

**Saint John the Baptist –  
Pastoral Outreach Commission  
Monthly Meeting Agenda / Minutes**

|              |                           |                  |                    |               |                 |
|--------------|---------------------------|------------------|--------------------|---------------|-----------------|
| <b>Date:</b> | Tues., September 20, 2022 | <b>Recorder:</b> | Socchie Fondevilla | <b>Chair:</b> | Marie Zimmerman |
|--------------|---------------------------|------------------|--------------------|---------------|-----------------|

| Member/Attendee                       | Present | Member/Attendee                  | Present |
|---------------------------------------|---------|----------------------------------|---------|
| Mary Kohlhaas (Staff Liaison)         | X       | Gwen Schuller-Bebus (new member) | X       |
| Deacon Gary Schneider (Staff Liaison) | X       | Louie Fondevilla                 | X       |
| Marie Zimmerman                       | A       | Socchie Fondevilla               | X       |
| Lesia Zownirowycz                     | X       | Open Post                        |         |
| Joni Metz                             | X       | Open Post                        |         |
| Cheryl Puffer                         | X       | Visitor: Greg Beyer (PLC - MAL)  | X       |

- A. Opening Prayer: Deacon Gary
- B. Approval of minutes from August Meeting. 2022 August POC Minutes and Agenda for tonight was approved.
- C. Thank you, Marie Zimmerman, for stepping up to chair, to Socchie Fondevilla for taking the Secretary again this year and to Gwen Bebus for joining POC
- D. **PLC Request: Goals for 2022-2023 (WORK IN PROGRESS)**

| NO. | GOAL                                   | GOAL DESCRIPTION  | STATUS   |
|-----|--|---|--|
| 1   | Liaison Identification                 | Commission members will interact & advocate for whichever Ministry under POC umbrella that they have chosen                               | In progress  |
| 2   | Training for Liaison                   | To talk thru the job description of a liaison   | Plan as priority   |
|     | Establish Succession Process           | <ul style="list-style-type: none"> <li>▪ Training of successors</li> </ul>  |  |
| 3   | Ministry Marketing                     | Written article for each area of the ministry under Pastoral Care to promote to and educate the Parish.<br>One Bulletin article per month | On-going thru year   |
| 4   | Vetting Process                        | Continue to vet missions as opportunities present themselves  | Name on the document is changed to Pastoral Care Coordinator |
| 5   | Pull-up signs                          |   | Liaisons check in with ministries to find out the need       |
| 6   | Senior's Website                       | Develop a website page for Seniors in our Parish website  | Developer: Joni  |
| 7   | POC Calendar of Ministries' Activities |   | Stakeholders: Mary & Liaisons                                |
| 8   | Spreadsheets of Volunteers             |   | Mary & Joni: Completed                                       |

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### E. OLD BUSINESS

- a. Two vacant seats are open on Commission: In prayer for Jean Koslowski, a candidate. Mary will send invite to attend the next POC meeting for the other one, to sit-in and observe
- b. Off-site Masses

### F. Updates Members Lists: 2022-2023 Pastoral Outreach Ministries – as of September 20, 2022

| MINISTRY/LIAISON                                     | COORDINATOR/S   | COMMENTS/UPDATES   |
|--|---|--|
| <b>ABLE Fix-It</b> Liaison:<br>open                  | Corey Ebbers <a href="mailto:Dbrown8142@gmail.com">Dbrown8142@gmail.com</a> ; 763-478-7496 c; & Dan Brown <a href="mailto:Ebbe0006@gmail.com">Ebbe0006@gmail.com</a> ; 612-385-6196 c             | <ul style="list-style-type: none"> <li>▪ Description: Composed of handymen doing fix, painting, yard works. Car repair is not included.</li> <li>▪ Dan Brown has House Safety (including structural) background</li> </ul> |
| <b>Branch III</b> Liaison:<br>Cheryl                 | Claudia McKeown<br><a href="mailto:ClaudiaMcKeown@MN.mediaone.net">ClaudiaMcKeown@MN.mediaone.net</a> ; 612-485-0846  | <ul style="list-style-type: none"> <li>▪ Description:</li> </ul>   |
| <b>Caregivers Support</b> Liaison: Socchie           | Mary Kohlhaas <a href="mailto:kohlhaasm@stjohnnyb.org">kohlhaasm@stjohnnyb.org</a> ; 763-242-4229 c   | <ul style="list-style-type: none"> <li>▪ Mary invited Socchie to join the next group meeting</li> </ul>  |
| <b>Community Service Center</b> Liaison: Deacon Gary | Deacon Gary <a href="mailto:gfschneider@mac.com">gfschneider@mac.com</a><br>651-633-8333  | <ul style="list-style-type: none"> <li>▪ Description:</li> </ul>   |
| <b>EUCHARISTIC MINISTRY</b> : Liaison: Mary Kohlhaas |   |  |
| <b>EM Homebound</b> Liaison: Mary                    | Mary Kohlhaas <a href="mailto:kohlhaasm@stjohnnyb.org">kohlhaasm@stjohnnyb.org</a> ; 763-242-4229 c   |  |
| <b>EM Hospitals</b> Liaison: Mary                    |   |  |
| <b>EM Nursing Homes</b> Liaison: Mary                |   |  |
| <b>Faithfully Fit</b> Liaisons: Lesia                | Mary Hartz <a href="mailto:maryhartz@comcast.net">maryhartz@comcast.net</a> ; 651-491-3886 c; & Joanne Lundak <a href="mailto:joannelundak2@gmail.com">joannelundak2@gmail.com</a> ; 507-421-6852 |  |
| <b>Food Shelf</b> Liaison: open                      | Jerry & Betty Lou Elfert <a href="mailto:jerry@elfert.us">jerry@elfert.us</a> ; 651-341-7108 c  |  |

