastic Book Fair
 - We vetted a couple other options that better align with our Catholic faith and values
 - Mom’s for Liberty
 - Brave Books
- Goals
 - We are in great shape – with four of our goals virtually complete
- Our Commission is happy to help with plans for Mass during the summer construction
- Holy Week
 - Discussed the Seven Church Visit during Holy Week

Administrative Services Commission – Cary B.

- Met with Dan Parry of Egner to review details
 - As of now there are no issues with the contract
 - They don’t want to sign/bring the contract until we have a final plan on the Church Project – especially the HVAC.
 - We will meet next week to discuss further
- We are still looking at a May start
- As of now the cost is less than we originally planned for
- Ceiling
 - The paint on the east/west wings appears to be in good shape.
 - We will discuss the possibility of leaving it or repainting it
- School

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- Egner is working hard to be able to stay on schedule and do the school renovations in the summer months. However, the plumbing plan takes the state of Minnesota officials three months to review
- Renovating eight bathrooms is an estimated \$800,000 - \$1,000,000

Discipleship & Mission Commission – Melanie D.

- Greg joined
- Lenten Small Groups
 - 46 groups
 - ~400 members
- Cana Dinner had 72 attendees last Saturday
- Chantel Durkes is a new hire as Office of Discipleship and Mission Assistant and she will also help with Catechesis of the Good Shepherd
- Extreme Faith Camp registrations are open for both high school and middle school
- Totus Tuus registration opens soon
- Devoted is tomorrow night at 8:00 pm

Finance Commission – Marian B.

- Currently Sunday Giving is essentially on budget, and we are above budget for profitability seven months into the fiscal year
- We will be accepting donations via Venmo once the account is set up. We are also accepting a Bitcoin donation from a parishioner, and we will be able to accept others.
- The Commission approved annual 4% draws from our five endowments that Catholic Community Foundation maintains for us. Total of draws were \$70,400 for parish to use.
- We discussed the Agreed Upon Procedures (AUP) audit by our accounting firm
- We approved moving forward with the church renovations project of \$2,200,000 which does not include the school projects or parking lot resurfacing
- We discussed the first draft of the 2024-25 budget. More edits will be made in the next couple of months

Leadership Team Report – Mark D.

See attached written report.

- Will need to talk with Father Paul, Cary B., and Marian B. about all that was discussed tonight
- At this meeting the PLC is being consulted about the church renovation project as per Archdiocesan requirement, and the PLC has the opportunity to offer input.

Pastor's Report – Father Paul

- Thanks so much for being here tonight.
- We will have Mass to start PLC again next month at 5:30 pm.
- Opportunities
 - Eucharistic Revival
 - Eucharistic Congress in Bemidji May 17-19
 - There will be a Eucharistic procession on Memorial day going from St. Mary's Basilica to the St. Paul Cathedral
 - In January 2027 Jeff and Emily Cavins will be leading a pilgrimage that follows St. John the Baptist's footsteps
 - Next year we will have a separate men's and women's retreat at the Franciscan Retreat Center in Prior Lake

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- Men's Retreat – January 10-12
- Women's Retreat February 14-16

Additional Comments/Discussion

Closing Meeting – Andrea B.

1. Closing Comments
2. Closing Prayer – Father Joseph
3. Adjourn
4. The next PLC meeting is scheduled for Tuesday, March 19, 2024

Next Meeting Dates:

March 19, 2024

April 23, 2024

May 21, 2024

June 11, 2024