

**Saint John the Baptist –
Pastoral Outreach Commission
Monthly Meeting Minutes**

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| Date: | Tues., May 21, 2024, 6:30pm | Recorder | Socchie Fondevilla | Chair: | Marie Zimmerman |
|--------------|-----------------------------|-----------------|--------------------|---------------|-----------------|

| Member/Attendee | Present | Member/Attendee | Present |
|-------------------------------|---------|------------------------------------|---------|
| Louie Fondevilla | X | Gwen Schuller-Bebus | X |
| Socchie Fondevilla | X | Marie Zimmerman | |
| Mary Kohlhaas (Staff Liaison) | X | Carolyn Brandt | X |
| Joni Metz | X | Jeannie Koslowski | X |
| Cheryl Puffer | X | Greg Beyer (PLC Vice-Chair- Guest) | X |

A. Opening Prayer: Carolyn

B. Gwen was the Chair for this meeting. Tonight’s Agenda was approved.

C. Introductions and explain your ministries to the Guest/s. POC folder to potential member (*Mary*).

1. Mary distributed copies of the List of POC Ministries with corresponding Coordinators and Liaisons 2023-2024
2. Nilo Asilo, was given a go by Father Paul to attend PLC_POC meeting tonight but must take an emergency flight to Manila, Wednesday morning, for his sister’s funeral services.
3. Greg acknowledged POC’s contributions to St. John’s and the community.



D. Commission Question: As the Capital Campaign construction kicks off, we appreciate your leadership to help guide SJB through this transition. Please share one thing you can do to help SJB embrace this time of change.

1. Be positive. Some people might find it frustrating to be sitting much closer in Mass. Some of us tend to sit at the end of pews and some people arrive late and don’t be upset, graciously say ‘no problem’ if we’re asked to move in.
2. Be welcoming
3. Don’t be negative. This change is like a pilgrimage, like a journey, you don’t complain.
4. With changes are inconveniences you did not bring on your own, but the end result is so much better.
5. Embrace change, like the issues on the *Sunday shuffles*.
6. Be aware of how we interact with people. It might be Jesus sitting next to you!
7. Pray for the workers who show up to work at the renovation as early as 6:00AM
8. Be generous on our pledges and financial commitments. Keep the gift moving.
9. Father Paul needs all our moral support and prayers
10. Regarding the calendar space, there might be problems with getting our preferred room for meetings or gatherings. So, we should be more understanding and fluid with that as well.
11. Invite others to be welcoming and be in a hospitable mode.

E. Pastoral Ministry Coordinator Update:

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1. Ministry of Consolation

Description: The Ministry of Consolation is a grief ministry at St. John’s and is open year ‘round. It provides both educational and support components as well as grief sharing opportunities in a small group setting. Participants are able to find community within their grief journey, but also learn strategies to support themselves. People can join any time, come as needed or come consistently. Sign-ups are encouraged. For more information, contact Mary Kohlhaas at  (651)-633-8333 x 1229 or  kohlhaasm@stjohnnyb.org.

- a. We held the team’s meeting this May. We figured out where we were after the training. In attendance were those who took the 10- hour, 2-day course in April and those who were not able to make that weekend. There are 11-12 facilitators.
- b. The kick-off meeting has been moved earlier in summer, in the month of July instead of the initial plan of fall since people are always grieving and last week we’ve received a call from one potential participant. It will be an open invitation meeting, which means that anybody can come at any time.
- c. There will be another facilitators’ meeting in June to put things in place for the July kick-off.
- d. This Ministry will be holding a monthly 90-minute meeting year-round, except for the month of August or September. It will bridge the gap between the times when we have Growing through Loss, which is five weeks in spring and five in the fall.
- e. The plan is to assign two facilitators to the first open meeting, since we will just have one big group. We have no idea how many will be participating.
- f. Facilitators will pick which month they want to lead. Those who have not gone to training yet will shadow the two facilitators.
- g. A facilitator and any member of the team is invited to either be an observer or a participant to establish a relationship.
- h. Every six weeks or so, the facilitators will meet to assess their development.
- i. During the open meeting, we will set up a resource table and a hospitality table. Bins of supplies in them will be ready
- j. The open meeting invites and details will be in the June Bulletin.

2. Ministry of Accompaniment

Description: The Ministry of Accompaniment provides volunteers to walk along side, listen and pray with people are in a chronic situation or who are near the end of life.

- a. The Ministry of Accompaniment had their first brainstorming meeting, a good introduction where they’ve thrown lots of ideas for discussion. They will see if they can start one part of it and have a vision to expand it.

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- b. They will be serving people who are sick and suffering, nearing death. And we're going to start there and see what kinds of needs come up after that.
- c. Those in Hospice come into the picture. The Ministry will represent the Parish to those facilities.

