

# Saint John the Baptist Catholic Parish School (SAC) School Advisory Commission Monthly Meeting Agenda / Minutes

<b>Date:</b>	Tuesday, November 19, 2024	<b>Time:</b>	5:30 pm
<b>Principal:</b>	Ann Laird	<b>Location:</b>	SJB
<b>Chair:</b>	Abby A	<b>PLC Rep:</b>	Molly D.

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Ann Laird	X	Michelle Barsness	x	Abby Ash	X	Molly Drown	x
Megan Gosda	X	Mike Claeson	X	Ryan Meyer	X		
Annie Reddy	x	Katie Sommers	X	Dale Bernardy	x		
<b>2024-25 Meetings:</b>	9/17, 10/22, 11/19, 12/10, 1/21, 2/18, 3/18, 4/22, 5/20, 6/10						
<b>Guest(s) &amp; Purpose:</b>	PLC Rep – Fr. Paul; Finance Commission (See below)						

Agenda:

- |                                   |                              |
|-----------------------------------|------------------------------|
| I. <b>Parish Commission Night</b> | <b>@ 5:30p Meal followed</b> |
| II. Joint Meeting with Finance    | @6:30p-6:50p - Compensation  |
| III. SAC Meeting                  | @ 6:55p – 7:55p              |
| IV. PLC                           | @ 8:00p                      |

## SAC Meeting Agenda 11/19/2024

We will begin in a joint meeting with finance to hear the Compensation Committees recommendation (see #4).

- Presented a proposal to the Finance Commission and Fr. Paul for a salary pay schedule for the next 3 years for the teachers of SJB. Proposal is currently being reviewed by Finance Commission who will send questions to Abby Ash as they occur.
- 1) Opening Prayer (Fr. Paul)
  - 2) Principal's Update (Ann)
    - a. School updates – Hired a new 2<sup>nd</sup> grade teacher, Ms. Simon!
  - 3) Marketing & Enrollment (Michelle Barsness)
    - a. 7<sup>th</sup> grade is now full. 383 students K-8, 82 Preschool students – Total: 465
    - b. November 14<sup>th</sup> open house – good turnout, especially for Preschool
  - 4) Compensation Committee Update (Abby Ash) – Recommendations to be presented to joint commission – finance and SAC
  - 5) PLC Report (Abby)
    - a. Parish Development team continues their interest in how they can best help the school. To be discussed further in Dec. meeting.
  - 6) New Business (Abby)
    - a. Review tuition and fees
      - i. Initial walk-through with suggestions added – will do a deeper dive in Dec meeting.
    - b. Discussion of compensation
    - c. Wines to Wishes (Feb 1<sup>st</sup>, 2025)
      - i. Volunteer NEEDED!!
      - ii. Donations Needed!



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- d. In light of the Grateful Hearts Growing Together Campaign and the emphasis on our Core Values what are you most grateful for from our Lord?
  - i. Small Groups and retreats
  - ii. Children, family, home time
  - iii. Full school staff!
  - iv. 1<sup>st</sup> Sacraments education (re-education for parents too 😊)
  - v. Volunteers!
- 7) Future Discussion – Development Partnership (December)
- 8) PLC Recommendations
- 9) Closing Prayer

Mission Statement: It is the mission of St. John the Baptist’s Parish school to educate the children in all aspects of their lives. This is done through formation in Catholic faith and values and quality instruction. We help children discover and live up to their full potential developing self-respect, respect for others, gratitude, and a sense of Christ-like service to the community in a JOY-filled (Jesus-Others-You) spirit.

<b>Date:</b>	Tuesday, October 22, 2024	<b>Time:</b>	5:30 pm
<b>Principal:</b>	Ann Laird	<b>Location:</b>	SJB
<b>Chair:</b>	Molly D	<b>PLC Rep:</b>	Abby A

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Ann Laird	X	Michelle Barsness	X	Abby Ash	X	Molly Drown	X
Megan Gosda	X	Mike Claeson	X	Ryan Meyer	X		
Annie Reddy		Katie Sommers	X	Dale Bernardy			
<b>2023-24 Meetings:</b>	9/17, 10/22, 11/19, 12/10, 1/21, 2/18, 3/18, 4/22, 5/20, 6/10						
<b>Guest(s) &amp; Purpose:</b>	PLC Rep – None						

