

Saint John the Baptist

Discipleship and Mission Commission

Minutes

Date:	April 23, 2024	Chair	Emily Carlberg	Staff Liaison	Jill Fink
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Next Meeting: **May 21, 2024**

Member/Attendee	Present	Member/Attendee	Present
Melanie Dowell (PLC REP)	x	Deb Marsh	A
Emily Carlberg (Chair)	x	Neil Steffl	x
Jill Fink (Staff Liaison)	x	Mike Uzelac	x
Joshua Haberman	x	Jodie Wolla (recorder)	A
Erin Hardy	x	Karl Zabinski	x
Jackie King	x	Guest: Deacon Michael Lane and Andrea Bongard	X x

- I. Opening Prayer – Mike Uzelac
- II. Snacks – Jill Fink
- III. Mission Statements (Recite Aloud)
 - A. Parish Mission Statement: Bearing witness to Jesus Christ who is the Way, the Truth, and the Life: GO. MAKE. TEACH.
 - B. DMC Mission Statement – *“Inspiring and Leading all at St. John’s to become intentional disciples of Jesus Christ through evangelization and faith formation within the heart of the Catholic Church.”*

Opening Comments

- IV. Report from last PLC Meeting/Other Reports
 - a. Review March Minutes. Neil asked about VBS wait list and if we can accommodate more children. Jill spoke with Jen with this update: VBS takes 80 students and uses the 4 preschool rooms for the size appropriate furniture. VBS is run on volunteers. Jen gets the families in on the wait list each year as there is some adjustment with family schedules. Currently we have 3 children who are age 3+ on the wait list and one child age 2 on the wait list.
Neil asked about Youth 365 status. Jill followed up with Sarah. The Resurrection Brunch donated the proceeds of \$6,000 combined with the other donations to a total around \$17,000. This number is behind what we were tracking from last year by about \$5,000. Discussion around the visual usage of the many envelopes that remain on the display as giving off the impression that the fundraiser is not being successful. Jill spoke with Sarah and she is open to using a different visual in the future to reflect that most people are now donating on line and did not take a physical envelope.
Neil asked about the Eucharistic Procession on May 27 and if there will be a bus. Jill will bring forward to Leadership Team.
 - b. Review Written Reports. Highlights in the department are sacramental celebrations, Night of Gratitude, Rise Retreat and summer program preparation.
 - c. PLC Report this month

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- V. Live Report – Welcome Deacon Michael Lane, Sacrament Coordinator. Deacon spoke about the intake process for both baptism and marriage ministries. He explained the record keeping process and sacramental record procedures.

- VI. Old Business
 - a. 4a Non-Parishioners in our Programs update. Deacon Michael explained that of the 19 families that were either non-parishioners or having some status in Parishsoft that all but 3 have now become members. Deacon Michael reached out to each family with a personal ask.
 - b. 3b Synod Year 2 Eucharist and mass in conjunction with National Eucharist Revival. Archdiocesan roll out is Friday, April 26. We will have more information after this date on what the Archdiocese is advising for parishes and can begin to discern our parish actions for the next year.
 - c. Commission Question: Given the parish retreat theme of Rise, share how you have experienced rising in your faith through Holy Week, Easter, and/or during the retreat. Members shared on how their faith has been enhanced leading up to Easter time joy.

- VII. New Business
 - a. 7a Discipleship Maker Index DMI. Kick off efforts. Charting progress. Results processes. Jill reported the survey completion online number is 292 with 23 days left in the survey. This is a strong start. Thank you to the members who helped with the kickoff this past weekend after the masses. Ideas were generated on how to continue to promote the survey. Jill will connect with devoted for tomorrow. We looked at the DMI dashboard to look at the possible reports that the survey will be able to generate for us. This will be the work in the next few DMC meetings to synthesize and make recommendations.
 - b. 1c St. John's Parish Feast Day June 27. Clair will invite the Field Team members to be present for this event. Staff will be working the event. Members are encouraged to attend.
 - c. Night of Gratitude May 9. Jill outlined the agenda for the night. Jim Martin will follow up with details on how the DMC can help with the set up of the event. Encouraged members who have not RSVP to do so by May 1 deadline.
 - d. Fall Registration Open. Publicity will go out the beginning of May. Participants in our programs have been informed. Next age levels are being contacted by Coordinators to explain program and encourage them to register or reach out with questions.
 - e. Christendom Study Chapter 3 – Tabled due to lack of time.
 - f. Discipleship and Mission Member future commitment and possible openings. Melanie Dowell has completed her third year in the two term cycle. She will be stepping down as member and PLC Rep is open. Emily Carlberg will remain a member but will be stepping down as Chair due to increased children's activities. One member position is open as well as Chair and PLC Rep. Members are asked to discern the Chair and PLC Rep. Questions on the roles can be directed to Emily, Mel or Jill. PLC Rep position discernment could include shadowing Mel at next month's PLC meeting. Members should pray about other possible members to ask. Bring names to the May meeting.
 - g. Melanie will bring snacks next month. Joshua will lead prayer.

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- VIII. Long Term Planning
 - a. Summer Programming: Extreme Faith Camp, Totus Tuus, VBS and CGS 1b Training.

- IX. PLC Recommendation Form
 - a. Yes
 - b. No
 - c. Recommendation Summary.

- X. PLC Report – 3-5 items

- XI. Closing Prayer was Neil.

- XII. Adjournment

- XIII. Next Month: Meeting on Tuesday, May 21