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|--|--|---|
| <b>Growing Through Loss</b><br>Liaison: open                 | Sue Amos-Palmer<br><a href="mailto:susanamospalmer@hotmail.com">susanamospalmer@hotmail.com</a> ; 651-261-3125 c | ▪ Description:  |
| <b>Kidz Closet (prev. Maternity Closet)</b><br>Liaison: Joni | Jacque Schmitz <a href="mailto:gischmitz@comcast.net">gischmitz@comcast.net</a> ;<br>651-633-0251 h              |   |
| <b>Meals on Wheels</b><br>Liaison: open                      | Marian Briggs <a href="mailto:Marian.Briggs9@gmail.com">Marian.Briggs9@gmail.com</a> ;<br>651-631-9395 h         | Self-sustaining and self-sufficient.  |
| <b>SJB Missions Liaison: Open</b>                            |  |   |
| <b>1. Building Bridges Liberia</b>                           | Naomi Hard <a href="mailto:Naomihard58@gmail.com">Naomihard58@gmail.com</a> ; 612-616-7907 h                     |   |
| <b>2. Family Missions Company</b>                            | Steven & Anita Fierro<br><a href="mailto:Steve.fierro@gmail.com">Steve.fierro@gmail.com</a> ; 651-769-4327 c     |   |
| <b>3. Mary's Meals</b><br>Liaison: Mary                      | Mary Kohlhaas <a href="mailto:kohlhaasm@stjohnnyb.org">kohlhaasm@stjohnnyb.org</a> ;<br>763-242-4229 c           |   |
| <b>Quilters Liaison: Joni</b>                                | Lu Heiling 651-633-0710 h; & Anne Sellner<br><a href="mailto:johmann@q.com">johmann@q.com</a> ; 651-484-5598 h   | Quilt blessings   |
| <b>Respect Life Liaison: Lesia</b>                           | Jacque Schmitz <a href="mailto:gischmitz@comcast.net">gischmitz@comcast.net</a> ;<br>651-633-0251 h              |   |
| <b>Sharing &amp; Caring Hands Liaison: open</b>              | Mary Schutz <a href="mailto:Schutz10@msn.com">Schutz10@msn.com</a> ; 763-242-4563 c                              |   |
| <b>St. Vincent de Paul Society Liaison: Louie</b>            | Joe Jansen <a href="mailto:joemjansen@gmail.com">joemjansen@gmail.com</a><br>651-307-6767                        | New SVdP president  |
| <b>Widows/Widowers Group (W/WG) Liaison: Mary K</b>          | Mary Kohlhaas <a href="mailto:kohlhaasm@stjohnnyb.org">kohlhaasm@stjohnnyb.org</a> ;<br>763-242-4229 c           | Meeting: Mondays @ 11:30 am   |
| <b>Young at Heart (prev. Senior Sparks) Liaison: Marie</b>   | Mary Kohlhaas <a href="mailto:kohlhaasm@stjohnnyb.org">kohlhaasm@stjohnnyb.org</a> ;<br>763-242-4229 c & Team    | <ul style="list-style-type: none"> <li>▪ Nazareth Hall Tour Report</li> <li>▪ Speaker in October</li> </ul> |
| <b>Compassion Connects Clinic Liaison: Mary K</b>            |  |   |

### G. New Business

- a. Update on Silent Auction “Be Still Prayer Basket” for Fall Festival. Total Cost: \$278.80

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- b. All Saints Party- do we want a table? Volunteers? Give aways?
- c. Calling List of Homebound, etc. Parishioners
- d. Ukraine Benefit Event (Silent Auction) on October 8 from 2-5 pm
  - i. Should SJB participate? If we were to participate, is there a need to put it under the Vetting Process? For PLC’s review

**H. Updates on Bulletin shorts regarding Ministry**

| MONTH    | MINISTRY            | ACTIONS   |
|----------|---------------------|---|
| October  | Quilters            | Topic: Connecting the quilters with those who need the blankets. Joni will reach out to the quilters about the short article and including pictures of the blankets |
| November | Able- fix It        |   |
| December | St. Vincent de Paul |   |

**I. Other**

- a. **Three Items for tonight’s PLC**
  - i. POC has a new POC Chair, Marie Zimmerman and a new member, Gwen Bebus. Completion of the updates on the members list is in progress. Two vacant members’ seats are open.
  - ii. **PLC Request:** Working on ideas for the **2022-2023 Goals**. POC will hold a Liaison’s Training.
  - iii. Question for PLC: Mary received today a request for SJB to join the Ukraine Silent Auction Benefit Event in Oct. 8. Does this short-notice event need to go through the Vetting Process?

**Closing Meeting**

- Closing Prayer: Mary Kohlhaas
- Adjourn 8:00 pm
- Next PLC Meeting: Tuesday, October 18

**Next Meeting Dates:** October 18, November 15, December 13, January 17, February 14, March 21, April 18, May 16, June 13

|   |  |
|---|--|
| Minutes approved by:<br>Mary Kohlhaas, Pastoral Ministry Office | Minutes recorded by:<br>Socchie Fondevilla |
|---|--|

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*“When we live out a spirituality of drawing nearer to others and seeking their welfare, our hearts are opened wide to the Lord’s greatest and most beautiful gifts. Whenever we encounter another person in love, we learn something new about God.” EVANGELII GAUDIUM of the Holy Father Francis*