Agenda:

- V. **Parish Commission Night** @ 5:30p Meal followed by Orientation
- VI. SAC Meeting @ 6:50p – 7:55p – School Media Center
- VII. PLC @ 8:00p

## SAC Meeting Agenda 10/22/2024

- 10) Opening Prayer (Ann)
- 11) Principal’s Update (Ann)
  - a. School updates
    - i. Interviewing for the 2<sup>nd</sup> grade teacher opening.
    - ii. Creating gym, playground, and cafeteria expectations/use policies.
- 12) Marketing & Enrollment (Michelle Barsness)
  - a. Update if any and November 14<sup>th</sup> open house
    - i. Enrollment: PS-8 =461; K-8 = 381; 7<sup>th</sup> grade is full.



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ii. November 14<sup>th</sup> is Open House from 5:30-7pm. Drop-in tours and questions; Preschool will also have it's own open house that night.

13) Compensation Committee Update (Abby Ash)

i. Have a meeting set for October 23<sup>rd</sup> to review the initial compensation suggestion. Looking to get feedback from Finance representatives to fine tune and get ready to present to Finance Committee by next Parish Commission Meeting.

14) PLC Report (Molly Drown)

i. Parish Development Committee is VERY interested in helping out the school. Interested in meeting with some or all of the group and getting a wish list of items/things that they can help with/provide for the school.

15) New Business (Molly Drown)

- a. Finalize GOALS 2024-2025
- b. Gym Rental – Planning to increase rental cost for AAU Basketball teams that currently rent. Not planning to open up rental options to anyone else at this time.

16) PLC Recommendations - None

<b>Date:</b>	Tuesday, September 17, 2024	<b>Time:</b>	5:30 pm
<b>Principal:</b>	Ann Laird	<b>Location:</b>	SJB
<b>Chair:</b>		<b>PLC Rep:</b>	

Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present	Member/Attendee	Present
Ann Laird	X	Michelle Barsness	X	Abby Ash	X	Molly Drown	X
Megan Gosda	A	Mike Claeson	X	Ryan Meyer	A		
Annie Reddy	X	Katie Sommers	A	Dale Bernardy	X		
<b>2023-24 Meetings:</b>	9/17, 10/22, 11/19, 12/10, 1/21, 2/18, 3/18, 4/22, 5/20, 6/10						
<b>Guest(s) &amp; Purpose:</b>	PLC Rep – None						

17) Closing Prayer

Agenda:

- |                                      |  |
|--------------------------------------|--|
| VIII. <b>Parish Commission Night</b> | <b>@ 5:30p Meal followed by Reflection</b> |
| IX. SAC Meeting                      | @ 6:30p – 7:55p – School Media Center      |
| X. PLC                               | @ 8:00p                                    |

## SAC Meeting Minutes

September 17, 2024

18) Opening Prayer

19) Principal's Update

- a. Welcomed new members to SAC
- b. School updates: Reviewed our theme for the year – Transformed; discussed school goals (MNSAA, curriculum; general) and assessments and professional development.
- c. Other: Blaine bussing came up in regard to enrollment and Special Ed services from Mounds View District.

20) Marketing & Enrollment (Michelle Barsness)



**Saint John the Baptist Catholic Parish School  
(SAC) School Advisory Commission  
Monthly Meeting Agenda / Minutes**

- a. Enrollment: PS-8 =458; K-8 = 379; New families =40 (28 in K and 12 in 1-8); Retention is 91% with preschool to K retention at 63.3%.

21) Compensation Committee Update (Abby Ash): Sub committee is meeting and working through a plan.

22) PLC Report: N/A

23) New Business

- a. GOALS 2024-2025: Reviewed possible goals for SAC this year. We also talked about how we can get the parish to promote school events or endowments and making that a goal.
- b. What are you most looking forward to with the upcoming return to the Church? See the change, comeback to the Church, kneelers, Fr. Paul stress relief, attend Wednesday school Mass again, kids will be easier to manage, and baptisms.

24) PLC Recommendations: None

25) Closing Prayer