3. Wounded Hearts

Description:

- a. Mary and Jean were in a couple of meetings with the three women who will lead the Ministry: Mary Alice Slick, Anne Keller and Margaret Swanson
- b. They are a group of people who want to work with those who have been through abuse situations, people who are already working on their healing. So, they really recommend that they go to the From Grief to Grace Program, Rachel's Vineyard or to some other ministry or counseling situation where they are already taking steps toward their own healing. Our SJB's Wounded Hearts is a kind of a support system for them.
- c. The Ministry is not there to heal them, but we are there to walk along side with them. Just like the other two ministries as well. All three Ministries are more of the way of prayer support than they are in telling participants how to get healed. They are people who've experienced loss and trauma, and were just saying, we know, we've been there and we're here to walk along side.
- d. All three of them have different populations, but they are all similar in the works of their ministry.
- e. They are hoping to start in the Fall.

~~4. POC lifted – celebrate our accomplishments~~

- ~~a. Jim and Mark had told Mary that POC impressed with our work. Mary shared impressed with what we come up with in terms of suggestions: like the on-boarding, the documents and how they're organized, our works as liaisons, the by-laws and the Constitution, which we'll all work on in the fall. Even to come up with the three things that the Recorder will report to PLC.~~

5. Widows and Widowers

- a. ~~For the first time, a big~~ The largest group so far, a group of 18-19 members showed up for lunch at Perkins last Monday, May 20
- b. One of the attendees had just been out from surgery and is still recuperating for three months, has three months to go and needs to go back to surgery, but he showed up!
- c. Father Paul was also in attendance.

6. Mary's Meals

- a. Mac's Diner in No. St. Paul, donation to Mary's Meals -30% of all Food & Liquor Sales
- b. Date: Monday, June 10 and Time: 4:00pm to Close
- c. Donation validation: Present the flyer to the server.

F. Old Business:

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1. 2023-2024 POC Year-End Statistics

- a. Yesterday Mary received the email requesting the Commission’s end-year report.
- b. Mary distributed copies of the 2023-2024 POC Year- End Statistics. (These copies were given away to the PLC members at the PLC meeting later that night. The report received overwhelming acknowledgement of how POC worked so hard this year.)
- c. Our report is almost complete – *Mary needs to add the Eucharistic Ministers.*
- d. Our appreciation to Joni, for her great job of collecting from each POC Ministry and for making them readable.
- e. Start our report for next year on June 2024.
- f. Question: Is there a need for some kind of a running form or worksheet which we can all fill-up **in.**
 - i. It depends on whether **how often** the format changes from year to year
 - ii. The measure varies for each Ministry: volume, quantity (pounds), pieces, items, etc.
Example: the number of clients the volunteers helped for Able Fix-it?
- g. Report Form: to categorize or group the report items by the Ministry for each year
- h. For next year, we need to add **POC members’** own report of achievements like Hospitality volunteer work, All Saints Party in SJB School and Wines & Wishes. These are in the Minutes and on the Goals worksheet but nowhere else it is reported.
- i. **ACTION ITEMS:**
 - i. to make a standard form we can all fill **in** each year-end and so we can see the highlights from the past year
 - ii. to share with SJB School so students shall be aware of the things they may want to get involved with and areas they can extend help in the future.
 - iii. put on the website so we can share this information with the Parish community so we can invite people to volunteer and for other Ministries to do service.

2. By-Laws Update

- a. Mary: All other Commissions will also review their bylaws **on this** fall.
- b. Put on-hold.

3. 2024 Bulletin Shorts

| MONTH | MINISTRY | COMMENTS |
|-----------|--------------------------|----------|
| June | Ministry of Consolation | Mary |
| July | Caregivers | Socchie |
| August | Community Service Center | Marie |
| September | | |

4. Website

- a. Joni’s currently working with Joseph on more changes
- b. There’s now proper description of each Ministry

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- c. For Respect Life, to put a link to their own page
- d. To fix the broken links or links that are not working anymore

5. Fall Festival

- a. Gwen is waiting for the response to the e-mail she sent to Taylor Burns, a Fall Fest lead organizer
- b. Details of our plan to participate in the Fest Fall:
 - o Our Purpose- why are we doing it?
 - o What are we going to do as an activity? Coffee, Tea & Cookies
 - o Is it worth doing it just for a day?
 - o Where are we going to get the funds to finance this event? Are we taking it out of our POC budget?
 - o Do we have enough volunteers?
 - o If ever, are we considering baking the cookies ourselves or buying from Costco?
- c. **Action Item:** to invite the Fall Fest organizer to the POC meeting to discuss this matter & talk to POC.

G. New Business:

- 1. Review Goals Worksheet & we will update in June meeting
 - a. We need to reserve a keep our room with AV for POC June 11 meeting for updating the Goals online.
 - b. Add “Compile Stats–ongoing” and “Check that web pages are current at least yearly” to Goals
 - c. **ACTION ITEMS:** Socchie will enter new items to the Goals

H. Three items for PLC

- 1. Updates on development of the three new Ministries
- 2. Widows/Widowers Lunch
- 3. Consider how we can better share this kind of news of **2023-2024 POC Year-end Statistics** with the Parish community- to *put on the Website*
 - a. Socchie will share copies of the **2023-2024 POC Year-end Statistics** to the PLC members

Closing prayer: Greg

Next Meeting: June 11

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| Minutes approved by: Marie Zimmerman- POC Chair | Minutes recorded by: Socchie Fondevilla |
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